



EDMONDS COMMUNITY COLLEGE ASSOCIATED STUDENTS

Executive Board 2018-2019

Special Meeting

April 5th, 2019

5:15 p.m. – 7:15 p.m.

Brier 244

Minutes

I. Call to Order (5:15pm)

Zasar Jongpermwattanol– Executive Officer for Budget & Finance

II. Roll Call (5:15pm)

Wayne Anthony	Director of CSEL
Mustapha Samateh	Executive Officer for Administrative Liaison
Alice Duong	Executive Officer for Academics
Zasar Jongpermwattanol	Executive Officer for Budget & Finance
Marc Rayner–Payne	Executive Officer for Clubs
Loren Everhart	Executive Officer for Community Relations
Jasmine Warner–Banks	Executive Officer for Diversity
Edward Samudra	Executive Officer for Student Relations
Kevin Long	Executive Officer for Technology
Jackie Toteva	Assistant to the Executive Board
Qania Lihawa	Communication Assistant

III. Introduction of Guests (5:16)

IV. Open Floor (5:17)

1. Ariana Garcia-Ruiz

2. Dennis Denman

V. Approval of Minutes (5:20)

1. None.

VI. Correspondence (5:20)

1. Alice Duong
 - a. None.
2. Mustapha Samateh
 - a. Received an email from Stewart Sinning requesting appointments for Executive Officer representatives and student representatives for the campus green fund committee.
 - b. Received an email from Edmonds Community College Foundation asking if any student government representative needs transportation for the Gala.
 - c. Received confirmation from Dr. Woodard that he will serve as the Administrative Representative for the Student Trustee Screening Committee.
3. Zasar Jongpermwattanol
 - a. None.
4. Marc Rayner-Payne
 - a. None.
5. Loren Everhart
 - a. None.
6. Jasmine Warner-Banks
 - a. Sent
7. Edward Samudra
 - a. None.
8. Kevin Long
 - a. None.
9. Jackie Toteva
 - a. None.
10. Qania Lihawa
 - a. None.
11. Wayne Anthony

- a. None.

VII. Reports (5:18)

1. Alice Duong
 - a. Had Textbook Exchange Fair this week, received a lot of positive feedback from students about the event
 1. Received 69 responses with over 100 book titles mentioned
 2. 10 textbook matches found
 3. Will seek improving on Timing of the event as well as marketing.
2. Mustapha Samateh
 - a. Appointed Courtney Rigby to serve as a student representative for the Student Trustee Screening Committee.
 - b. Appointed Enjie Lian
 - c. to the Technology Investment Management Committee.
 - d. Had a counterpart meeting with Christina Castorena.
3. Zasar Jongpermwattanol
 - a. Since the beginning of the fiscal year, we have approved twenty-one funding requests in total of \$37,262. The current amount in Unallocated Reserve is \$60,113.
 - b. The current amount in the Reserves is approximately 2 million.
4. Marc Rayner-Payne
 - a. Had a meeting with Dennis Denman and Clubs team on April 4th
 1. Discussed club fair and the Awards Dessert.
 - b. Discussed updates for the Clubs website with William from marketing.
5. Loren Everhart
 - a. Had a meeting in the Veterans Resource Center regarding a memorial day service on May 22nd.
6. Jasmine Warner-Banks
 - a. Received an email from Anne Penny.
 - b. Waiting for confirmation for Black Box usage, invited Odell Bizzell to be a student speaker.
 - c. Met with Yvonne Terrell-Powell.
7. Edward Samudra

- a. Met with the Deck Enclosure Committee to discuss further plans.
 - b. Went to Advocacy Day with Mustapha, Alice, Marc, Loren, and Jackie.
 - 1. Advocated for the State Need Grant to state representatives.
- 8. Kevin Long
 - a. Selected Enjie Lian to serve on the Technology Investment Management Committee.
- 9. Jackie Toteva
 - a. Compiled all of the documents from fall quarter 2018 to winter 2019 into a white binder for the 2018-2019 year.
- 10. Qania Lihawa
 - a. Poster for the student board of trustee application is up and around on campus.
 - b. Marketing plans for this quarter will include:
 - 1. Pop Up booths around campus
 - 2. Classroom visits
 - 3. Pastries with Student Government
- 11. Wayne Anthony
 - a. Sent out an email to the Board reminding them to share their class and work schedules.
 - b. Encourages the Board to put themselves into their work as they have 10 weeks left.

VIII. Unfinished Business (5:31)

- 1. None.

IX. New Business (5:31)

- 1. Discussion on Feminine Hygiene Products Availability - Alice Duong(5:31)
 - a. Alice forwarded an email to the Board from Sierra Buckley, states that it's an equity issue, half of respondents were faculty.
 - b. Jasmine asks if it would be possible to replenish the vending machines
 - c. Mustapha states that he's not comfortable with using student fees due to most respondents being staff or faculty.
 - d. Ariana states that there isn't a lot of options to obtain feminine hygiene products, bookstore has a limited variety.

- e. Alice suggests that the issue be handed to a committee.
 - f. Jasmine moves the feminine hygiene product issue to the Closing the Opportunity Gap
 - 1. Marc seconded
 - 2. Board reached a consensus, motion passed(7-0-0)
- 2. Spring 2019 Executive Board Regular Meeting Schedule - Jackie Toteva(5:41)
 - a. Alice moved to approve the Spring 2019 Executive Board Meeting Schedule
 - 1. Loren seconded
 - 2. Board reached a consensus, motion passed(7-0-0)
- 3. Discussion on SET Building - Mustapha Samateh(6:02)
 - a. Mustapha points out that the ASEDCC Financial Code prohibits funding buildings that have been funded by the state board.
 - b. The Board would like to hear a presentation from the college before considering a contribution to the SET building
 - c. Mustapha asks what would the Board like to ask the president leadership team
 - 1. If the Board were to contribute, how would they be recognized?
 - 2. How will the students be impacted by this building / contribution?
 - d. Kevin suggests that a survey be formed in order to have a student perspective on the SET building.
 - e. Edward asks how is the Foundation raising funds for the SET building
 - 1. Mustapha answers that it's been announced by the Foundation but they are most likely working on it internally.
- 4. Facilities - Mustapha Samateh(6:26)
 - a. Members of Facilities Goal Committee feel that it is difficult to achieve the goals due to the time constraint. Therefore, it is suggested that committee members be distributed to other committees.
 - b. Jasmine moves to disband the Facilities committee
 - 1. Edward seconded
 - 2. Board reached a consensus, motion passed(7-0-0)
 - c. Mustapha moves to appoint Loren to the Policy and Procedure Goal Committee
 - 1. Edward seconded
 - 2. Board reached a consensus, motion passed(7-0-0)

- d. Alice moves to appoint Edward and Marc to the Student Engagement Goal Committee
 - 1. Loren seconded
 - 2. Board reached a consensus, motion passed(7-0-0)
- e. Edward moves to appoint Mustapha to the Closing Opportunity Gap Goal Committee
 - 1. Loren seconded
 - 2. Board reached a consensus, motion passed(7-0-0)
- 5. Campus Green Fund - Mustapha Samateh (6:42)
 - a. Alice served previously on the Campus Green Fund committee as a student representative.
 - b. Mustapha moves to appoint Alice and Kevin to serve as student representatives on the campus green fund committee
 - 1. Edward seconded
 - 2. Board reached a consensus, motion passed(7-0-0)
- 6. Assistant Work Hours(7:00)
 - a. Zasar asks the assistants if the current work hours they have are enough and poses the question of whether the assistants should have the same work hours as the officers
 - b. Alice asks the assistants if the current work hours they have are enough.
 - 1. Qania states that she's satisfied with the work hours she has.
 - 2. Jackie states that she feels that an additional two hours would really help as she posts the agenda often for different committees.
 - c. Mustapha states that the work that the officers do is really important and feels that hours shouldn't be taken away from officers.
 - d. The Board did not come to an agreement. This item will be revisited at a later date.
- 7. Executive Officer of the Quarter/Year Eligibility - Zasar Jongprtmwattanapol(7:00)
 - a. Zasar comments that she feels that assistants should be allowed to vote and be eligible for the Executive Board member of the quarter or year.
 - 1. Mustapha believes that a day be set aside for assistants where they can be celebrated.

- b. Kevin moves to allow the assistants to vote for and be eligible for the Executive Board member of the quarter and the year award
- c. Loren seconded
- d. Vote by Roll-Call

1. Mustapha Samateh	Abstain
2. Alice Duong	Abstain
3. Marc Rayner-Payne	Yes
4. Loren Everhart	Yes
5. Jasmine Warner-Banks	Yes
6. Edward Samudra	Yes
7. Kevin Long	Yes
- e. Motion passed(5-0-2)

X. Announcements (7:12)

- 1. Alice Duong
 - a. Edward and Alice will work on scheduling for Student Engagement and Closing the Opportunity Gap Goal committees.
- 2. Mustapha Samateh
 - a. None.
- 3. Zasar Jongpermwattanapol
 - a. None.
- 4. Marc Rayner-Payne
 - a. None.
- 5. Loren Everhart
 - a. None.
- 6. Jasmine Warner-Banks
 - a. None.
- 7. Edward Samudra
 - a. Today is Student Government Day.
- 8. Kevin Long
 - a. None.
- 9. Jackie Toteva

a. None.

10. Qania Lihawa

a. None.

11. Wayne Anthony

a. None.

XI. Adjournment (7:14)

This document was signed on the _____ day of _____ in the year _____.

Presiding Chair Signature: _____

Advisor Signature: _____