Date : _____

To,
The Controller of Examinations,
Central University of Jharkhand, Ranchi.

Subject : Application for Extension of Fellowship (for fourth year).

Dear Sir/Madam,

I, _____ son/daughter of _____ having Registration No. _____ admitted in Ph.D. programme of the Department of _____ under the supervision of Dr./Prof._____, am requesting for extension of my fellowship for fourth year of my Ph.D. programme, with effect from _____ to _____.

The details are mentioned as under:

Sl.	Essential Requirements	YES/ NO (with documents)	Remarks
1	Request Letter (with date) of Ph.D. Scholar (forwarded by Supervisor) for extension of fellowship, submitted to HoD/RAC Chairperson		
2	(Six Monthly Progress Reports + RAC MoM) from date of joining to present		
3	RAC recommendation (original) for extension of fellowship		
4	DRC recommendation (original) for extension of fellowship		
5	Copy of fee receipts of all semesters (from date of joining to present)		

(Signature of Scholar with Date)
Name:_____
Reg. No.: _____
Mobile: _____
Email: _____

Comment / Recommendation of Supervisor (with signature and date)	
Forwarding by RAC Chairperson / HoD (with seal, signature and date)	

Enclosures (as mentioned in application):

1.
2.
3.
4.
5.