MASCONOMET REGIONAL DISTRICT

Budget and Capital Improvement Subcommittee

Meeting Minutes October 30, 2023

MEMBERS PRESENT: J. McLean, Chair, Boxford W. Hodges, Topsfield

M. Alexander, Middleton C. Bolzan, Boxford

OTHERS PRESENT: None

1. Call to Order

J. McLean, Chair, called the Budget and Capital Improvement Subcommittee to order on 10/16/23 at 7:05 PM.

2. Previous meeting minutes reviewed and accepted

3. Discussion of capital strategy

- Would like to see school architect study done in concert with OPM with goal of one capital plan in 2026.
- Only Emergency spending in 2024 + OPM + Architect firm.
- Would architectural team be a part of the strategic plan development? Should we get them involved sooner? Can we use stabilization funding if strategic plan execution begins in January?
 - o Does SP begin in January?
- What is the timeline for the strategic plan ask Mike
- Would like to understand the cell phone issue
- Team sketched out timeline for capital spending in order to gain better understanding of path ahead

4. Review of team goals

- Improvements to Budget Process: Bill Hodges
 - o Attending MASC conference will look into there no change

• Monitoring expenditures during the year: Chris Bolzan

- o Bill sent a document can we get this to Jeff, show him the email
- o Ask to get the system into critical needs implement in FY'25
- o SC feels there is a lack of financial data to make decisions with
- o Reference Greenbergs system, gives a report monthly

• Creating a Budget Calendar for future subcommittee's to use: Joe McLean

- o Joe is meeting with Jeff on Thursday to discuss
- Driving Capital Plan 2.0: Matt Alexander and Chris Bolzan
 - o Discussed above

- 5. Considerations for next agenda and meeting time
 - Target meeting at 11/6 if that makes sense
- 6. Meeting adjourned at 8:15 PM