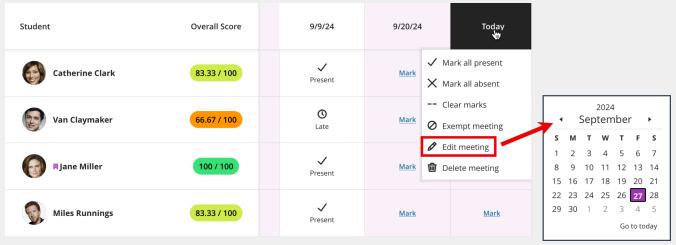




Edit a Meeting

Select the date column header to open the menu and select Edit meeting. You can choose a new date from the pop-up calendar. If you change the date of a meeting or select Go to Today, all meetings are chronologically sorted when you close and open the Attendance page.



You can choose a meeting date in the future. If you have one or more meetings in the future, the Meeting view still opens to the most recent Today meeting.

Blackboard Questions?

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