



TRUSTEES' REPORT TO THE COMMUNITY SEPTEMBER 2023

We are proud and excited to share the many updates and activities that have taken place this month throughout the district. We strive to ensure that our students have rich, inclusive learning opportunities that support their learning and fulfill the goals of the 2020-2024 Strategic Plan.

***Together on the Journey
Encounter, Accompany, Transform, Go Forth***

BOARD MEETING HIGHLIGHTS

Student Achievement

Cell Phone and Social Media Use in Schools

The Huron-Perth Catholic District School Board (the Board) believes that while new technologies can aid in the learning process, they must be used responsibly. In today's digital age, the intersection of technology, cell phones, and social media presents both opportunities and challenges for students within our school board. As stewards of education, we must ensure that the use of these digital tools aligns with our Catholic values and principles, while also preparing our students to be responsible digital citizens. The Cell Phone and Social Media Use in Schools report provides an overview of the measures in place surrounding cell phone and social media use in our Catholic schools, drawing upon guidance from the Vatican, and in alignment with the Ontario Catholic Graduate Expectations.

The following measures are in place within HPCDSB schools:

- HPCDSB has a clear and comprehensive Acceptable Use Policy that is signed by parents/caregivers at the beginning of each school year (Assumption of Responsibility, Acknowledgement and Consent Form). This policy outlines the expectations for student internet, cell phone and social media use within the school premises. This policy covers topics such as appropriate content, responsible usage, privacy considerations, and consequences for violations.
- Resources are available for teachers/educators from Kindergarten to Grade 12 to integrate digital citizenship education into the curriculum to educate students about responsible and ethical behavior online. This resource teaches students about cyberbullying, online privacy, digital footprints, and the potential consequences of inappropriate social media use.
- The HPCDSB Central IT department implements robust filtering and monitoring tools to block or restrict access to inappropriate content on board-issued devices and for devices connected to board networks. These tools help prevent students from accessing harmful websites or engaging in potentially dangerous online activities. HPCDSB has implemented the SASE client on all student accounts so that the same filtering and monitoring tools are used to protect students when using their board account (on a personal device or board-provided device) off of a school network.

- The updated Privacy Policy emphasizes the importance of student privacy and guides staff and students on how to protect their personal information online. HPCDSB enforces the use of strong passwords, and encourages privacy settings on social media platforms.
- An online Reporting Tool was trialed at St. Anne's CSS last year using D2L and is being launched for St Michael CSS this fall. This tool is a clear and anonymous reporting mechanism for students to report instances of cyberbullying, harassment, or any other online safety concerns.
- HPCDSB can provide access to counseling services and resources that address digital stress and the negative effects of social media.
- Through the Vector Training tool, HPCDSB provides training to teachers and staff on digital literacy, online safety, specifically cyber-security, and mental health awareness. Equipping educators with the necessary knowledge and skills enables them to guide students effectively and address any issues that arise.

Visit our Board website [here](#) to view the Board Meeting Agenda Report regarding Cell Phone and Social Media Use in Schools for more details.

New Language Curriculum

Elementary Curriculum

The new Language Curriculum was released in June 2023. The curriculum emphasizes the foundational knowledge and skills in both oral and written language that are necessary to support more complex skills such as critical thinking and problem solving. The curriculum provides educators in Grade 1 through to Grade 9 with a comprehensive guide to supporting the development and growth of essential knowledge and skills in every student.

The curriculum is designed to support students in developing the language and literacy knowledge and skills they need to succeed in education and in life and to encourage students to experience the joy and possibility that literacy learning can ignite.

Visions and goals of the curriculum



Build solid foundations in language and literacy



Develop analytical and critical thinking skills in literacy to understand, respond to, appreciate, and create a full range of texts, including digital and media texts

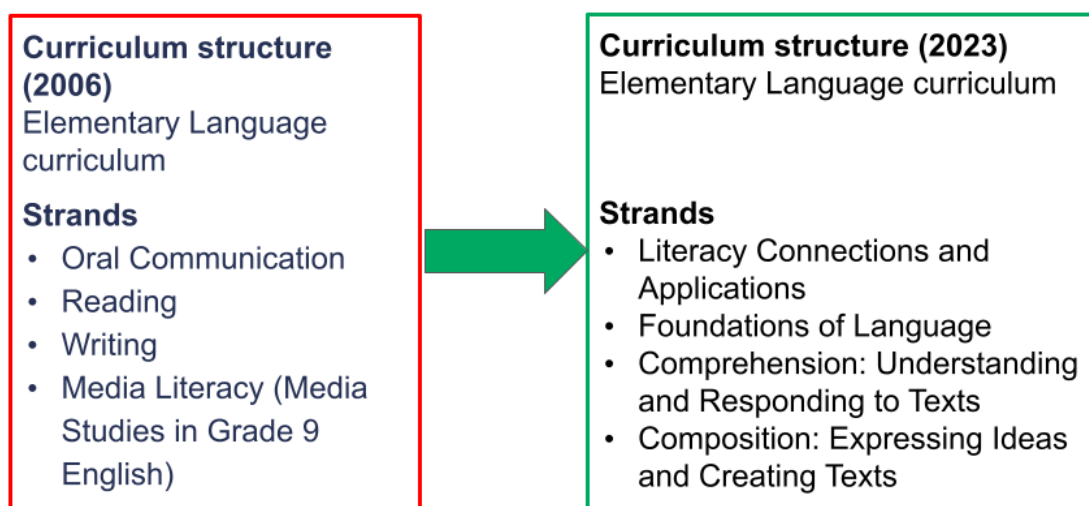


Develop the language and literacy knowledge and skills to succeed in education and in life, and to experience the joy and possibility that literacy learning can ignite

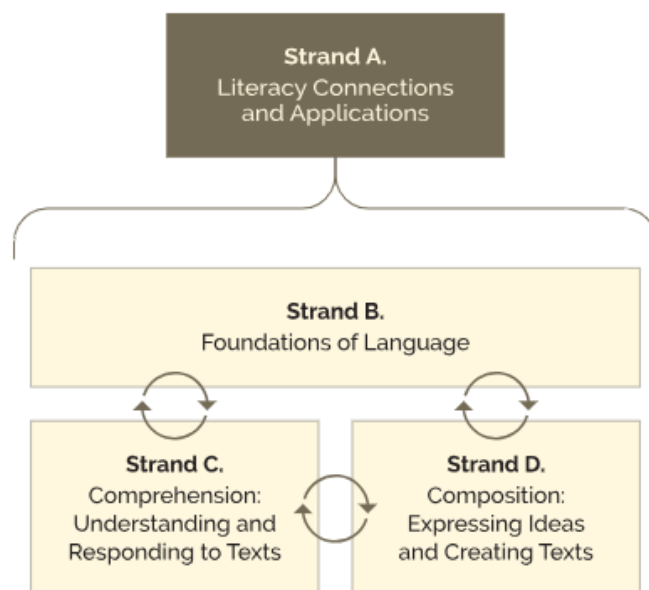
The curriculum has a new strand structure. Reading, Writing, Oral Communication and Media Literacy have been replaced with the following:

- Strand A. Literacy Connections and Applications
- Strand B. Foundations of Language
- Strand C. Comprehension: Understanding and Responding to Texts

Strand D. Composition: Expressing Ideas and Creating Texts



All of these strands work together to create a comprehensive curriculum and provide students with the best possible environment in which all students can maximize their language learning,



The overarching goal of assessment continues to be the same: to improve student learning. The Assessment Evaluation and Reporting (AER) policies remain the same. A significant change, however, is that one overall grade will be assigned (new curriculum) versus four individual ones (former curriculum). This shift is in line with the changes that were made to the mathematics curriculum where there is now one overall mark. Teachers will use their professional judgement, informed by the triangulation of data from multiple sources (conversations, observations, products) to determine a grade and report on overall

expectations.

All elementary educators and principals have had the opportunity to learn from the system literacy team about the structure of and changes to the new curriculum on the first professional development day in September. Many new resources have and continue to be created to align and support the implementation in our classrooms. More opportunities for professional development are planned with all grade levels throughout the year.

Visit our Board website [here](#) to view the Board Meeting Agenda Report regarding the New Language Curriculum for more details.

Catholicity

Back to School Liturgical Celebrations

Many of our schools are hosting September or Fall Open Houses to welcome families back to school. These community-building events include opportunities to meet staff, liturgical celebrations, book fairs and more. Each school hosts an opening school Mass or liturgy in September too. Staff in all schools are continuing to seek meaningful ways to embed faith into all aspects of our school day and to nurture the goal of faith leadership among students and staff.

Religious Education & Faith In Action Monthly Bulletin

A new initiative this school year is the sharing of a monthly newsletter for all educators that highlights resources, ideas and events related to nurturing our Catholic faith and culture. Aspects of the religion and family life curriculum will be highlighted as well as ideas to further enhance the school and classroom environment. Information and resources related to faith development for staff, students and families will also be included.

Huron-Perth Deanery Meeting

We are happy to be hosting the Huron-Perth Deanery meetings at the Catholic Education Centre this year. The first deanery meeting was held on September 15th and included presentations from the two Secondary School chaplains and the Religion and Family Life Learning Coordinator. Our inclusion in these meetings helps strengthen the home, school, and parish relationship and we look forward to many opportunities to work together throughout this school year.

Development and Peace Schools (D & P Schools)

The Huron-Perth Catholic District School Board continues to be a national leader in our board-wide implementation of the D&P Schools program. The D&P School representatives have received training on the program (a refresher for those who are using the program for the second year) and worked together to plan out badges that each school will work toward this Year.

Awe & Wonder

Awe and Wonder serves as a valuable tool for educators, bridging the realms of Science and Faith within the teaching landscape. Our objective, within the HPCDSB schools, is to deepen the integration of our Catholic faith into every facet of daily instruction. This month, our Science Learning Coordinator, in collaboration with the Curriculum Support teacher, commenced working closely with teachers spanning grades 1 through 6. Together, they are crafting Science units of study that embrace a faith-based perspective, drawing inspiration from the resources provided.

To empower our primary and junior teachers in this endeavor, each will receive a copy of the comprehensive teacher guide. We are actively supporting teachers as they plan lessons through a Catholic lens and nurture faith in science classes. We hope that this serves as a model and reinforcement for how this happens in all curriculum areas and ensures that the lens of our faith is always at the forefront in our planning, teaching and learning, and assessment.

September 5th Professional Development Day

All staff of the Board engaged in professional learning and training at their school or work site on September 5th. The morning began with an opportunity for all school staff members to meet with their principal for prayer and a welcome back liturgy. Following this, there were professional learning sessions hosted by members of the Literacy Team for elementary educators (teachers, DECEs, EAs, principals and vice-principals) related to the new language curriculum while in secondary schools, staff met in departments to focus on their school improvement goals and implementation of de-streaming in subject specific-groups. Members of the Learning Coordination Team provided targeted workshops for other staff groups, where appropriate, including French teachers, Music teachers and VAP teachers (who engaged in subject-specific learning). The afternoon focused on annual mandatory Health and Safety training to ensure safety for staff and students in our schools and at the Catholic Education Centre.

Grade 1 French Immersion (FI) Program at St. Mary's Catholic School in Listowel

We are proud that the Board has officially launched this exciting new French Immersion program in September. The French Immersion Program at St. Mary's Catholic School in Listowel is the Board's third elementary program to be developed, with established FI programming at St. Mary's Catholic School in Goderich and at Jeanne Sauvé Catholic School in Stratford. We have secondary FI programs at St. Michael CSS and St. Anne's CSS. Our French Immersion programs focus on the development of students' ability to communicate in French as well as a deep understanding and appreciation of French culture both in Canada and globally. Currently there are 11 students in the Grade 1 French Immersion class at St Mary's in Listowel. We began offering French in the Kindergarten program at the school last year and this has supported the early development of and interest in learning a second language. We are aware that there are many interested students and families in the current JK and SK program who intend to choose French Immersion as well as others with preschool aged children.

Special Education

Summer Programming

During the summer of 2023 the Special Education team organized and offered two "Connection & Engagement Camps". One was offered at an elementary school and the other at a secondary school, both located in Stratford. We had approximately 70 students participate in these week-long summer camp experiences. Our Special Education Team also offered an online Lexia summer programming for the month of July with approximately 40 students across the system.

Empower Training

On September 14th and 15th, teachers who are new to teaching the Empower Reading Program attended a two-day training session. The Empower Reading program is a tier-three reading intervention program offered in all of our elementary schools.

Lexia

Over 850 Lexia Core5 Reading licenses were purchased for students across the system for the 2023-24 school year. Lexia Core5 Reading supports educators in providing differentiated

literacy instruction for students of all abilities in Grades pre-K–5. The board purchased Lexia licenses for current Empower students, Empower graduates, as well as twenty additional licenses for each school to use at their own discretion (recommended for grade 1 students). Many schools also purchased their own licenses for their students in addition to centrally purchased licenses.

Special Education Resource Teacher Meeting

On September 20th, all Special Education Resource Teachers from across the system attended a meeting at the Catholic Education Centre. The morning session included UFLI Foundations literacy training. This program is an explicit and systematic phonics program that will be offered in K-2 classrooms across the system. Through training the Special Education Resource Teachers, we are prepared to offer additional intervention for students at a tier-two level using this valuable resource. The afternoon consisted of an overview of the board's Mental Health and Wellness service delivery model, an update from the Board's Speech Language Pathologists, as well as other administrative items.

Digital Tools To Support Learning

1:1 Chromebook Program

The Huron Perth 1:1 Chromebook Initiative is an ongoing success, spanning across both elementary and secondary education levels. HPCDSB takes pride in ensuring that every student has access to a Chromebook, thereby bolstering their learning and academic accomplishments. During the first week of school, all Grade nine students and any new additions to the secondary school roster at Huron-Perth Catholic District School Board received a Chromebook. This distribution was contingent upon the signing of the Assumption of Responsibility Agreement, which underscores the responsibilities articulated in Policy 3B:5.

Learning Management Systems and Communication Practices

Every classroom within HPCDSB is seamlessly integrated with a supported Learning Management System (LMS). These virtual classrooms, encompassing Google Classroom and/or D2L, offer a versatile platform for blended learning, enhancing and augmenting the traditional face-to-face learning environments.

Student Achievement

Mathematics

September was a busy month for the Math Team. The Math Facilitators worked in classrooms supporting teachers and students with a focus on developing the pedagogical and mathematical knowledge for new and new-to-a-division teachers. They also worked in schools supporting the use of diagnostic tools to identify learning needs of students to be addressed in small groups. The Math Lead (Superintendent), Math Learning Coordinator, and Math Facilitators began working on the Ministry's Math Action Plan by attending a series of meetings with other math teams from across the province as well as the provincial math leadership team. They met with the principal of our new math priority school (designated by the Ministry of Education) to develop a plan to improve student understanding in mathematics, with an emphasis on junior and intermediate grades. The Math Action Plan and support for the priority school will be a significant area of focus throughout the year.

Literacy

Our Literacy Team kicked off the year by delivering an informative session to educators on the September 5th Professional Development (PD) day, focusing on the 2023 Ontario Language Curriculum. During this session, we shed light on the curriculum's vision, goals, and the revamped structure of its strands. In addition to this, we seized the opportunity to introduce and provide access to valuable resources stored in the HPCDSB Literacy Warehouse, designed to facilitate the seamless adoption of this fresh curriculum. Furthermore, our dedicated system team has actively commenced assisting educators within our schools, offering guidance and support in utilizing the newly launched phonics resource, UFLI and continued work with our junior and intermediate educators on Morphology.

Indigenous Education

Schools across the district recognized Powley Day on September 19th in a variety of activities. Now known as "Powley Day", September 19 celebrates the anniversary of the landmark Métis rights victory at the Supreme Court of Canada.

Many opportunities were provided for students and staff to participate in Truth and Reconciliation Week from Sept 25-29 including an art activity with Moses Lunham, Kettle and Stony Point First Nation - Art to Inspire Action, literacy activity for elementary schools, and virtual workshop opportunities with The National Centre for Truth and Reconciliation.

Secondary Teacher Collaboration

In the month of September, we continued the process of de-streaming in Grade 9. Following the successful introduction of a new curriculum for Math (2021) and Science last year, we embarked on the implementation of an updated Grade 9 English Curriculum this year. To ensure a seamless transition and provide valuable support during this phase, we have three teachers acting as "coaches" in both math and literacy. These educators will collaborate closely with department heads and assist Grade 9 teachers in their exploration and implementation of high-impact instructional methods to enhance learning outcomes for all students. We continue to explore opportunities to collaborate with colleagues in the Intermediate classrooms in elementary as well as system leaders to ensure our students are meeting with a high degree of success in all classrooms and are well prepared for the transition between Grade 8 and Grade 9.

Secondary e-Learning

Our schools offer a variety of e-Learning courses this semester including Grade 12 English, Grade 12 Mathematics for College Technology, Grade 12 Earth and Space Science, Grade 11 Anthropology, Psychology, and Sociology, Grade 12 Religion, and Grade 11 Business Marketing. These courses provide our students with flexibility in their studies. We also have a partnership with Catholic Virtual Ontario that allows our students to take courses from other Catholic boards across the province. Currently, over 60 students are enrolled in these courses.

Experiential Learning Programs In Secondary

Specialist High Skills Major Events & Certifications

Canada's Outdoor Farm Show – Woodstock, September 13

SHSM students from both secondary schools attended this event. This was a great opportunity for SHSM Agriculture students to network with industry professionals and learn more about innovations in the sector.

Working at Heights Training

SHSM Construction and SHSM Agriculture students participated in Working at Heights training in September. This certification is highly valued by employers and looks great on a resume.

Elevated Work Platform Training

SHSM Construction and SHSM Agriculture students participated in Elevated Work Platform training in September. This training was held at the LiUNA Training facility in London.

First Aid/CPR Training

All SHSM students had an opportunity to receive their First Aid/CPR certification in September at both secondary schools.

Team-Taught Food Classes - Fanshawe College

We have partnered with Fanshawe College once again to run two team-taught food classes. Students are looking forward to working with Chef Reid and they will earn a Safe Food Handling Certificate - this is a great addition to their resume.

P.A.R.T.Y. Program – September 26

St. Michael Catholic Secondary School students pursuing a Health and Wellness SHSM, traveled to Sunnybrook Hospital in Toronto. The P.A.R.T.Y. takes young people through the path of a trauma patient as they are rushed through the trauma room doors, into surgery, rehab and, if lucky enough, recovery. Participants heard from police officers, paramedics, doctors, nurses, the blood and tissue bank, rehabilitation professionals, and injury ambassadors. Students heard first-hand experiences from the people who experienced them.

New Sports SHSM at St. Anne's CSS

We are pleased to offer the new "hockey course" during Semester One at St. Anne's Catholic Secondary School. Students are enrolled in the brand new Sports SHSM and will be earning a variety of certifications including refereeing and coaching.

Ontario Youth Apprenticeship Program (OYAP) and Co-operative Education

St Michael CSS and St. Anne's CSS have many Co-op students this semester in a wide variety of fields. Many SHSM students are doing placements in the healthcare field, along with a number of students in trades like AST, Ag. Equipment Tech, Hairstyling and Electrical.

Dual Credit Programs

Dual Credit - Lambton College

On September 21, students started dual credit courses at Lambton College. Courses include Introduction to Residential Electrical, Styling and Cutting Techniques, and Criminology. Students have the opportunity to earn a high school credit and a college credit at the same time.

Mental Health And Well-Being

Mental Health and Wellness Team

This year, we have 3 Registered Social Workers, Sally MacDonald, Anne Culligan and Lindsay Durst, providing attendance, mental health and well-being services in schools across the district. The Mental Health Lead, Kaitie Westbrook continues to provide supervision and supports their school-based work in varying ways. The team will be working collaboratively to implement HPCDSB's 2023-2024 Mental Health & Addiction Action Plan that was submitted to School Mental Health Ontario in the summer.

Additionally, we have maintained our partnership with the Huron Perth Centre to provide School-Based Outreach (SBO) support. This year, the SBO roles are filled by Ashlyn Clarke and Julie Webster, who will provide 8 of our HPCDSB schools with targeted support. All team members have connected with their principals, landed in many school buildings and begun mental health and wellness work across the district.

Attendance and School Engagement

At HPCDSB, we are unwavering in our dedication to boosting student engagement and reducing absenteeism. To reinforce this commitment, we are placing a strong emphasis on our Attendance Counseling Services while formalizing procedures and responsibilities for our school staff and Social Workers. Our collaborative efforts aim to significantly enhance academic outcomes for our students.

To kickstart this initiative, our Attendance counselors and Mental Health Lead facilitated an Attendance Workshop for our Leaders Learning Council on September 26. This workshop empowered our leaders with a deeper understanding of the referral process and clarified the roles and responsibilities we all share in the quest to improve student attendance. This supported our leaders in better understanding the process of referrals and the roles and responsibilities we all have in improving student attendance. The Mental Health Team has also created an [attendance newsletter for caregivers](#) that administrators have been encouraged to share with their school community.

SMH-ON HPCDSB MHL Panel Presentation

On September 14, 2023, HPCDSB's MHL presented to School Mental Health Ontario, Mental Health Leads and Clinical Supervisors across the province regarding HPCDSB's efforts to implement the Brief Intervention for School Clinicians (BRISC). BRISC is an evidence-based, solution-focused brief intervention designed explicitly for regulated mental health professionals working directly with students during the school day. This presentation allowed other districts to learn about the strengths, challenges and opportunities of implementing the BRISC model for student mental health from Grades 7-12.

School Service Advisory Council (SSAC) Symposium

In an essential collaborative effort, Avon Maitland District School Board and Huron-Perth Catholic District School Boards, in partnership with Huron Victim Services and the Ontario Provincial Police, hosted a School Service Advisory Council (SSAC) Symposium. This year's focus was understanding and responding to human trafficking concerns in the Southwest region. This initiative combined the resources and expertise of our community law enforcement and victim services organization to create a unique networking opportunity for school-based service professionals while equipping them with essential knowledge and skills to prevent and intervene when worries arise about human trafficking for students in Huron and Perth counties.

The SSAC Symposium provided an invaluable opportunity for school-based service providers to unite, foster connections, network, and build capacity in various areas to enhance their support for students across Huron and Perth counties. Our primary focus was to provide seamless system navigation and well-defined service pathways for children and youth within the education system. An event like this had not occurred since 2019. We hope that providers will come together each year to engage in mutual learning as we believe that the SSAC Symposium serves as a vital platform to empower service providers with the knowledge and tools they need to create a safer and more supportive environment for the young people they serve. Through

collaboration and continuous learning, we can ensure that our communities remain vigilant and resilient against emerging challenges affecting our children and youth.

Professional Development

During September, the Mental Health and Wellness Team participated in 2 full days of training focused on the Foundations of Trauma and Attachment provided by Clinical Psychologist Dr. Richard Zayed. This training helps inform our mental health and wellness work across the district and ensures that we appropriately and effectively apply our key clinical frameworks during interventions with students. This training also supports us in weaving trauma-informed practices through our everyday interactions with staff, students and caregivers to support our initiatives in implementing a trauma-informed, resilience-focused and identity-affirming school district.

Corporate Services and Operations

2023-24 Enrolment Update September 2023

2023-24 enrolment projections were:

Elementary:	3,223.0 Average Daily Enrolment (ADE)
Secondary:	
Pupils of the Board	1300.0 ADE
High Credit	12.0 ADE
Other Pupils	0.0 ADE board

Day-school ADE is based on the two count dates within the school year; the last school day of October and March. Enrolment on each count date accounts for 50% of the overall enrolment utilized for the 2023-24 Grants for Student Needs (GSN). Part-time students are reported as .5 ADE at each count date.

The 2023-24 secondary ADE (Pupils of the Board + High Credit) represents the average of the October (1,333) and March (1,291) enrolment projections. March enrolment at the secondary panel is lower than enrolment at the October count date.

Attendance and enrolment reports are run and monitored weekly at the beginning of each school year. Checks for reasonability are done, as well a follow up with schools to confirm numbers reported provide an accurate reflection of students in the schools. While on the elementary panel we can expect to see enrolment settled by the end of September, secondary enrolment may continue to see some significant changes up to the October 31 count date. To be noted, for both panels, there will be changes between the September and October enrolment numbers. A report detailing elementary enrolment at September 21, 2023 will be provided as a walk-in report at the Board Meeting.

Huron-Perth Catholic District School Board				
Enrolment Update				
September 21, 2023				
School Name	Location	2023-24 Enrolment Estimates	Enrolment Sept.21.2023	Increase (Decrease)
Holy Name of Mary School	St. Mary's	210.0	211.0	1.0
Jeanne Sauvé Catholic School	Stratford	249.0	249.5	0.5
Our Lady of Mount Carmel School	Dashwood	127.0	130.0	3.0
Precious Blood School	Exeter	221.0	223.5	2.5
Sacred Heart School	Wingham	185.0	189.5	4.5
St. Aloysius School	Stratford	222.0	227.0	5.0
St. Ambrose School	Stratford	159.0	159.0	0.0
St. Boniface School	Zurich	221.0	223.5	2.5
St. Columban School	St. Columban	174.0	174.0	0.0
St. James School	Seaforth	196.0	185.0	-11.0
St. Joseph's Catholic School	Stratford	138.0	127.0	-11.0
St. Mary's School	Goderich	333.0	331.0	-2.0
St. Patrick's School	Dublin	102.0	106.0	4.0
St. Patrick's School	Kinkora	127.0	125.0	-2.0
St. Joseph's School	Clinton	213.0	224.5	11.5
St. Mary's Catholic School	Listowel	346.0	361.5	15.5
TOTAL ELEMENTARY		3223.0	3247.0	24.0
School Name	Location	2023-23 Enrolment Estimates for October 31 Count Date	Enrolment Sept.21.2023	Increase (Decrease)
		<i>*number of students (not FTE)</i>	<i>*number of students (not FTE)</i>	
St. Anne's Catholic Secondary School	Clinton	558	551	-7
St. Michael Catholic Secondary School	Stratford	832	804	-28
TOTAL SECONDARY		1390.0	1355.0	-35.0
<i>*secondary numbers still changing daily / FTE to be verified</i>				

Transportation Report

Huron Perth Student Transportation Services (HPSTS) is a transportation consortium of Huron-Perth Catholic District School Board and Avon Maitland District School Board. HPSTS provides transportation to students at both school boards. Boards actively work with HPSTS to provide the best service possible for students.

Ontario continues to experience a province wide bus driver shortage. Driver shortages result in route cancellations, often at short notice. HPSTS experienced route cancellations last year due to bus driver shortages.

As we begin the 2023/24 school year, the bus driver situation is more positive than last year. All routes are currently staffed, and some areas have spare drivers. This positive bus driver situation however can change quickly as the school year progresses.

There continues to be transportation consortia across the province who are dealing with bus driver shortages at the beginning of the school year. The Ministry of Education has introduced a new Student Transportation Grant and enhanced reporting starting in the 2023/24 school year. Transportation consortia are to submit daily cancellation reports beginning in September 2023 to the Ministry. The daily cancellation report will provide a list of routes that are canceled each day along with the reason for cancellations including, but not limited to, unavailable driver or vehicle, or inclement weather.

Beginning in September, there has been an increase in service provided to secondary students attending high schools in the City of Stratford. This includes students at St. Michael Catholic Secondary School. At the end of June 2023, it was communicated to families of Stratford District SS and St. Michael Catholic Secondary schools that beginning in September 2023, secondary students (grades 9 to 12) living more than 3.2 kilometers from their school would be offered transportation to and from school.

HPSTS is investigating possible solutions for the Board's students who experience long bus rides to and from our high schools. Recommendations and costs associated to address this will be made available to the Superintendent of Business later this school year.

Audit Committee September 2023 Meeting Report

Section 15 of Ontario Regulation 361/10, "Audit Committees", requires an Audit Committee to report to the Board of Trustees. There are three types of reports (annual, ministry, meeting), and two frequencies for Audit Committee reporting. The detailed annual report and Ministry report are completed annually. The meeting report is to be done after each meeting. The meeting report can be oral and/or written.

Items brought forward for information and discussion at the September 2023 meeting were:

1. May 31, 2023 Financial Statements
2. External Audit (BDO Canada) Audit Planning Report (attached)
3. Huron-Perth Catholic District School Board 2022-23 Year End External Audit Plan (attached)
4. September 2023 Audit Committee Report
5. Policy 3E:21 Purchasing
6. Ministry of Education Memorandum 2023:SB08: 2022-23 Audit Committee Annual Report

Maintenance and Health and Safety

Emergency First Aid Training with CPR

First aid training was held at the CEC for custodial staff on August 3, 2023. Eight staff members were trained during this day-long session.

Joint Health and Safety Meeting

The Joint Health and Safety Committee held its first meeting of the 2023-24 school year on September 20, 2023. Items discussed including the following:

- Election of Co-Chair
- Health and Safety Representatives and training
- PPE update
- Incident reporting
- Hayes award
- Workplace Violence Risk Assessments
- Monthly inspections

POLICIES UPDATE

Policies Posted for Input/Review or in Development

The following Board policies and procedures are currently under review until the Tuesday prior to the next Board meeting. To review the policies further, visit the Board website [here](#).

For Review by Board

- *Infectious Disease Reporting*
- *3B:5 Information and Communications Technology*
- *3E:21 Purchasing*

Approved by Board

- *3E:30 Copyright*

Rescinded by Board

- *N/A*

UPCOMING MEETINGS & EVENTS

- Special Education Advisory Council (SEAC) Meeting - Monday, October 16, 2023, 4:00 p.m.
- Regular Board Meeting - Monday, October 23, 2023, 3:00 p.m.
- Equity, Diversity, Inclusion, and Anti-Racism (EDIAR) Committee Meeting - Tuesday, October 24, 2023, 4:30 p.m.
- Catholic Parent Involvement Committee (CPIC) Meeting - Tuesday, November 14, 2023, 6:00 p.m.

QUICK REFERENCE

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[UPCOMING MEETINGS & EVENTS](#)

To view a fulsome version of the latest Board Meeting Minutes check out our [Board Agendas and Minutes](#) webpage on our Board website. Any questions please contact the Director's Office by emailing directorsoffice@huronperthcatholic.ca.

