

Otselic Valley Library Board of Trustees

12/19/2023

Location: OVCS Library

6:00 pm

Present: Katy Charles, Terri Foor-Pessin, Michele Reakes, Kirsten Spear, Abby Bishop, Melinda Ramsey, Eric Wentworth

1. Michele Reakes calls the meeting to order at 6:00 pm
2. Approval of Minutes [W 11\\_28\\_23 Library BOT minutes.docx](#)
  - a. **Motion by Melinda to approve minutes. Second by Terri. Motion carried 5-0**
3. Financial Report
  - a. Approval of bills, timesheets, purchase requisition
  - b. Treasurer's Report
    - i. Abby Bishop was unable to attend tonight, and we will circle back to the report at a future meeting.
4. Library Director Report
  - a. Comic Chaos was a great success and was our highest attended event thus far.
  - b. Our circulation statistics have been steadily increasing month by month.
  - c. Katy has not been able to get the public library circulation system and the school library circulation system to communicate. She had a meeting with Steve Bachman to try to figure out a new system, but thus far it is still a challenge.
5. Old Business
  - a. Holiday Pay
    - i. Continuing a conversation from our last meeting,
      1. **Motion by Terri to pay Library Aide for any national holidays that fall on a regularly scheduled work day, and to pay this employee retroactively for days that have been missed this current year. Second by Melinda. Motion carried 5-0**
      2. **Motion by Melinda to pay the Library Director for national holidays that fall on a regularly scheduled work day. Pay will not be retroactive. Second by Eric. Motion carried 5-0**
  - b. Amazon - denial of tax-exempt letter-status update
    - i. Katy has still been unable to clear the library's tax-exempt status. She is still trying.
    - c. Charter additional paperwork has been submitted. The paperwork should be processed in February. This will mean that Katy will not be required to submit the yearly report, which will give us an additional year to gather data.
    - d. Service Agreement for Overdrive- signature required
      - i. We previously voted to purchase Overdrive as part of the Library's materials. Michele signed the service agreement for three years of Overdrive access. Our first-year fee is \$300.
6. New Business
  - a. Dolly Parton Imagination Library

- i. The shipping cost for the DPIL has been covered by a memorial fund. However, the money in the fund will be depleted in the next year. Katy thinks that we should wait until we have a year of financial data and usage before we commit to using budget money for this. The organization is still looking for outside funding, so the issue could be resolved within the year.
- b. Magazine Subscriptions
  - i. Katy is wondering if we should have magazines for children and adults.
  - ii. We think it would be worthwhile to get a few magazines in
  - iii. Evening sun? Michele thinks we might be able to get them for free.

7. Other Items

- a. Terri - Noticed that you can “check out” museum and park passes at libraries, and wonders how much that would cost for us to do. She also wanted to let us know that anyone in the state can get a library card for NYC, which has access to passes in the city. Thinks we should let our patrons know they can access this benefit. Shared with us the tea library at Vestal Public Library.

8. Adjournment

- a. **Motion by Terri to adjourn, Second by Suki. Motion carried 5-0.**