

Meeting Minutes

Date: October 10, 2024

Time: 9:30am - 11:01am

Location: Ingomar Middle School Auditorium

Attendees: Christina Sturzinger, Megan DeFrancesco, Kim Woo, Judy Ostronic, Kim McCartney, Carla Hudson, Erin Kosanovich

Agenda Items

1. **Welcome - Christina Sturzinger**
2. **Principals Report - Carla Hudson**

Report/Discussion:

- Heard from families about the break we took in clubs during the activity period. We only had about 40% of students signed up for activities and a very small number of eighth graders. Additionally, it was hard to know where all students were during activity period and the scheduling during this period is difficult to work around. We are trying to get more teacher and student buy-in for clubs - asking students what kind of clubs they want and getting teachers interested in leading them. Clubs will restart the second 9 week period and will be twice a month. There will still be some limitations in clubs students can sign up for (i.e. by grade level). We already have some ideas for next year to remove those limitations.
- School announcements have been recorded, however the tv equipment used has broken. Now students are using technology on their ipads, etc. to record the announcements the day before. These are also posted in many different places for kids to see.
- PBIS roll-out (during In-service on November 1) - using the characteristics of a TIGER. Each week teachers will get two claw cards to hand out outside of the cafeteria. About every other week will clear the cards out and give out rewards.
 - i. Will need some help from PTSO for donations (candy, gift cards, etc.) School has a very small budget for this. Parents could even donate monetarily for the school to buy prizes.
- Trying to start a "chill room" - donation from families for this? Stationary bikes, hockey tables, games, futon, etc. IMS did already submit application for the NA Foundation grant.

Action Items:

- i. PTSO to ask for donations from parents for PBIS rewards and the "chill room".

3. **Student Council Report - Kim McCartney**

- Homecoming Spirit week: M - Pajama Day, T - Twin Days, W - Wacky Wednesday, Th - Sports jersey, F - Pink out/Breast cancer awareness.
- Thanksgiving on every table starts on Oct 21 for North Hills Community Outreach. There is a list of foods to donate or you can donate a gift card. This will be a homeroom competition of most donations for each grade level. Franklin Elem. also did this and added an online link for donations directly to NHCO which was beneficial. (Megan will ask Katrina how this worked last year)
- Boo Bash decorating will now be on Oct. 17. Tickets will be sold in the foyer on the 16th and 17th, 23rd and 24th. PTSO is welcome to sell tickets during lunch period, but the student council will not be selling during this time.
- Raffle tickets need to be purchased - PTSO can purchase this.
- Basketball home games concessions - Student council will choose some dates to run the concession stand and PTSO will run the others.

Action Items:

- i. Megan will get info from Katrina about the NHCO online link used at Franklin and communicate that to Kim M.
- ii. PTSO to purchase raffle tickets and secure a pumpkin to put them in.

4. **Metz Culinary Management - Judy Ostronic**

- Seeking employees
 - i. Work can be part-time, 3-4 hour shifts.
 - ii. If you know of anyone willing or needing work, please spread the word.
- Here at IMS, our manager has recently retired. We have had an interim manager who has done a great job, and Amy from Franklin will be the new manager at IMS.
- Free breakfast - What is required that students take for it to be free?
 - i. "Pick 3 to get it free" One of those has to be a fruit or a juice.
 - ii. There are signs in the cafeteria with "points" assigned, i.e. breakfast sandwich is a 2 because it has a grain and a protein. So a student could choose a sandwich and a juice to make 3.
- How to introduce the cafeteria to incoming students - Is this presented on 5th grade move up day?
 - i. April 10 (9:30am and 6pm) is PTSO meeting in conjunction with 5th grade orientation. Judy will attend to introduce the cafeteria and options to parents.
- Mini-Course day - we have a chef on staff, who could lead a session.

5. **President's Report - Christina Sturzinger**

- Still need a secretary, Technology chair, fundraising chair
- The school has brought up the idea of a morning breakfast cart for teachers as a fundraiser.
 - i. Idea: any teacher who is a PTSO member gets a dollar off their drink
- Ideas for sourcing: Urban Trail coffee, Metz food catering

- Megan: ideas to get more volunteers - list all the positions we need at the top of the newsletter. Maybe adjust wording to a dine-out night in the Fall, dine-out night in the spring, etc. instead of "Fundraising", break it up into bite size pieces to be more palatable for parents.
- Membership shirts - 8th graders have black shirts with graduation year on the back, 7th graders have yellow shirts, 6th graders have white shirts. Any additional t-shirts will be white this year. Next year we will add an option on the sign up form for parents to choose what color they want for any additional shirts.

Action Items:

- i. Christina will reach out to Judy about the Metz catering for fundraising cart.

6. Treasurer's Report - Kim Woo

Report/Discussion:

- Current bank balance: \$2,980.46. \$1930 in membership dues received so far.
- We need to change our status with the IRS. We were categorized as a private foundation and need to switch to a public charity. This will cost \$600.
 - i. Megan made motion to spend the \$600 to change status, Christina seconded the motion. All approved.

7. Committee Reports:

- Social Events
 - i. Erin Kosanovich - Ice Skating update:
 - 1. North Park location, Only available date is Dec 15 Sunday 6:30-8:30, \$200. We would charge \$5/person. Would we get enough kids signed up to pay for it?
 - a. We will secure the date with North Park.
 - 2. Kim M. will get in contact with the other MS student council reps (the other secretaries) to get them the info to see if they want to join us.
- Spirit Wear - Megan Defrancesco. Lauren Moss
 - i. Spirit wear shop is up and running. 3 new designs that we came up with that no one else has. One of them includes option to add an activity shirt. Some of these options do not have the option to include the activity and Megan is working with the company to fix these things as they are noticed.
 - ii. Two different tigers on the designs because for activity shirts with a sport, NA requires a specific tiger to be used with sports.
 - iii. Shop closes on the 21st, delivery TBD, about 4 weeks after closing date.
 - iv. Megan will email the shop to ask for a new design, the vertical design on the long sleeve to be on the body of the t-shirt, not the sleeve.

- v. Kim M. will put a deadline to join PTSO in the newsletter next Thursday the 17th. We will grab the membership T-shirt numbers after that.

- o Teacher Appreciation - Desiree Deli - Not in attendance, No report today
- o Community Service - Katrina Brown - Not in attendance, No report today
- o UBO - Julie Dubis - Not in attendance, No report today
- o Fundraising - Vacant
- o Sports concessions - Megan DeFrancesco and Wendy Gilch
 - i. Will use Sam's Club for pizzas this year.
 - ii. Could also get hot pretzels from Sam's.

Action Items:

- iii. Erin - Secure North Park ice skating rink for Dec. 15, 6:30-8:30
 - iv. Kim M. - contact other MS student council reps about date and see if they want to join us.
 - v. Megan - ask Spirit wear shop to add one design.
8. Adjournment - Christina moved to adjourn, Megan seconded, meeting is adjourned at 11:01 am.

General Notes

Next Meeting

- **Date:** November 14, 2024
- **Time:** 9:30am
- **Location:** Ingomar Middle School

Adjournment: 11:01am

Minutes Prepared By: Kim Woo

Date: October 10, 2024