ETA Technical Area Quarterly Safety Inspection Form

Building/Room:

Date:

Inspected By:

Use this form for technical areas that generally do not use chemicals/gases. These are considered "dry labs". Perform self-inspections quarterly and post in the area for 1 year.

Item	Yes	No	N/A
1. **Are housekeeping practices satisfactory?** The area is free of unnecessary clutter. Aisles unobstructed.			
2. **Is the area free of trip and slip hazards?** No cords running across aisle, floors not slippery?			
3. **Are electrical cords and plugs in good condition?** Outlets are not overloaded or power strips "daisy chained"?			
4. **Is all electrical equipment in good condition?** Panels secured, "NRTL" listed?			
5. **Are all items stored on shelves seismically secured?** Use straps or shelf lip to secure.			
6. **Are chairs, ladders, and step stools in good condition**? No damage to steps, feet, rungs. Properly stored.			
7. **Are all containers of cleaners, lubricants, and adhesives clearly identified?** Product/chemical name.			
8. **Is the door hazard placard up to date?** Correct PI and Area Safety Lead information listed.			
9. **Is a fire extinguisher accessible nearby?** Located in the hallway.			
10. **Is the area emergency exit accessible?** Exit is not blocked. Items near exit seismically secured.			

Comments/Areas for Improvement: