

ETA Technical Area Quarterly Safety Inspection Form

Building/Room:

Date:

Inspected By:

Use this form for technical areas that generally do not use chemicals/gases. These are considered "dry labs". Perform self-inspections quarterly and post in the area for 1 year.

Item	Yes	No	N/A
1. Are housekeeping practices satisfactory? The area is free of unnecessary clutter. Aisles unobstructed.			
2. Is the area free of trip and slip hazards? No cords running across aisle, floors not slippery?			
3. Are electrical cords and plugs in good condition? Outlets are not overloaded or power strips "daisy chained"?			
4. Is all electrical equipment in good condition? Panels secured, "NRTL" listed?			
5. Are all items stored on shelves seismically secured? Use straps or shelf lip to secure.			
6. Are chairs, ladders, and step stools in good condition? No damage to steps, feet, rungs. Properly stored.			
7. Are all containers of cleaners, lubricants, and adhesives clearly identified? Product/chemical name.			
8. Is the door hazard placard up to date? Correct PI and Area Safety Lead information listed.			
9. Is a fire extinguisher accessible nearby? Located in the hallway.			
10. Is the area emergency exit accessible? Exit is not blocked. Items near exit seismically secured.			

Comments/Areas for Improvement: