

SHSM Planner allows you to track your Specialist High Skills Major (SHSM) progress and ensure you are on track to meet the requirements of the program directly from the myBlueprint High School Plan.

□ LOG IN TO MYBLUEPRINT

1. Visit www.myBlueprint.ca/ and click **Log In**
2. Enter your username and password
3. Click Log In

□ VIEW YOUR SHSM PLANNER SUMMARY

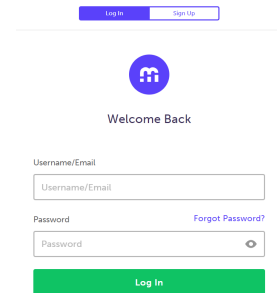
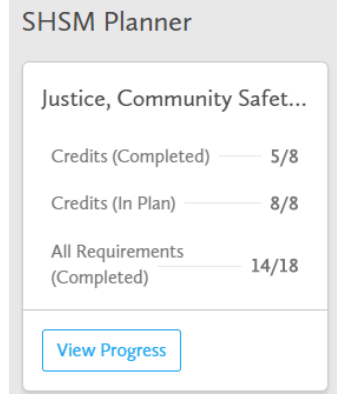
1. Go to the **High School**
2. Review the **SHSM Planner** summary on the right hand side of your High School Plan

Credits Completed - indicates how many credits you have completed

Credits in Plan - indicates the total number courses that you have planned that meet the credit requirements for SHSM

All Requirements (Completed) - indicates the total number courses, certifications, and additional requirements that you have completed based on the information we received from your Student Information System

3. Click **View Progress**

□ REVIEW YOUR SHSM PROGRESS

You can take an active part in ensuring you have what you need to graduate from your SHSM. If you are missing any requirements that you believe you have completed, let your teacher know.

1. In the **Bundled Credit Requirements** section, check which course requirements you have fulfilled. Expand each section to ensure that you have planned the proper number of credits. If you haven't, review the course offerings that will meet each course requirement
2. In the **Certifications** (compulsory and elective) section, review the certifications you have completed or still require
3. In the **Additional Requirements** section, review your progress

□ PLAN/SUBMIT REQUIRED SHSM COURSES

It is important that you plan and submit the proper courses to meet the bundled credit requirements.

1. In your High School Plan, click **+Course**
2. Change the tab from **All Courses** to **SHSM Courses**
3. Click the **▼** beside the requirements that you have not completed for a list of all courses offered at your school that will fulfill that course requirement
4. Click on the course name to read the course description and ensure that you have the necessary prerequisites to take the course
5. Click **Add Course**
6. Check the **SHSM Planner** box to ensure that you have the required credits in your plan

High School

Plan Courses SHSM

All Courses SHSM Courses

| | |
|--|---------------|
| ▼ Major Credits - Grade 11 or 12 | (4/4 In Plan) |
| ▼ English or French - Grade 11 or 12 | (1/1 In Plan) |
| ▼ Math - Grade 11 or 12 | (1/1 In Plan) |
| ▼ Cooperative Education - Grade 11 or 12 | (2/2 In Plan) |

☐ **CHECK YOUR MESSAGE CENTER**

If there is an upcoming certification or reach ahead experience, teachers may let you know by sending a message in myBlueprint.

If you have received a message, your Message Centre at the top right of your myBlueprint account will show a bell with a red indicator.



Home

Dashboard Tasks Class Activities Goals Portfolios

☐ **CREATE AN SHSM PORTFOLIO**

Document evidence of your learning and reflect on opportunities related to your SHSM sector by creating an [SHSM Portfolio](#).