



# Library Materials Challenge Process

- **Who Can Challenge:** The law permits a challenge to be filed by a parent, a person with a parental relation to a student in the district, a district employee, or any individual residing in the school district.
- **Informal Challenge:** When the District or a campus receives an objection to the appropriateness of a library material, the appropriate librarian or administrator shall try to resolve the matter informally. The librarian or administrator shall explain the selection process and discuss the intended purpose for the library material. The librarian or administrator shall offer a concerned parent or guardian an alternative library material to be used by the child in place of the material and, if requested, shall restrict the child's access to the material objected to by the parent or guardian.
- **Formal Challenge:** If the individual wishes to make a formal challenge, the administrator shall make available to the individual a copy of the EFB Local policy and the form to request a formal challenge of the library material.
- **The Form:** All challenges must be submitted using a form created by the Texas Education Agency (TEA) located on MISD's Library Services site.
- **Temporary Removal:** When a challenge is filed, the material in question is immediately removed from student access for up to 90 days while it is under review.
- **Review and Decision:** The school board is responsible for making a final determination on whether to retain or remove the challenged material.
- **Final Actions:** If the board decides to keep the material, it cannot be challenged again for two years. If the board decides to remove the material, it must be removed from all district catalogs, including classroom libraries.