

**La Academia de Estrellas Charter School**  
**Regular Governing Board Meeting**  
**08.23.25 at 9:45AM**

Attendees: Lorraine Mantei, Board President (remote); Jacqueline Banda, Board Secretary (on-site); Brian McGovern, Board Treasurer (on-site); Juanda Tate, Board Member (remote)  
School Officers: Kemlyn Williams, Superintendent; Gene Zhu, Contracted CFO

<b>Call to order</b>	At approximately 9:45 a.m., Board President L. Mantei determined that a quorum of the board was physically present, and L. Mantei called the board meeting to order.
<b>1. Introduction of Board and guest</b>	No Introductions were needed for the Board and school members <b>Board Attendees:</b> Lorraine Mantei, Board President; Brian McGovern, Board Treasurer; Jacky Banda, Secretary; Juanda Tate, Board Member <b>School Member Attendees:</b> Kemlyn Williams, Superintendent; Gene Zhu, Founder of DSS;  <i>*Board Vice President, Evie Garces, was not present*</i>
<b>2. Public Comment</b>	No public comments.
<b>3. Review and approval prior meeting minutes</b>	<ul style="list-style-type: none"> <li>➤ The Board reviewed the public meeting minutes from 8.04.2025</li> <li>➤ A correction was noted to clarify that the executive session meeting minutes were approved during executive session, not in open session.</li> <li>➤ Following review, L.Mantei moved to approve the meeting minutes from 08.04.2025, as corrected; J.Tate seconded the motion. The motion passed unanimously, and the minutes were approved.</li> </ul>
<b>4. Financial Update</b>	Financial Update  FY2025 Budget Amendments <ul style="list-style-type: none"> <li>➤ L.Mantei moved to approve the amendment of the 2024-2025 budget to actual revenues and expenditures; J.Banda seconded the motion. The motion passed unanimously.</li> </ul> FY 2026 Budget <ul style="list-style-type: none"> <li>➤ J.Banda moved to approve the FY2026 budget. J. Tate seconded the motion, the motion passed unanimously, and the budget was approved.</li> </ul> July 2025 Financials <ul style="list-style-type: none"> <li>➤ LAE ended July with a \$570,000 surplus and reported net earnings of \$885,000</li> <li>➤ Administrative ratio is currently at 8.3%; the target is less than 8.5%</li> <li>➤ An increase of \$1 million in cash was reported, bringing the ending balance to \$7.8 million.</li> <li>➤ We are currently 92% through our YTD budget</li> <li>➤ Steady enrollment continues to contribute to the revenue stream for state and federal programs</li> <li>➤ \$11.6 million in total expenditure</li> <li>➤ Operating activities generated \$1.27 million in revenue, while expenditures for building improvement and technology equipment resulted in a \$163,182 decrease.</li> </ul> <i>*Gene Zhu departed the meeting at 10:12 am*</i>

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<p><b>5. Safety Update</b></p>	<p>School Safety and Security Updates from the 89th Legislature</p> <ul style="list-style-type: none"> <li>a. Legislative Updates</li> <li>b. HB33 - school safety that requires schools to have “breaching devices” and “ballistic shields”.</li> <li>c. Senate Bill 10 and Display of Ten Commandments</li> </ul> <p>Texas School Safety Center Charter Safety Audit Report (Every 3 three years)</p> <ul style="list-style-type: none"> <li>a. Review of the 2022-2025 Charter District Audit Reporting Tool completed and prepared by the district's safety coordinator, Claire Forrester, and the district superintendent, Kemlyn Williams</li> <li>b. J.Banda moved to approve the 2025 Charter District Audit Reporting Tool, completed and prepared by Ms. Forrester and Ms. Williams. J. Tate seconded the motion. The motion passed unanimously.</li> </ul>
<p><b>6. Governing Board Items</b></p>	<p>Governing Board Items</p> <p>2025-2026 PK-8 Field Trips</p> <ul style="list-style-type: none"> <li>➤ L. Mantei moved to approve the 2025-2026 PK-8 Field Trips as presented. J. Banda seconded the motion. The motion passed unanimously.</li> </ul> <p>PG- 1.406 Security Officer</p> <ul style="list-style-type: none"> <li>➤ L.Mantei moved to approve PG-1.406 Security Officer. J. Banda seconded the motion. The motion passed unanimously.</li> </ul> <p>PG- 3.321 Student Health Advisory Council</p> <ul style="list-style-type: none"> <li>➤ L. Mantei moved to approve PG-3.321 Local Student Health Advisory Council. J. Tate seconded the motion. The motion passed unanimously</li> <li>➤ The board will be presented with options for the SHAC at the next scheduled meeting</li> </ul> <p>PG-3.318 Concussion Response Policy</p> <ul style="list-style-type: none"> <li>➤ J. Banda moved to approve the PG 3.318 Concussion Response Policy. B. McGovern seconded the motion. The motion passed unanimously.</li> </ul> <p>PG-2.114 Student Health Curriculum</p> <ul style="list-style-type: none"> <li>➤ J. Tate moved to approve PG 2.114 Student Health Curriculum.B. McGovern seconded the motion. The motion passed unanimously</li> </ul> <p>PG-4.212 Personnel Prohibition on Diversity, Equity, and Inclusion Duties</p> <ul style="list-style-type: none"> <li>➤ L. Mantei moved to approve PG4.212 Personnel Prohibition on Diversity, Equity, and Inclusion. J. Banda seconded the motion. J. Tate abstained from the vote. The motion passed.</li> </ul> <p>PG-4.213 Instructional Requirements and Prohibitions</p> <ul style="list-style-type: none"> <li>➤ J. Banda moved to approve PG 4.213 Personnel Instructional Requirement and Prohibitions.B. McGovern seconded the motion. The motion passed unanimously</li> </ul> <p>PG- 3.42 Dating Violence</p> <ul style="list-style-type: none"> <li>➤ J. Tate moved to approve the PG 3.42 Dating Violence.J. Banda seconded the motion. The motion passed unanimously.</li> </ul>

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<b>7. Superintendent Report</b>	<ol style="list-style-type: none"> <li>1. Instruction and Learning <ol style="list-style-type: none"> <li>a. Classes began Thursday, August 7, 2025.</li> </ol> </li> <li>2. Human Resource Update <ol style="list-style-type: none"> <li>a. We have hired a new nurse, Patricia Perez, LVN</li> <li>b. She is bilingual (Spanish)</li> <li>c. Worked as a home healthcare nurse for 10 years</li> </ol> </li> <li>3. 20th Anniversary</li> </ol>
<b>8. Executive Session for Safety, Legal, and Personnel Matters as Needed</b>	Executive session was not entered.
<b>8. Governing Board Items</b>	<ol style="list-style-type: none"> <li>a. Upcoming Meeting <ul style="list-style-type: none"> <li>● August 25th</li> <li>● September 20th (Board Meeting &amp; Work Session) <ul style="list-style-type: none"> <li>○ 9:30AM</li> </ul> </li> <li>● October 20th (Annual)</li> <li>● November 15 or November 17</li> <li>● January 10 or January 12</li> <li>● March 7 or March 9</li> <li>● May 2 or May 4</li> <li>● June 13 or June 15</li> </ul> </li> </ol>
<b>12. Action Items</b>	<ol style="list-style-type: none"> <li>a. Consider and approve the August 4, 2025, Board Minutes - <b>APPROVED</b></li> <li>b. Consider and approve the amendment of the 24-25 budget to actual revenues and expenditures - <b>APPROVED</b></li> <li>c. Consider and approve the FY 2026 Budget - <b>APPROVED</b></li> <li>d. Consider and approve 2025-2026 PK-8 Field Trips - <b>APPROVED</b></li> <li>e. Consider and approve PG - 1.406 Security Officers - <b>APPROVED</b></li> <li>f. Consider and approve PG - 3.321 Student Health Advisory Council - <b>APPROVED</b></li> <li>g. Consider and approve PG - 3.318 Concussion Response Policy - <b>APPROVED</b></li> <li>h. Consider and approve PG - 2.114 Student Health Curriculum - <b>APPROVED</b></li> <li>i. Consider and approve PG - 4.212 Prohibition on Diversity, Equity, and Inclusion</li> </ol>

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	Duties - <b>APPROVED</b> j. Consider and approve PG - 4.213 Instructional Requirements and Prohibitions - <b>APPROVED</b> k. Consider and approve PG - 3.42 Dating Violence - <b>APPROVED</b>
<b>Adjournment</b>	<ul style="list-style-type: none"><li>• The meeting adjourned at approximately 11:00 am.</li></ul>