

OAKSHIRE ELEMENTARY SCHOOL

Positive Behavior Intervention Support

HANDBOOK



Updated 2026-2027

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BEAR BUCK CARDS 3RD-6TH

Copies of the BEAR BUCKS Card will be provided by the office to grade levels 3, 4, 5, and 6. It's the student's responsibility to turn-in and pick up BEAR BUCK cards from all teachers. Procedures for BEAR BUCK Cards are as follows:

- ✓ Students turn-in cards when walking through the door.
- ✓ A reliable student will be assigned to alphabetize the cards after all students have entered the classroom. (The student doesn't have to question students that don't turn-in their cards.)
- ✓ The teacher marks conduct throughout the class period by keeping the conduct sheets on a clip board that is with the teacher at all times.
- ✓ The teacher will initial all cards for students that have an "A" in conduct for the class period. A "X" should be placed in the box for that period if the student didn't earn a signature by having an "A".
- ✓ As the students exit the class, the teacher should hand out the BUCK Cards, so students will have them ready to turn-in to the next teacher as they line-up.

DAILY

- **BEAR BUCK** credits are given to students who have an "A" in conduct for a designated time (class period) and has not damaged his/her chromebook.
- **BEAR BUCK Cards** are not to be used as leverage:
 - Cannot be held if earned for any reason
 - Must be given daily
 - Cannot be used as an extra incentive
 - Cannot be taken back or away once given
- Your personal rewards should come into play as extra incentives for students who go above and beyond in your classroom or you may give them PAW BUCKS (as in the past).
- Teachers must follow the PBIS guidelines so that it is equitable across classes, grade levels and school because signatures are to be given by substitutes and dispersal teachers, also.

WEEKLY

- An advantage to using the CARD is that discipline statistics are available anytime by looking at the card. Also, parents, teachers and students can track progress at any time to tailor make an individual incentive plan if needed.

MONTHLY

******These incentives are designed to reward students who have demonstrated excellence, positive behavior in the classroom throughout campus on a daily basis.

**New students that enter the school right before an event will be eligible as long as the student doesn't have any office referrals in the marking period.

The remaining monthly rewards are for all students that meet the following criteria:

- 77 signatures to attend this 1st event after the booster (100 to dress down)
- NO office/bus referrals **AT ALL**.

If a student pays but gets any office referrals OR gets in trouble on the date of the event, a determination about attendance at that event and further events will be made **by administration** based on the severity of the infraction.

BEAR BUCK CARDS reflect the exact dates for documentation periods for incentives. Marking periods are from the beginning of a grading period to the end of the day of the last signature lines. The next marking period begins the day after the previous marking period.

Disclaimers:

1. If money is collected in advance of a PBIS event prior to the end of a marking period, the student's money WILL BE refunded if the student becomes ineligible for discipline reasons.
2. No refund will be given to students who choose not to attend after submitting permission slips and money, or students that are absent for an event unless it is for unseen circumstances.

SEE BEAR BUCK CARD FOR THE EXACT DOCUMENTATION DATES, THIS IS ONLY A SAMPLE CARD.

2/1

**O
E
S**

Bear
Buck
Card

Cardholder's Signature: _____

Date	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th
8/8							
8/9							
8/10							
8/11							
8/12							
8/15							
8/16							
8/17							
8/18							
8/19							

Cardholder's Signature: _____

Date	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th
8/8							
8/9							
8/10							
8/11							
8/12							
8/15							
8/16							
8/17							
8/18							
8/19							

2/2

**O
E
S**

Bear
Buck
Card

Cardholder's Signature: _____

Date	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th
8/18							
8/19							
8/22							

**O
E
S**

Bear
Buck
Card

Date	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th
8/8							
8/9							
8/10							
8/11							
8/12							
8/15							
8/16							
8/17							
8/18							
8/19							
8/22							

Oakshire Elementary School Grades 3 -6 Bear Buck Rewards

Left over BEAR BUCK CARD signatures after paying for an event or if a student doesn't want to attend an event can be used to purchase items from the Paws Mart at these values.

Number of Signatures	Rewards
20	Extra Recess
20	Eat with your favorite teacher
20	Eat in one class one day (will be provided with bag for snacks and must have ticket attached)
20	Invite one family member to eat lunch
20	Board Game/Card Game
20	Have a snack
20	Read to a Pre-K/K Class
20	Extra Computer Time
20	Free Homework Pass (teacher can designate if an assignment is exempt)
30	Eat lunch with the principal
30	Stinky Feet
40	Dress Up/Down Pass
40	Be a helper during recess in K to 2 nd
50	Pick From the Prize Box
50	Shadow your favorite teacher

PAW Tickets

(Tickets pulled once a week to pick an item from the prize box, one per grade level.)

*NOTE: If a student causes a disruption in the classroom because of the redemption of any reward, the teacher can revoke the reward and the student WILL NOT be reimbursed the tickets or signatures.

**The PBIS committee will have FLASH sales throughout the year where rewards will be reduced by 50%!

CUB CARD PRE PK-2

Copies of the CUB Card will be provided by the office to grade levels Pre-K, K, 1, and 2. It's the teacher's responsibility to turn-in cards to the office for PBIS events. Procedures for Cub Cards are as follows:

- ✓ The teacher will punch holes and place all cards on a ring alphabetically.
- ✓ The teacher marks conduct throughout the class period using a documentation system suitable for the grade level.
- ✓ The teacher will initial all cards for students that have an "A" in conduct the day. A "X" should be placed in the box for that day if the student didn't earn a signature by having an "A".
- ✓ The teacher should communicate daily with any and all auxiliary teachers to see if conduct needs to be marked for behavior during PE, Computer Lab, or Library.
- ✓ The Pre-K to second grade teacher will have an opportunity to visit the PAWS Mart on designated days to purchase rewards with left over signatures.

DAILY

- **Cub** credits are given to students who have an "A" in conduct for the day and have not damaged their chrome books.
- **Cub Cards** are not to be used as leverage:
 - Cannot be held if earned for any reason
 - Must be given daily
 - Cannot be used as an extra incentive
 - Cannot be taken back or away once given
- Your personal rewards should come into play as extra incentives for students who go above and beyond in your classroom or teachers may give them PAW tickets.
- Teachers must follow the PBIS guidelines so that it is equitable across classes, grade levels and school because signatures are to be given by substitutes and dispersal teachers, also.

WEEKLY

- An advantage to using the CUB CARD is that discipline statistics are available anytime by looking at the card. Also, parents, teachers and students can track progress at any time to tailor make an individual incentive plan if needed.

MONTHLY

******These incentives are designed to reward students who have demonstrated excellence, positive behavior in the classroom throughout campus on a daily basis.

****New students that enter the school right before an event will be eligible as long as the student doesn't have any office referrals in the marking period.**

The remaining monthly rewards are for all students that meet the following criteria:

- **Pre K-K: 11 signatures and 15 to dress down**
- **1st-2nd grade: 22 signatures and 30 to dress down**
- NO office/bus referrals **AT ALL.**
- **Proper care of chromebook**

If a student pays but gets any office referrals OR gets in trouble on the date of the event, a determination about attendance at that event and further events will be made **by administration** based on the severity of the infraction.

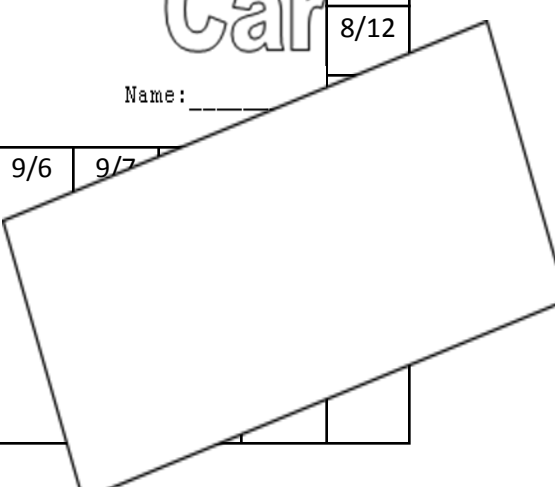
CUB CARDS reflect the exact dates for documentation periods for incentives. Marking periods are from the beginning of a grading period to the end of the day of the last signature box. The next marking period begins the day after the previous marking period.

Disclaimers:

3. If money is collected in advance of a PBIS event prior to the end of a marking period, the student's money **WILL BE** refunded if the student becomes ineligible for discipline reasons.
4. No refund will be given to students who choose not attend after submitting permission slips and money, or students that are absent for an event unless it is for unseen circumstances.

SEE CUB CARD FOR THE EXACT DOCUMENTATION DATES, THIS IS ONLY A SAMPLE CARD.

8/24	8/23	8/22	8/19	8/18	8/17	8/16
8/25	<div style="text-align: center;"> <h1>CUB</h1> <h2>Card</h2> <p>Name: _____</p> </div>					8/15
8/29						8/13
8/30						8/12
8/31						
9/1	9/2	9/6	9/7			



OAKSHIRE Elementary School Grades Pre-K to 2 CUB Rewards

Number of Signatures	Rewards
2	Eat with your favorite teacher
2	Eat in one class one day (will be provided with bag for snacks and must have ticket attached)
3	Invite a family member for lunch
2	Have a snack
2	Extra Computer Time
3	Stinky Feet
4	Dress Up/Down Pass
5	Pick From the Prize Box

*NOTE: If a student causes a disruption in the classroom because of the redemption of any reward, the teacher can revoke the reward and the student WILL NOT be reimbursed the tickets or signatures.

**The PBIS committee will have FLASH sales throughout the year where rewards will be reduced by 50%!

DETENTION

Detention will be assigned by an administrator after the teacher places a major referral in JCAMPUS for habitually disturbing the classroom environment and listing the three dates within the PBIS marking period the student has 3F's.

The teacher should call home after the student receives the second F in daily conduct. When calling home, the name of the person the teacher spoke to when calling should be noted on the parent/guardian phone log. The following is the sequence of events to place a student into recess detention:

- Daily Conduct (3 F's)
 - 1st F = Student is warned by teacher.
 - 2nd F = Teacher calls home and indicate the date of the call and the person you spoke with on the phone.
 - 3rd F = Complete JCAMPUS referral.

Mass Punishment or Consequences can not be utilized at all during the school year.



! Oakshire Elementary !



Shout Out Form



To: _____

From: _____

Date: _____



Please check all the characteristics that apply to the accomplishment.



____ Attitude



____ Self-Control



____ Integrity



____ Enthusiasm



____ Service



____ Accountability



____ Compassion



____ Respect



____ Citizenship



____ Encouragement



____ Gratitude



____ Honesty

Reason for Shout Out





Oakshire Elementary School

Definitions of Minor and Major Behaviors

Minor Behaviors: Low intensity problem behaviors or the rule violations that do not warrant an office referral. These behaviors will be addressed through the Oakshire Elementary School flow chart, parent/legal guardian contact log, and refer to the School Counselor for a HUGS behavior contract.

Behavior	Definition/Example
Dishonesty	Student delivers message that is untrue.
Disruption	Any behavior causing and interruption in a class or activity. Includes sustained loud talking, noise with materials, horseplay, and/or out of assigned seat behavior.
Disrespect	Socially rude interactions which may include smacking lips, rolling eyes, mumbling words under breath, pouting, turning away, talking back, etc.
Dress Code Violation	Will be handled through dress code procedures- If a student refused to correct a dress code infraction that is correctable (un-tucked shirt for example) the issue now becomes willful disobedience.
Inappropriate/ Indirect Verbal Language	Verbal message or use of words in an inappropriate way. For example, a student who curses after smashing their fingers in a door is not the same as the student directly cursing someone out. Also see inappropriate verbal language under major behaviors.
Tardy	Will be handled following school policy. Tardy is defined as not being inside the classroom by the time class begins. Once inside the room, the issues becomes classroom management and beginning of class procedures. (Note: This is more of a parent issue for homeroom, and will be addressed by administration as needed.)
Willful Disobedience	Deliberately violates teacher directives. EX: Student states that he/she will not complete punish work. Student Refuses to answer questions. Student doesn't pick-up candy when told to do so. Student with head down. (food/drink items should be placed in book bag before entering the classroom)

Oakshire Elementary School

Major Behaviors Infractions: Behaviors that warrant an immediate office referral. The Oakshire Minor Behavior Flow chart will be bypassed. We will not define here certain obvious behaviors that warrant immediate attention such as bomb threats, drug use, smoking, alcohol weapons, arson, etc. The administrator handling the referral will be the final authority on whether a behavior is major or minor.

Behavior	Definition/Example
Harassment/Bullying	Student delivers messages (verbal, electronic communication, third party contact, and or gestures) to another person that includes threats and intimidations, habitual name calling, inappropriate sexual gestures, pictures or written notes of a sustained or intense nature. This includes comments on race, religion, gender, age, origin, and/or disability
Skips Class/ Leave Campus	Will be handled according to school policy
Forgery/Theft	Student is in possession of having passed on, or being responsible for removing someone else's property of has signed a person's name without that person's permission
Property Damage	Student deliberately impairs the usefulness of property
Fighting/Physical Aggression	When two or more persons mutually participate in the use of force or physical violence that requires physical restraint or results in injury
Vandalism	The intentional destruction, damage, or defacement of public or private property without consent of the owner.
Threat/ Intimidation	A threat to cause physical harm to another person with or without the use of weapons that includes the following elements: 1 – Intent: an intention that the threat is heard or seen by the person who is the object of the threat. 2- Fear: a reasonable feat of apprehension by the person who is the object of the threat. 3- Capability and ability of the offender to actually carry out the threat
Sexual Harassment	Unwanted and repeated verbal or physical behavior with sexual connotations by an adult or student that is severe or pervasive enough to create and intimidations, hostile, or offensive educational environment, cause discomfort or humiliation or unreasonably interfere with the individual's school performance or participation. An incident when on person demands sexual favor from another under the threat of physical harm adverse consequence
Assault/Battery	The physical use of force or violence by a individual against another. Any serious, harmful incident resulting in the need for a law enforcement intervention not previously classified.
Inappropriate Verbal Language	Verbal message or inappropriate language directed towards a specific person with the intent to demean, insult, or show disrespect to another person
Defiance-Disorderly Conduct Willful Disobedience	Non-cooperation that is confrontational and that become a serious threat to the orderly operation of the classroom or to the safety to others. EX. Students refuses to move to his/her seat which includes loud statements. Student refuses to follow a directive that places anyone in danger.