[Mention the date]

To,

[Mention the name of the hiring manager]

[Mention the name of the company]

[Mention the appropriate address of the company with all details]

Dear [Mr. /Mrs. /Ms.] [Name of the manager]

As I was scrolling [mention the name of any social media application], I came across your page and I saw that you are in need of a petroleum engineer. I am writing this letter to apply for this job post in your company and I think I will be a great fit for this job position.

As of my educational background, I have completed my post-graduation studies on [mention the name of an engineering course] from [mention the name of a university]. Not only do I have a strong educational background but I also have good work experience.

After my post-graduation, I started working with [mention the name of a company except the hiring company] as a [mention the name of a post]. I have started working as a [mention the name of the post mentioned above] from [mention a year such as 2019 or 2020], and after working in this field, I have gained a lot of working experience and knowledge. Because of my collaboration skills, I have extracted several oils and gas overseas.

I am very jolly and I like motivating others to achieve success and with the help of my motivation and support, few of my colleagues have really succeeded in areas where they used to avoid taking tasks as they didn’t have any self-motivation.

I hope you will give me a chance to prove myself worthy of this position and help me improve my working skills and gather more work experience. Thank you for taking some time out of your busy schedule and giving a read to this letter. I hope you will have a great day. Thank you in advance.

With regards,

[Mention the name of the sender]

[Mention the address of the sender]

[Mention the contact details of the sender]