

Managing richmond-dpac.ca

PAC Websites

Last Updated: Aug 26, 2026

Richmond PAC Admins,

As you may have noticed, the Richmond School District has been moving to a new content management system for its websites. The elementary school websites have already been migrated, and the secondary schools are expected to follow.

The District has advised that, going forward, it will **no longer host PAC content on school websites**. Instead, PACs will be responsible for maintaining their own websites and providing their own contact information.

This is already the approach used by Vancouver School District, where each PAC maintains its own website.

In addition, the District did not migrate old files. If you wish to retrieve previous files such as PAC constitutions or minutes, contact communications@sd38.bc.ca before December 31, 2026.

What Richmond DPAC is doing

To make this easier for PACs, Richmond DPAC will provide each PAC with a website using a **subdomain of our existing domain**, richmond-dpac.ca.

For example:

- <https://blair.richmond-dpac.ca>
- <https://errington.richmond-dpac.ca>
- <https://jnburnett.richmond-dpac.ca>

This has a few advantages:

- PACs don't have to purchase and maintain their own domain names.
- We can provide an intuitive consistent naming system across the District.
- Parents will have an easier time recognizing and finding PAC websites.
- We can maintain a directory on the Richmond DPAC website linking to each PAC's website.

DPAC will create a basic Google Site for each PAC and give the Gmail account we have on file for that PAC editing access.

This will generally require the PAC to have **one consistent Gmail account used as the primary administrator** for its website.

What if you don't want to use Google Sites?

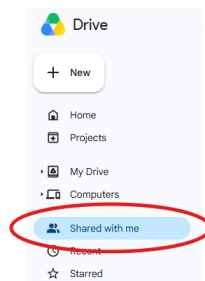
You **do not have to use the Google Site created by RDPA.**

Your PAC can create and maintain its own website using WordPress, Wix, another platform, or even purchase and use its own domain name. There is no requirement that PACs use the Richmond DPAC domain or Google Sites.

We are recommending Google Sites for the shared option because it is relatively easy to administer and maintain.

How to use your richmond-dpac.ca Google site?

1. Confirm that you are able to access and edit your site:
 - a. Access Google Drive with your PAC Google account
 - b. Select files that are Shared with me



- c. Select the PAC Google Site
(you can also locate this directly from Google Sites)

2. Update, personalize, and manage your site.
 - Store files such as minutes and constitutions on your own drive and provide public view access.
 - Add links to those files on your google site.
 - There are numerous online tutorials on using Google sites:
<https://www.youtube.com/watch?v=afl293kgZAA>