## Frequently Asked Questions About the LGHS Graduation Ceremony, Caps & Gowns, Ticketing, and Seating

As we approach the exciting and momentous occasion of graduation, we want to provide information about Los Gatos High School's Commencement Ceremony, a beautiful community tradition on the front lawn. We value creating a ceremony that is unifying and reflective of the collective achievement of our graduates. For everyone's enjoyment of this cherished event, horns, noise-makers, and drones are prohibited. Flowers, leis, other adornments or gifts may be given to graduates after the ceremony. (Flowers and leis are not to be worn during the ceremony.)

<u>Graduation caps may be decorated</u> according to these guidelines:

■ Guidelines for Decorating Graduation Caps

#### When does cap and gown distribution take place at LGHS?

Our cap and gown provider will be in the Community Room on Friday, April 4, 2025 during Tutorial, Break, Lunch, and after school until 3 PM for cap and gown pick-up. Please email our cap and gown providers if you still need to order or are unsure if you ordered a cap and gown - or if you have any questions: Mike and Monica Rabago at the Grad Company, hellomikeandmonica@gmail.com

## When is graduation?

The graduation ceremony is on **Friday, June 6th, starting at 6:00 PM**. Students and guests should arrive no later than 5:15 PM. (Students will go to the room in the main building that they will be assigned for rehearsal. More information will be forthcoming.) Parking is challenging. There is limited parking in the back of campus. There will be traffic, so please plan ahead, and carpool or walk if possible.

#### How long does graduation last?

The graduation ceremony lasts approximately 2 hours.

## How do I know when my student's name will be read?

We read names in alphabetical order by last name. Students' names will be listed in the program that will be available at the ceremony.

#### How many tickets per graduating senior are allotted?

Each graduating student is allotted up to <u>six (6) tickets total</u> for family members and guests. (There are approximately 510 graduates; six tickets per graduate is the limit for reserved seating. We have taken time to measure the spacing on the front lawn and have accounted for every reserved seat.)

The six-ticket limit per graduate also applies to split households. We expect you to coordinate with each other before making reservations so that you do not exceed the six-ticket limit per graduate. Reservations beyond the six ticket limit per graduate will be canceled.

#### When and how do families obtain tickets to graduation?

Graduation tickets are free and will go "on sale" electronically through <u>GoFan</u> starting on Monday, April 28 at 4 PM. It is best to create a GoFan account in advance if you don't already have one. GoFan accounts can be created on a computer or mobile browser at <u>GoFan.co</u> or from the iOS App. (This year's link to commencement ticket reservations is here: <a href="https://gofan.co/app/school/CA22963">https://gofan.co/app/school/CA22963</a> 1)

You will be asked to **enter the graduating student's first and last name** as well as the **student's 6-digit school identification number** before checking out from GoFan. We will be cross-checking the reservations to make sure that <u>no more than six tickets are reserved per graduating student</u>. If you do not know your student's 6-digit ID number, please ask your student or check in Aeries.

#### Are the seats assigned?

Yes. The tickets you reserve in GoFan are assigned seats. You will select the seats yourself. There is a map in GoFan that shows the different seating zones. The tickets you select will indicate which zone ("orange" or "white"), the row, and the seat number. No printed tickets will be mailed to families. Your tickets will be emailed to you. You can also access your reserved tickets via the GoFan app on a mobile phone if you have a GoFan account.

# Will there be any extra seating available beyond the ticketed, reserved seating through GoFan?

Yes. There will be an unreserved, general-admission seating section available starting at 5:15 PM in the area between the palm trees that may be somewhat obstructed because of those trees. There is also standing room on the sides of and behind the seating areas near the sidewalk on Main Street. Each year many attendees choose to enjoy the ceremony from those open spaces.

Please do <u>not</u> cross over barricades that have been set up or enter the seating area of the graduates before or during the ceremony. After the ceremony ends, family members and friends will be able to meet up with graduates on the front lawn to celebrate.

#### Is seating available for guests with disabilities?

There is limited disability seating available. Please request disability seating through this GoFan link, which also opens on Monday, April 28 at 4 PM.

The ticket you reserve for someone with a disability (e.g., someone in a wheelchair or with a walker or other mobility concerns) includes one companion seat. In other words,

there are two seats per disability ticket. (The image in GoFan shows one dot per ticket, but please know that one dot represents two seats.)

We have designated a specific section near the rose bushes with limited seating for individuals with disabilities and their accompanying guest. There will be a staff attendant who can help move chairs to make room for accessibility devices such as wheelchairs and walkers with seats.

### How do I know where my seats are located when I arrive?

Make sure you have access to your tickets on your phone or the GoFan app, so you know where the seats you reserved are located (zone, row, seat number). We will not have ushers to assist with looking up where your seats are located.

## Will the ceremony be filmed?

Yes. It will be live-streamed through <u>KCAT</u> so loved ones from afar may watch. You may also purchase a graduation video and professional photo that will be taken of your student. More information about these optional purchases will be forthcoming from the vendors.

Do you have any general questions about graduation ticketing that are not yet answered in this document? Please submit your questions <a href="here">here</a>.

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