



Coeur d'Alene High School

Student Council Class Representative

Fall Election Application

**Applications DUE to Mrs. Nelson in Room
CN1 no later than:**

Friday, September 17, 2021

You may turn in your application to the office and/or to Mrs. Nelson directly.

*** Note:** Failure to complete any portion of this application could result in disqualification from the election process.

Remember,

"Today, I'll do those countless things that others will not do, so that tomorrow I may choose from things they cannot do. I'm the only one there is, and now what I must do is be the best me I can be by what I choose to do."

~ Author Unknown

Welcome prospective student government leaders!

Congratulations! You have taken the first step of a fantastic journey that will give you the opportunity to reach out to others here at Coeur d'Alene High School.

Not many people choose to lead others at the expense of giving up something. ***What will you be giving of yourself?*** You will be giving your time, energy, effort, kindness, ideas, pride, mistakes, triumphs, successes, wisdom, confidence, understanding and LOVE. ***What will you get in return?*** You will be gaining knowledge, experience, skills, confidence, and fantastic memories from your youth.

You have a choice of running for the following positions:

Class President:

- Serve as a representative for your graduating class.
- Serve as a leader of your class's Student Council.
- Organize a senate for your class (meet at least four times per year).
- Manage all class fundraisers to support your graduating class.
- Class officer fundraiser responsibility:
 - Seniors: \$4,000
 - Juniors: \$3,000
 - Sophomores: \$2,000
 - Freshmen: \$1,000
- Organize and oversee all class activities.
- Appoint members of your class to participate in class spirit competitions.

Class Vice President:

- Serve as a representative for your graduating class.
- Partner with the class president to fulfill officer duties and responsibilities.
- Fill the position of class president in his/her absence.

Class Representatives:

- Participate in your class Student Council activities, events, and fundraisers.
- Serve as a representative for your graduating class.

***Note: 1 representative elected for every 50 students in graduating class.**

Election Process:

1. Application Turned in no later than **Friday, September 17th, by the end of 2nd lunch.**
2. Teacher recommendation form from 1 teacher received no later than **Friday, September 17th, by the end of 2nd lunch.**
3. Applications reviewed by Advisor.
4. You will be notified if your application is NOT APPROVED.
 1. Approved candidates view MANDATORY campaign guidelines video and attest by **Sunday, September 19th.**
5. Campaign week is **09/20-09/24.**
6. Class Representative ONLINE election voting occurs **Thursday, September 23rd (after school) through Friday, September 24th, closing at 12:30 p.m. on Friday.**

Winners will be announced on Friday, September 24th during 7th period.

***Before applying*, please review the responsibilities and expectations for Coeur d'Alene Student Council Representatives:**

StuCo Officer/Representative Responsibilities & Commitments

- **All members must have a free Zero Period for THIS school year** to enroll in the Student Council class. All Student Council business is handled during this period. Your first official class will begin on Wednesday, September 29th.
- All members are required to purchase an ASB activity card and complete Register My Athlete.
- All members are required to have **and** maintain a minimum 2.5 GPA while serving their term.
- Members are required to serve many extra hours at lunch, after school, on weekends, etc. for planning, set-ups, and clean-ups of many ASB, administrative, and school activities.
- Members are expected to show Viking Pride and have a presence at all school activities and events. This includes wearing blue and white on Fridays (at a minimum).
- **Above all things, Student Council members must display absolute respect for themselves, for one another, and for the entire student body.**
- If you are in violation of the Coeur d'Alene High School Student Code of Conduct, you may be removed from Student Council at any time during the year.

StuCo Expectations & Goals

- Students must have **and** maintain a great attendance record.
- Students must have a sincere interest in serving the *entire* CHS student body.
- Students must display the ability and desire to listen with open ears and minds, as well as to be heard.
- Students must understand that the student council serves as the governing committee of the associated student body (A.S.B.) of which every enrolled student is a member.
- Students must recognize that Student Council is a governing body; it is also a SERVICE organization. Service requires personal sacrifice of time and effort, which most often goes unnoticed.
- Develop an understanding of the functions of student government.
- Become familiar with the techniques and principles of leadership.
- Balance citizenship, scholarship, leadership, human relations, and cultural values.
- Develop an understanding of the three levels of student participation in school government, knowing where students have: complete authority, shared authority, and no authority.
- Demonstrate high ethical and personable standards.
- If chosen to be a member of Student Council, **you will be held to higher standards of character, leadership, and morals—those that will be a positive model to our associated student body.**

Any illegal or unethical conduct IN OR OUT of school will not be tolerated and will be cause for dismissal from Student Council.

Application Checklist

The application process will be complete when you have accomplished the items listed below and turned in this application packet to the front office or to Mrs. Nelson (Room CN1):

- _____ 1. Read **all** materials.
- _____ 2. Understand the qualifications and duties of the position for which you are applying.
- _____ 3. **Fill out the entire student application form (pages 6-9).**
- _____ 5. Type all 5 application questions and responses on a separate sheet of paper.
- _____ 6. Sign application.
- _____ 7. Obtain parent signature.
- _____ 8. Complete the Parent / Guardian agreement (page 8).
- _____ 9. **Teacher Recommendation from 1 teacher.** (You must provide an envelope for your teacher.)

All complete applications will be reviewed by the Student Council Advisor for approval. You will be notified if your application is NOT approved.

NOTE: If there are any questions regarding your character or ability to fill the position you are seeking, your application may go before a review panel (administration, counselors, and teachers). This panel has the authority to deny your application.

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Coeur d'Alene High School Associated Student Body Elected Application

(Please print all information clearly in **blue or black pen**)

Student Information:

Name: _____

Phone: (____)_____ School email: _____

Address: _____

City: _____ Zip: _____

Age: _____ Grade: _____ Student ID Number: _____

1st Semester G.P.A.: _____ Cumulative G.P.A.: _____

Circle one: Senior Class Junior Class Sophomore Class Freshman Class

Title of office you are seeking (check one):

_____ Class President

_____ Class Vice President

_____ Class Representative



Coeur d'Alene High School Associated Student Body Application

Print Name (neatly): _____

Type your answer to the following questions as specifically and concisely as possible on a separate sheet of paper and **attach to the back of this packet** (*must be typed using 12 pt. font, Times New Roman, double-spaced*).

1. *What are your motives for running for this office?*
2. *If elected, how will you balance your academics and ASB leadership?*
3. *If elected, what do you as a leader bring to this position that will help to promote growth in the students around you?*
4. *Please describe one idea you have to get students that are not in a club or sport involved in school activities.*
5. *Demonstrate how you have displayed leadership in the past and what you learned from it..*

Applications are due by: _____ on _____.

All accepted candidates must attend (or watch) a mandatory campaign guideline meeting by _____.

You must have a 2.5 overall GPA, with no current F's. You must maintain these requirements throughout your term. _____ (initials)

Any illegal or unethical conduct IN OR OUT of school will not be tolerated and will be cause for dismissal from Student Council. _____ (initials)

If elected, I will follow the rules of my office with the understanding that I may be removed from office if there are any violations. I realize the amount of time this position takes and will work as a follower as well as a leader. My signature also indicates that my application packet is complete without error.

Candidate's signature _____ Date: _____

I understand the time involved in the leadership class, ASB activities, school, work, and approve of my son/daughter running for office.

Parent's signature _____ Date: _____

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Coeur d'Alene High School Associated Student Body Application

Parent/ Guardian Agreement

My son/daughter and I have read and agree to the qualifications and expectations to be a member of the Coeur d'Alene High School Student Council. I realize that if elected to Student Council, it would be an honor for the student, but one that also carries responsibilities and expectations. A great amount of time and effort go into making a Student Council effective, and this may compete with other activities and events. I will work with my child and give him/her advice, help, and encouragement to keep up with all of his/her work both in class and as part of Student Council.

Parent's Name (print): _____

Parent's Signature: _____

Student's Name (print): _____

Student Signature: _____

Provide a copy of this form and envelope to your teacher.

Teacher Evaluation for Prospective Student Council Candidate

STUDENT'S NAME _____

Desired Student Council Position _____

Teacher's Name _____ Subject _____ Ext. _____

Teacher Evaluations will be returned via hand delivery to the front office, room CN1, or Mrs. Nelson's mailbox.

Please seal and sign the envelope to ensure confidentiality. **DO NOT** return this form to the candidate. If a category cannot be rated OBJECTIVELY, please mark the "NOT OBSERVED/NOT APPLICABLE" box.

Teacher Evaluations will be strictly confidential, so please be honest with your answers.

	4	3	2	1	N/A
Quality of Work: Performs/achieves high quality results for duties and tasks completed; strong work ethic.					
Quantity of Work: Works effectively and efficiently; tasks done in a timely manner; handles multiple tasks; far exceeds standards.					
Punctuality and Attendance: Always on time to class, reliable in attendance.					
Cooperativeness: Always cooperates fully; promotes harmony.					
Reliability: Job completion; ability to get things done correctly and in a timely manner.					
General Attitude: Enthusiastic and willing to perform duties and tasks.					
Dependability: Always willing to lend a hand; acts selflessly.					
Professionalism: Interacts well with others, conducts him/herself professionally, displays the 6 Pillars of Character (trustworthiness, respect, responsibility, fairness, caring, and citizenship).					
Initiative: Shows interest in assuming added responsibilities.					
Leadership: Demonstrates leadership abilities.					
Academic Progress: Demonstrates time management skills, understands the importance of maintaining high academic achievement.					
Citizenship: Student demonstrates excellent citizenship amongst students.					

Additional Comments:

Teacher Signature: _____

Teacher: Please return, in the envelope provided, to Mrs. Nelson (CN1) or her office mailbox no later than Friday, September 17th by the end of 2nd lunch.

Directions for Teacher Evaluation Forms

1. Each candidate will need to provide **one envelope** and make **one copy** of the “Teacher Evaluation Form”.
2. Candidates will only fill in the top portion on the “Teacher Evaluation of Prospective ASB Candidate” form:
 - student’s name,
 - desired position,
 - teacher’s name,
 - subject
3. Candidates will provide information on the front of each envelope (top left corner):

<p>Student’s Name (First and Last)</p> <p>Teacher’s Name</p> <p>Period of Class</p>		<p>All envelopes need to be filled out neatly before giving it to each teacher.</p>
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4. This recommendation form be turned in to Mrs. Nelson no later than **Thursday, May 6th, by the end of 2nd lunch.**
 - Candidates will want to ***politely*** check with each teacher to make sure it has been turned in.
5. Teachers will fill out the forms, seal them in the envelope, sign the outside of the envelope, and return them to the front office, room CN1, or Mrs. Nelson’s mailbox by **Thursday, May 6th, by the end of 2nd lunch.**

If you have questions or need assistance, please email Ellie Morrisroe, ASB Vice President, at emorrisroe@students.cdaschools.org, or email Mrs. Nelson at tnelson@cdaschools.org or visit her in room CN1.

“I never did anything worth doing by accident; nor did any of my inventions come by accident; they came by work” ~ Thomas Edison