



LANE ARTS COUNCIL
Community Arts Operating Grant Application
(WORKSHEET)

NOTE: First Download this worksheet then you can write and save responses here. When you are ready, you can paste your answers from this worksheet into the actual grant application form. FILLING OUT THIS WORKSHEET DOES NOT COUNT AS THE APPLICATION BEING SUBMITTED.

[HERE IS THE RUBRIC that will be used by the scoring committee when reviewing your application](#)

APPLICANT INFORMATION

Name of Applicant Organization:

Address:

City:

State:

Zip Code:

Federal Tax ID:

Website:

Phone:

Contact Name:

Contact Title:

Contact Email:

Contact Phone:

Amount Requested:

Total Individuals Served by Organization Annually (estimate is fine):

APPLICATION NARRATIVE QUESTIONS

1. Please provide a summary of the services and programming your organization provides and the organization's key target audiences, including artists. *(Up to 2,000 characters, including spaces)*

2. What impact and benefit does the organization's programming and/or services have in our community? *(Up to 2,000 characters, including spaces)*

3. How does the organization assess and respond to the needs and interests of the communities you serve? *(Up to 1,000 characters, including spaces)*

4. What strategic goals does the organization have for the next one to two years? What plans does the organization have in place to reach these goals? *(Up to 2,000 characters, including spaces)*

5. OPTIONAL: If relevant, describe any major fluctuations in your organization's budget or financials, if not addressed above. *(Up to 1,000 characters, including spaces)*

FINAL CHECKLIST

Please review this final checklist to confirm that you have completed and will submit all required parts of this application.

- Applicant Information
- Application Narrative Questions
- Financial Statements:
 - Organization's current annual budget
 - Organization's most recent year-to-date financial statements, including profit & loss statement and balance sheet
 - Last completed fiscal year financial statements, including profit & loss statement and balance sheet
- Supplementary Materials
 - List of current staff and their roles
 - List of current board members, terms, and officers, including affiliations

STATEMENT OF NON-DISCRIMINATION

The applicant agrees to comply in every way with all applicable entity or individual receiving grant provisions of the Americans with Disabilities Act of 1990. 42 USC Sec. 12101, et seq. and the applicant agrees not to discriminate on the basis of race, creed, religion, color, sex, marital status, political opinion, familial status, national origin, age, gender, mental or physical disability, sexual orientation, military status, gender identity and source of income or disability status.

SIGNATURES

By submitting this application, the applicant certifies that all information contained in this document is true and accurate. The applicant agrees to comply with the Statement of Non-Discrimination, as listed above.