

Required Notices

State and Federal regulations and some district policies require the district to post certain notifications to the public annually. You may access them through the links below. Paper copies are available by calling 712-551-1181.

	Policy	Contact
Abuse of Students	402.2 Child Abuse Reporting	Level I Investigator School Nurse - Hilary Bertram 712-551-1454 hbertram@wsfalcons.org Level I Alternate Investigator MS/HS Counselor Kaitlin Lockhorst 712-551-1181 klockhorst@wsfalcons.org Level II Investigator DHS Level III Investigator Hawarden Police Department 712-551-2565
Administration of Medication	507.2 Administration of Medication 507.2E1 Authorization - Asthma, Airway Constricting, or Respiratory Distress Medication Self-Administration Consent Form	Building Secretary Haw Elem - 712-551-1454 Ireton Elem - 712-278-2374 MS/HS - 712-551-1181 School Nurse 712-551-1181
Anti-Bullying and Harassment	104 Anti-Bullying/Harassment Policy 104.E1 Anti-Bullying/Harassment Complaint Form 104.E2 Anti-Bullying/Harassment Witness Disclosure Form 104.E3 Disposition of Anti-Bullying /Harassment Complaint Form 104.R1 Anti-Bullying/Harassment Investigation Procedures	Dean of Students Adam McVay 712-551-1181 amcvay@wsfalcons.org
Equal Education Opportunity	102 Equal Educational Opportunity 102.E1 Annual Notice of Non-discrimination 102.E2 Continuous Notice of Nondiscrimination	MS/HS Principal Mrs. Alynn Coppock 1300 Falcon Dr Hawarden, IA 51023 712-551-1181 acoppock@wsfalcons.org

Equity (EEO/AA)/Section 504 & Title IX		MS/HS Principal Alynn Coppock 712-551-1181 acoppock@wsfalcons.org
Fines, Fees, Charges	503.3 Fines - Fees - Charges	Tami Degen 712-551-1181 tdegen@wsfalcons.org
Foster Care Point		Travis Popken Elementary Principal 712-551-1454 tpopken@wsfalcons.org
Free/Reduced Cost Meals Eligibility	710.2 Free or Reduced Cost Meals Eligibility	Food Service Director Chris Woodley 712-551-1181 cwoodley@wsfalcons.org
Grievance Procedure	102.R1 Grievance Procedure	Level 1 - Travis Popken, Elementary Principal 712-551-1454 tpopken@wsfalcons.org Alynn Coppock , MS/HS Principal 712-551-1181 acoppock@wsfalcons.org Level 2 - Level 3 - Steve Grond , Superintendent 712-551-1181 sgrond@wsfalcons.org Level 4 - School Board
Homeless Children & Youth	501.16 Homeless Children & Youth	Travis Popken Elementary Principal 712-551-1454 tpopken@wsfalcons.org
Human Growth & Development	603.5 Health Education 603.5E1 Human Growth & Development Student Excuse Form	Building Principals Travis Popken - Hawarden Elem 712-551-1454 tpopken@wsfalcons.org Alynn Coppock - MS/HS 712-551-1181 acoppock@wsfalcons.org Conor Bertling - Ireton Elem 712-278-2374 cbertling@wsfalcons.org
Illness or Injury at School	507.4 Illness or Injury at School	School Nurse - Hilary Bertram 712-551-1454 hbertram@wsfalcons.org

Instruction at a Post-Secondary Education Institution/Dual Enrollment	604.6 Instruction at a Post-Secondary Education Institution 604.7 Dual Enrollment	School Counselor Kaitlyn Lockhorst 712-551-1181 klockhorst@wsfalcons.org
Internet Appropriate Use	605.6 Internet - Appropriate Use 605.6R1 Internet - Appropriate Use	Technology Director - Bob Bak 712-551-1181 rbak@wsfalcons.org
Parent and Family Engagement	505.8 Parent Involvement 505.8R1 Parent and Family Engagement building and Level Regulation	Building Principals Travis Popken - Hawarden Elem 712-551-1454 tpopken@wsfalcons.org Alynn Coppock - MS/HS 712-551-1181 acoppock@wsfalcons.org Conor Bertling - Ireton Elem 712-278-2374 cbertling@wsfalcons.org
Section 504 – Notice of Student and Parental Rights	102.E3 Notice of Section 504 Student and Parental Rights	School Superintendent - Steve Grond 712-551-1461 sgrond@wsfalcons.org
Student Health Services	607.2 Student Health Services	School Nurse - Hilary Bertram 712-551-1454 hbertram@wsfalcons.org
Student Records & Directory Information	506.1 Student Records Access 506.1E9 FERPA Annual Notice 506.1R1 Use of Education Records Regulation 506.2 Student Directory Information 506.2E1 Authorization for Releasing Student Directory Information	Building Secretaries Ireton Elementary Markie Eisma 712-278-2374 meisma@wsfalcons.org Hawarden Elementary Nancy Buryanek 712-551-1454 nburyanek@wsfalcons.org Tracie McManaman 712-551-1181 tmcmanaman@wsfalcons.org
Student School Transportation & Conduct	711.1 Transportation Eligibility 711.2 Student Conduct on School Transportation 711.2R1 Student Conduct on School Transportation 711.2R2 Use of Recording Device on School Buses	Chris Colt 712-551-1181 ccolt@wsfalcons.org

Suicide Prevention Coordinator		Building Counselors Elementary - Jeri Quiring 712-551-1454 jquiring@wsfalcons.org MS/HS - Kaitlyn Lockhorst 712-551-1181 klockhorst@wsfalcons.org
Open Enrollment		Kaitlyn Lockhorst 712-551-1181 klockhorst@wsfalcons.org
Teacher Qualifications		Building Principals Travis Popken - Hawarden Elem 712-551-1454 tpopken@wsfalcons.org Alynn Coppock - MS/HS 712-551-1181 acoppock@wsfalcons.org Conor Bertling - Ireton Elem 712-278-2374 cbertling@wsfalcons.org