

BOARD OF DIRECTORS' MEETING
ST. PAUL CAPITALS HOCKEY ASSOCIATION
AUGUST MEETING MINUTES

Date: August 25, 2026

Time: 7:00pm

Location: Green Mill

Chair: Joe Kelly

Secretary: Justin Uran

Present: Julie Bustos, Justin Uran, Kyle Medcraft, Chris Morrisette, Katie Morrell, John Reich, Alex Morawiecki, Joe Kelly, Cory Wynn

Absent: Taylor Chorney, Mike Casper, Katie Roedler

Staff Present: Katie Murphy, Kelly Rand

Executive Summary

- **Season preparation is progressing:** Evaluation and Team Selection updates are moving toward Board approval, 8U Girls will use a development-focused evaluation process, and work continues to finalize the 15U team structure.
 - **Registration and charitable gambling remain strong:** Registration is tracking ahead of last year, all proposed teams have been filled, and July charitable gambling generated strong results with continued focus on events and additional opportunities.
 - **Focus remains on governance, coaches, and season readiness:** The Board is working to finalize the Handbook and bylaws, while upcoming coach and manager training/events are being organized ahead of the season.
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1. Approval of Agenda & Prior Minutes

- Quorum established at 7:10 PM.
- August meeting agenda approved.
Motion: Joe | **Second:** Alex | **Result:** Approved
- July meeting minutes approved with amendments.
Motion: Katie M. | **Second:** Kyle M. | **Result:** Approved

2. Charitable Gambling Report — Kelly Rand

Financial Update — July

- Monthly revenue: \$24,000
- Current Star Rating: 5

Operational Updates

- Motion to increase the BINGO caller pay rate from \$60 to \$75.
Motion: Kyle M. | **Second:** Joe K. | **Result:** Unanimous Approval
- Groveland event was successful, generating approximately \$7,000 in revenue and \$2,500 in net income.
- Motion to join Allied Charities and attend the Pulltab Convention.
Motion: Julie B. | **Second:** Joe K. | **Result:** Unanimous Approval

Expense Approvals

- **July Actual Expenses:** \$15,941.03, including \$4,750 in taxes
Motion: Kyle | **Second:** John R. | **Result:** Unanimous Approval
- **September Estimated Expenses:** \$16,000
Motion: John W. | **Second:** Katie M. | **Result:** Unanimous Approval

3. Officer Reports

President — Joe

- Updates can be found in the Board Book.

Finance — Kyle

- Registration is going well and is tracking ahead of last year.
- All proposed teams have been filled.

Executive Director / Ice — Katie M.

- Updates can be found in the Board Book.

4. Functional Committee Work Time

On-Ice

- The Evaluation and Team Selection content has been updated and will be sent to the full Board for review within the next week. The goal is to have the final version published prior to evaluations.
- The 8U Girls evaluation process will focus on skills and development during the first six weeks, with all players skating together to help inform the team selection process.
- The organization is continuing to work on the 15U team and identify team opportunities for players.

Off-Ice

- Yard signs are up, and additional requests are still being accepted.
- Mac-Grove Fest is September 12; volunteers will be needed for bingo shifts.
- Alan Foley has been collecting used hockey equipment. Information and a Google Form will be sent to families regarding equipment donations.

Finance

- Future discussion planned regarding additional revenue opportunities.

Governance

- Bylaws and the Handbook will be finalized in the coming months.
- Upcoming season preparation events:
 - **September 20:** SPCHA Coaches Training
 - **TBD:** Coaches Demonstration / Practice Plans
 - **October 19:** Manager Meeting
 - **October 25:** SPCHA Coach Meeting — D2 Rules / High School Coaches

5. New Business

- **KO Party at Groveland Tap:** The Off-Ice Committee will work with Kelly to coordinate plans for the event.

6. Adjournment

Motion: Kyle | **Second:** Cory | **Result:** Unanimous Approval

Meeting adjourned at **9:48 PM**