



Anticipated Questions from Students:

Q: How do I sign up for Handshake (HS)?

A: Your account has already been created for you. All you need to do is visit Handshake to log in to your account using your LakerNet ID and password. Once you login, you should complete your account profile so you can be matched with more opportunities.

Q: Do I need a resume?

A: While you don't need a resume to join, uploading a resume when you create your profile will allow them to import the information on your resume to the fields on your profile, saving you precious time. You will need a resume when you begin applying for jobs or internships. We have lots of handy resources for creating your first resume, or updating an existing one.

Q: What does it mean if I make my Handshake profile public?

A: A public profile means that employers connected with SUNY Oswego are able to view your profile information. It is not visible to other students, or anyone not connected with SUNY Oswego. You can have a public profile and keep some information (for example, your GPA) private. A public profile makes it easier for employers to find you for their top talent. You can choose to hide/unhide information in your profile settings.

Q: How can I find career fairs, workshops, and other events?

A: Finding workshops and events in Handshake is easy. Simply click on the 'Events' tab on the left navigation bar and then click the search tab in the upper right corner. You can join events and workshops that you plan to attend, which will add them to your calendar and 'Upcoming Events' list, ensuring you don't miss an event or fair that you are interested in.

Q: How do I find jobs and internships?

A: HS will provide a list of jobs in your home feed or on the <u>mobile app</u> on based on information that you have included in your profile. To search for additional jobs, simply select the 'Jobs & Internships' tab on the left navigation, and set up the search criteria you are interested in. HS allows you to save multiple searches, so you can easily return to them at a later date and find new opportunities.

Q: How do I find on-campus jobs and internships?

A: Click on 'Jobs & Internships' in the left navigation bar, and enter 'SUNY Oswego' in the keyword search box.

Q: How do I apply for a job or internship?

A: You can easily apply for positions by clicking the 'Apply Now' button in the job posting in HS. Some jobs will allow you to apply right in HS, others may direct you to an external employer website. Make sure you follow instructions when applying to a job or internship.

Q: How do I find interviews with employers when they are on campus?

A: On-campus interviews are by invitation only. If you applied for a position and were selected by the employer, you will receive an email from Handshake to notify you. This selection email will provide you with a link to sign up for an interview time that works with your schedule.