

CLUB ADMINISTRATOR RESOURCES

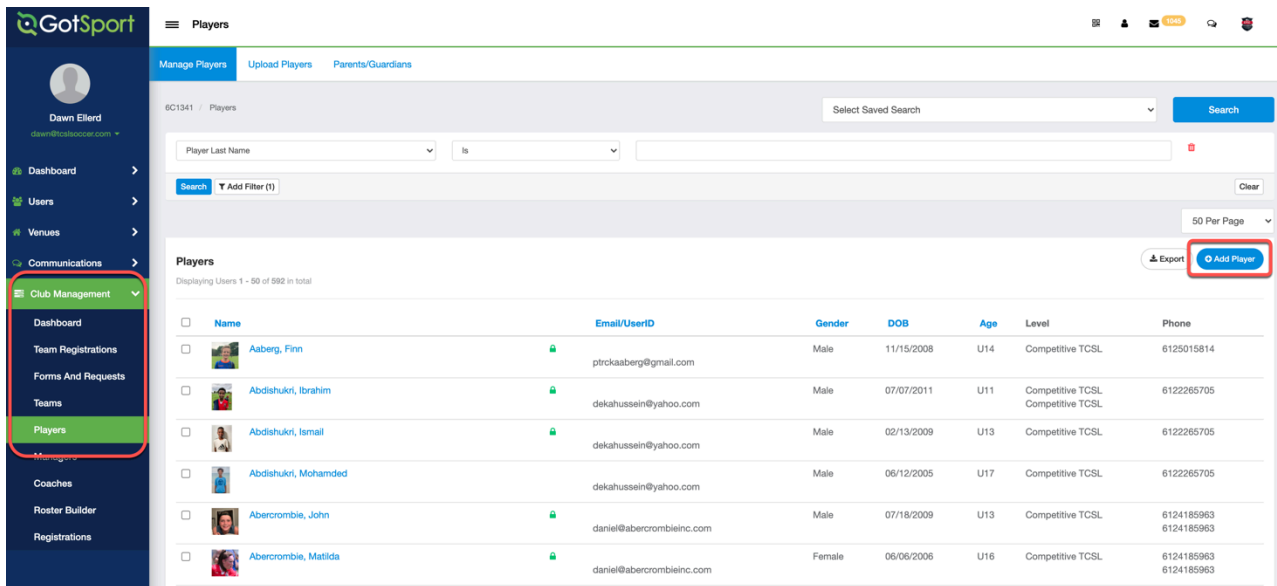
How to Manually Add a New Player

[Overview of how to create a new player](#)

Players can be added to your club player pool individually from the Players tab under Club Management by clicking on “Add Player”.

If this player has previously played for your club and has been ARCHIVED, do not add or create a new profile, but rather [UNARCHIVE that player as shown here](#).

NOTE: When adding players individually, only add an email/userID if the player in question is 18 or will be turning 18 during the current soccer year. This email should be unique to the player and not a parent’s email address. The parent email address would be added as the “contact” email for all players.



The screenshot shows the GotSport Club Administrator interface. On the left is a dark blue sidebar with a menu. The 'Club Management' section is expanded, and the 'Players' option is highlighted with a red box. The main content area is titled 'Players' and shows a list of players. At the top right of the main area, there is a red box around the 'Add Player' button. The table below lists several players with their details.

☐	Name	Email/UserID	Gender	DOB	Age	Level	Phone
☐	 Aaberg, Finn	ptrckaaberg@gmail.com	Male	11/15/2008	U14	Competitive TCSL	6125015814
☐	 Abdishukri, Ibrahim	dekahussein@yahoo.com	Male	07/07/2011	U11	Competitive TCSL Competitive TCSL	6122265705
☐	 Abdishukri, Ismail	dekahussein@yahoo.com	Male	02/13/2009	U13	Competitive TCSL	6122265705
☐	 Abdishukri, Mohamed	dekahussein@yahoo.com	Male	06/12/2005	U17	Competitive TCSL	6122265705
☐	 Abercrombie, John	daniel@abercrombielnc.com	Male	07/18/2009	U13	Competitive TCSL	6124185963 6124185963
☐	 Abercrombie, Matilda	daniel@abercrombielnc.com	Female	06/06/2006	U16	Competitive TCSL	6124185963 6124185963