



LAUREL SCHOOL DISTRICT



"Come back with your shield or on it!"

2497 Harlansburg Rd. New Castle, PA 16101 Phone (724) 658-8940 * Fax (724) 658-2992

laurelspartans.com

Attachment B – Sworn Statement By Resident Under §13-1302

To Be Completed By Resident Only

Instructions: Please complete the following statement. If the potential student is living, or will be living, in a household with more than one resident adult who will assume responsibility for the student, all such adult residents must complete and sign this statement.

This is a legal document. You may ask to see a copy of 24 P.S. §13-1302 prior to signing this document, and consult with an attorney if you have any questions or do not understand any portion of this document.

1. Name: _____
Home Address: _____
Home Telephone Number: _____ Work Number: _____
2. Do you live in the school district and does the child live with you? Yes _____ No _____
3. Student's Full Name: _____
Birth Date: _____ Grade: _____
Name & Address of Last School Attended: _____
Date child began/will begin to reside in your home: _____
4. Are you supporting this child gratis (without personal compensation or gain)? Yes _____ No _____
5. Will you assume all personal obligations related to school requirements for this child that may include providing for required immunizations, uniforms, fees/fines, citations/fines for truancy, attending parent-teacher conferences, or attending meetings/hearings concerning discipline?
Yes _____ No _____
6. Do you intend to keep and support the child continuously and not merely through the school term?
Yes _____ No _____

Through my notarized signature, I/We understand that the school district, pursuant to guidelines issued by the Department of Education and their own written policy, may require other reasonable information to be submitted to confirm this sworn statement.

Signed by resident(s) and notarized _____

Per 24 P.S. §13-1302, a person who knowingly provides false information in the above statement for the purpose of enrolling a child in a school district for which the child is not eligible commits a summary offense and shall, upon conviction for such violation, be sentenced to pay a fine of no more than three hundred dollars (\$300) for the benefit of the school district in which the person resides or to perform up to two hundred forty (240) hours of community service, or both. In addition, the person shall pay all court costs and shall be liable to the school district for an amount equal to the cost of tuition calculated in accordance with §2561 during the period of enrollment.

Sworn to and subscribed before me this _____ day of _____, 20____

Notary Public _____



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Attachment C – Guidelines For Reasonable Information To Substantiate Sworn Statement By Resident Under 24 P.S. §13-1302

Pursuant to Act 35 of 2001 (24 P.S. §13-1302(a)(2)), school districts may request information from the resident to substantiate the assertions made in the sworn statement of the resident, provided that the district has adopted a policy regarding this additional substantiating information and that the policy conforms with this Basic Education Circular. If the school district has elected to require substantiating information and advised the resident thereof, then the resident must submit the information before the district is required to accept the child as a student.

A district may require that more than one form of residency confirmation be provided. However school districts and charter schools should be flexible in verifying residency, and should consider what information is reasonable in light of the family's situation. Examples of documentation that can support the factors in §1302 include:

Signer is a Resident of the District

- Category A - one (1) document
 - Current mortgage/lease agreement (within sixty (60) days)
 - Sworn Statement by Resident Under 13-1302- completed by resident family member or friend, signed and notarized (Attachment B/C)
- Category B - one (1) document
 - Current utility bill with current address (i.e., water, gas, electric, cable, telephone) (within sixty (60) days)
 - Most current tax record (within one (1) year)
 - Payroll stub with current address (within sixty (60) days)
 - W-2 form (within one (1) year)

Signer is Supporting the Child Gratis

- Copy of completed county form or court order transferring child support payments to resident, if applicable, or
- Copy of completed State form notifying Department of Welfare of child's new residence, if applicable,
- Copy of lease/rental agreement identifying the child as a tenant, if applicable, or
- Sworn statement by the resident.

A resident's receipt of payments, such as Supplemental Security Income (SSI), Transitional Assistance for Needy Families (TANF), pre-adoptive support, child support, maintenance on public or private health insurance, support from the military or military personnel or other payments for or on account of the child shall not be deemed to be personal compensation or gain.

Signer will Assume All Personal Obligations for the Child Relative to School Requirements

Sworn statement by resident shall be satisfactory evidence thereof.

Signer Intends to so Keep and Support the Child Continuously and Not Merely Through the School Term

Sworn statement by resident shall be satisfactory evidence thereof.