

User Guide

Research Ethics and IRB System - EPHI

Last Updated: 21, May 2026

Addis Ababa, Ethiopia

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Acronyms and abbreviations

API: Application Programming Interface

EPHI: Ethiopian Public Health Institute

Introduction

This document provides a detailed design of the IRB Research Management System, including system architecture, modules, workflows, and UML representations. It is intended for developers, system architects, and stakeholders.

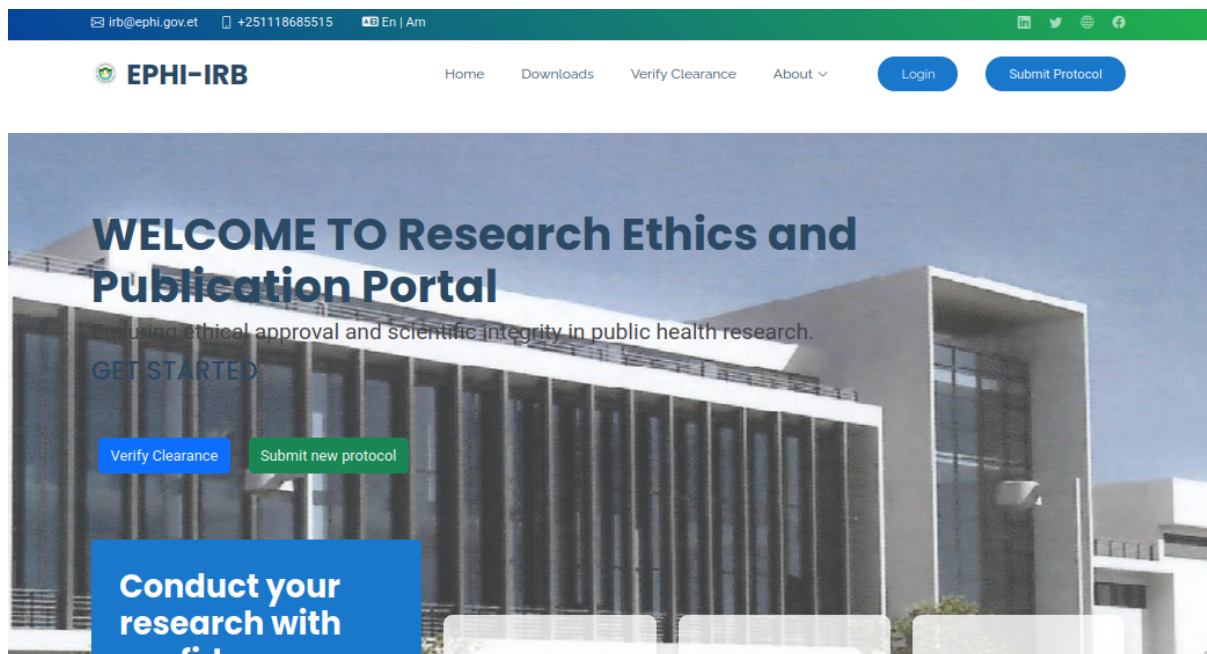
The system is a web-based Institutional Review Board (IRB) / Research Management Platform designed to manage research protocol submissions, ethical reviews, user roles, and administrative workflows. It supports multiple stakeholders, including researchers, reviewers, board members, and administrators.

The platform is modular, secure, and workflow-driven, ensuring transparency, traceability, and efficiency in the research review lifecycle.

Link to the system: The portal is available at <https://irb.ephi.gov.et>

https://irb.ephi.gov.et

Homepage:



1. Registration/ and Login

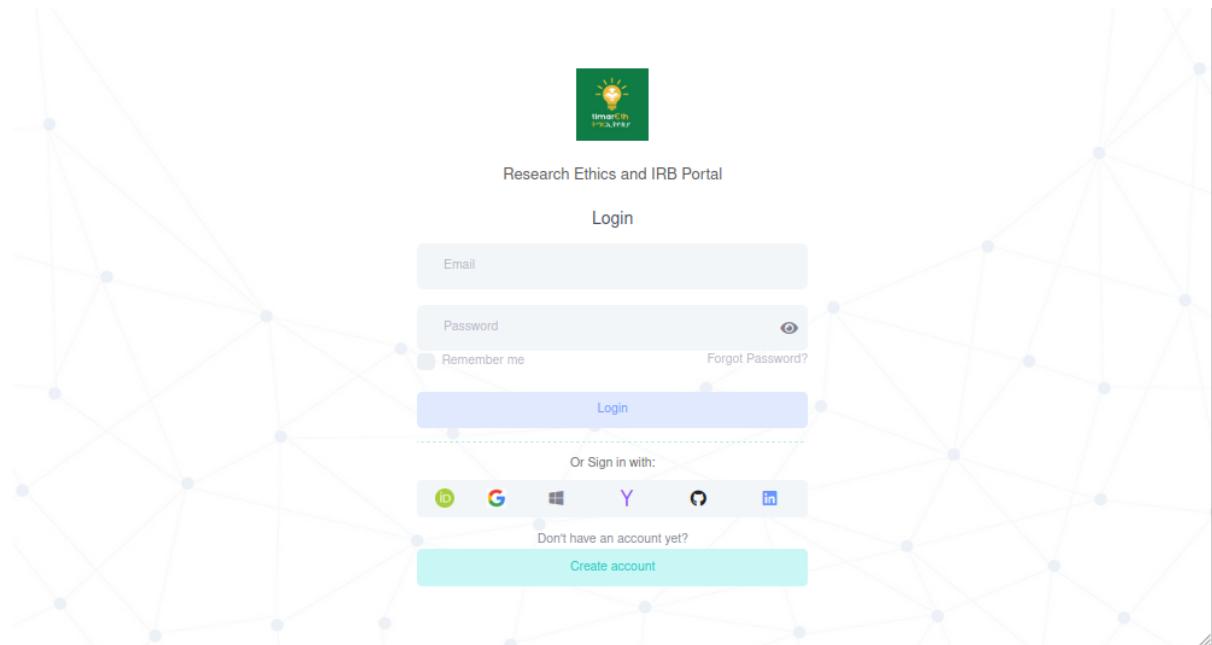
This module handles all user-related operations, including authentication, profile management, and access control.

1.1 Authentication

The system supports multiple authentication methods for flexibility and accessibility:

- [ORCID \(for researchers\)](#)
- [Google](#)
- [Microsoft](#)
- [Yahoo](#)
- [GitHub](#)
- [LinkedIn](#)

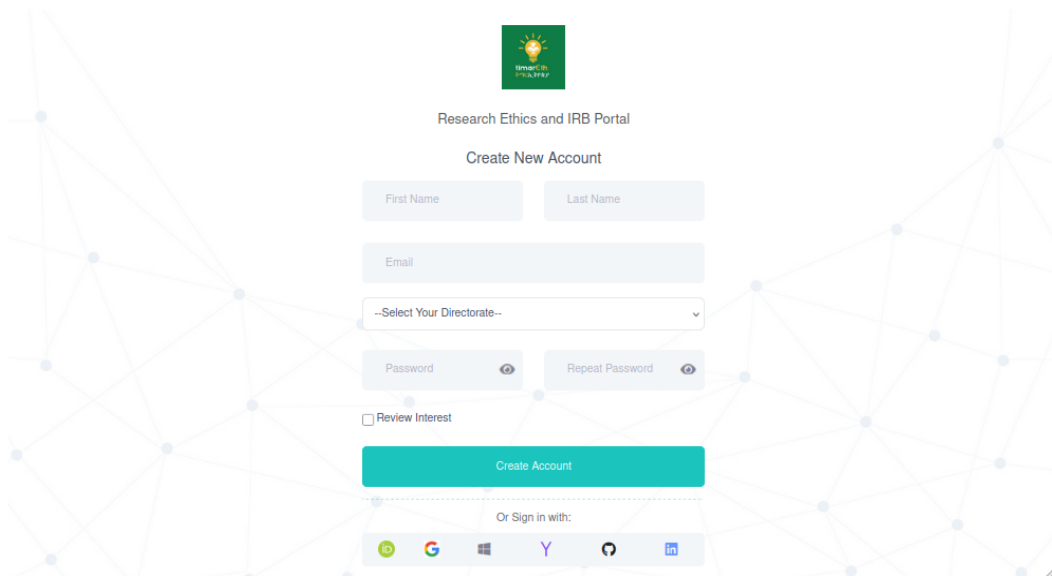
Users can securely log in using any of the supported providers.



1.2 Account creation / Sign-Up

If you are a new user and want to [register](#) in the system itself:

- Register using external authentication providers
- Provide basic personal information
- Specify research/review interests for role-based matching



The screenshot shows the 'Create New Account' form on the Research Ethics and IRB Portal. The form includes fields for First Name, Last Name, Email, and a dropdown menu to select a Directorate. It also has Password and Repeat Password fields with toggle icons for visibility. A checkbox for 'Review Interest' is present below the password fields. A large teal 'Create Account' button is at the bottom of the form. Below the button, there is a section for 'Or Sign in with:' featuring icons for external authentication providers like Google, Microsoft, and LinkedIn. The background of the page features a faint network diagram.

Registration/review interest:

First Name Last Name

Email

--Select Your Directorate--

Password Repeat Password

☒ Review Interest

Thematic areas for your review interest

- ☐ Malaria
- ☐ Nutrition
- ☐ Mari Baldwin
- ☐ Leila McLaughlin
- ☐ Amity Mclean

Create Account

Or Sign in with:

ip Google Windows Y GitHub LinkedIn

Login if you have an account

1.3 Profile Management

Users can manage their personal and professional details in their [profile](#):

- Update personal information
- Maintain work experience
- Record trainings taken
- Upload/store digital signature
- Change password
- Save


Research Ethics and IRB Portal

 En
  Selma Hendrix
 F

[Home](#) > [User](#) > [Profile](#)
My Portal →



Selma Hendrix (BSc)
 Directorate: PHEOC
 Organization: Wiggins Kidd Associates
 Email: frew.legese@gmail.com
 Alternative email: tobykeqa@mailinator.com
 Tel: +1 (127) 869-7003

[Update Profile](#)
[About](#)
[Signature](#)
[Change password](#)

Update profile


Research Ethics and IRB Portal

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[Home](#) > [User](#) > [Profile](#)
My Portal →

[Update Profile](#)
[About](#)
[Signature](#)
[Change password](#)

Personal Info

Title

First name *

Last name *

Mrs. ▾

Selma

Hendrix

Alternative email

Phone number *

tobykeqa@mailinator.com

+1 (127) 869-7003

Gender

☐ Male
 ☒ Female

☒ Review Interest

Research Subject for Disclosure *

Profile:


Research Ethics and IRB Portal


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[Home](#)
[User](#)
[Profile](#)

[My Portal](#)


Female

☒ Review Interest

Research Subject for Review *

☒ Malaria
☒ Nutrition
☐ Marl Baldwin
☒ Leila McLaughlin
☐ Amity Mclean

Affiliation

Organization/Institution *

Wiggins Kidd Associates

Academic Rank

BSc

Directorate *

PHEOC

Websites and URLS

[+ Add Websites and URLS](#)

Work Experiences

Indira Melendez

Dolores qui porro i

08 / 04 / 2005

☐ Current

mm / dd / yyyy

Ut ipsa consequatur


Research Ethics and IRB Portal


Selma Hendrix
F

[Home](#)
[User](#)
[Profile](#)

[My Portal](#)

Work Experiences

Indira Melendez

Dolores qui porro i

08 / 04 / 2005

☐ Current

mm / dd / yyyy

Ut ipsa consequatur

Jenette Harrington

Reprehenderit lore

11 / 02 / 1976

☐ Current

mm / dd / yyyy

Eiusmod inventore ex

Joel Cunningham

A odio sed qui arc

09 / 16 / 1985

☐ Current

06 / 26 / 2006

Ut non velit magni i

[+ Add Work Experiences](#)

Education/ Trainings Taken

Training name *

Provider institution *

Attended from

Provider website

Jada Frederick

Id ullam dolorum en

09 / 19 / 2005

https://www.fahavin.com.au

Work experience:

EPHI-IRB

[Homepage](#)

En

Cameron Woods

F

Home

User

Profile

Websites and URLs

+ Add Websites and URLs

ORCID

Enter valid URL

Work Experiences

+ Add Work Experiences

dis Ababa University

Researcher

05 / 26 / 2020

☐ Current

12 / 25 / 2023

Researcher

Organization

Job Position

mm / dd / yyyy

☐ Current

mm / dd / yyyy

Enter Responsibilities

Trainings taken:

Research Ethics and IRB Portal

En

Selma Hendrix

F

Home

User

Profile

[My Portal](#)

+ Add Work Experiences

Education / Trainings Taken

Training name *

Jada Frederick

Provider institution *

Id ullam dolorum en

Attended from

09 / 19 / 2005

Provider website

https://www.fahavin.com.au

Awarded at

11 / 28 / 1992

Attended to

12 / 16 / 1993

Valid until

07 / 01 / 2010

Verification link

Aut autem facere eius sunt e

+ Add Trainings Taken

Save profile information

Signature:
Old one

 Research Ethics and IRB Portal

En

Selma Hendrix

F

[Home](#) > [User](#) > [Profile](#)

[My Portal](#) →

 Sign here

Upload instead

Select you signature color options

☐ Black

☐ Blue black

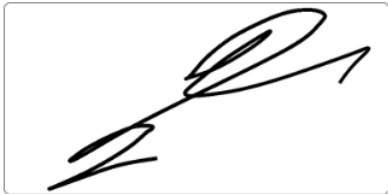
Clear and start over

Apply and preview

Preview Signature

By signing this, You are confirming you agreed for the confidentiality of information in the portal

Current signature



Sign

 Research Ethics and IRB Portal

En

Selma Hendrix

F

[Home](#) > [User](#) > [Profile](#)

[My Portal](#) →

 Sign here

Upload instead

Select you signature color options

☐ Black

☒ Blue black



Clear and start over

Apply and preview

Preview Signature

By signing this, You are confirming you agreed for the confidentiality of information in the portal

Current signature



Apply and Save

Research Ethics and IRB Portal

Home » User » Profile

Sign here Upload instead

Select your signature color options

☐ Black ☒ Blue black

Preview Signature

By signing this, you are confirming you agreed for the confidentiality of information in the portal

Save signature change

Current signature

Change Password

For reviewers who received an email with their default credentials, it is strongly advised to [change their password](#) before proceeding to take action in the portal.

Research Ethics and IRB Portal

Change Password

Current Password

New Password

Confirm Password

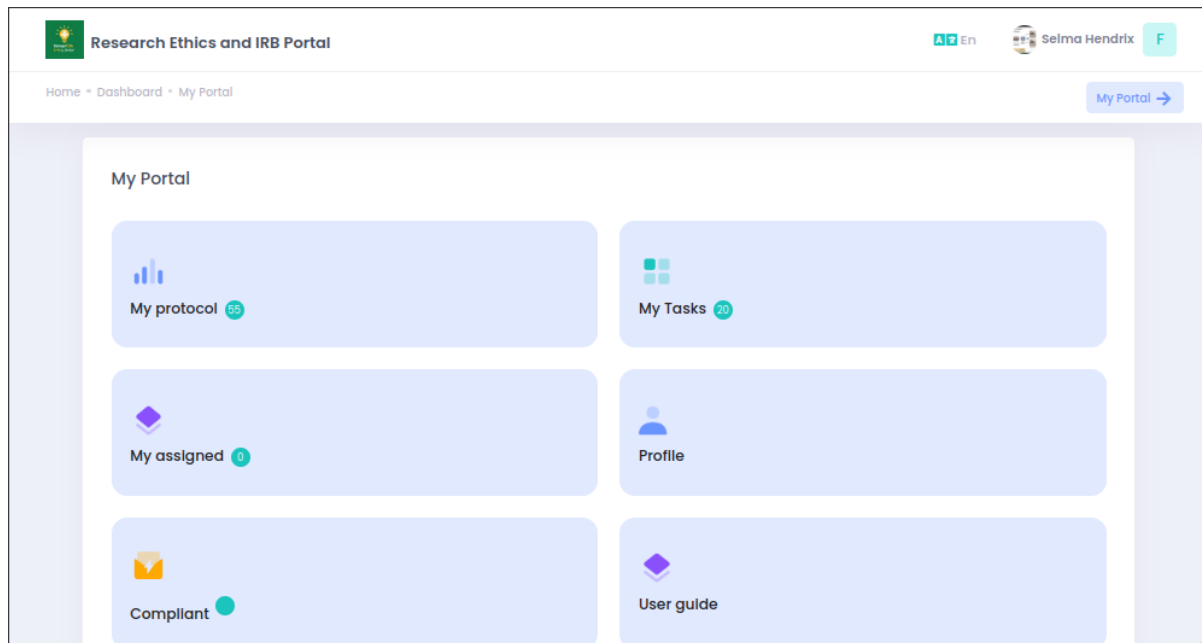
Change Password

2. Dashboard & Task Management

2.1 My Dashboard

Every time a user wants to get started with the portal, they are advised to visit their [personal dashboard](#). A personalized dashboard providing:

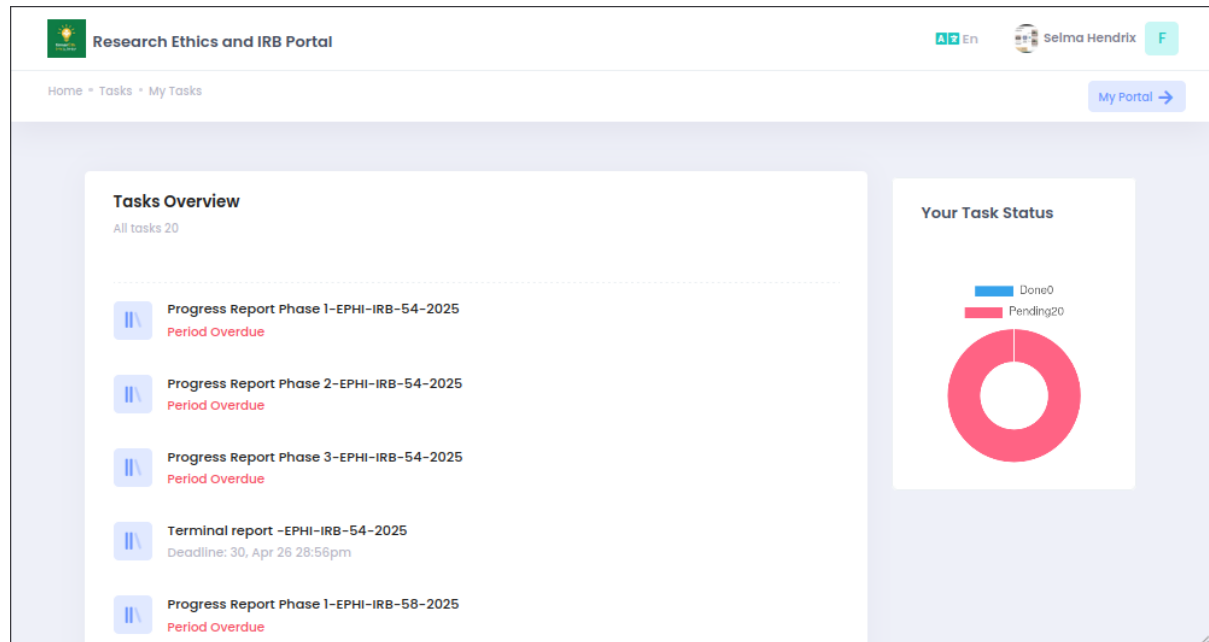
- [Overview of tasks](#)
- [Profile](#)
- [Submission status](#)
- [Assigned reviews](#)
- [User guide](#)
- [Compliant](#)



2.2 My Tasks

Displays:

- Pending actions (reviews, approvals, submissions)
- Deadlines and priorities

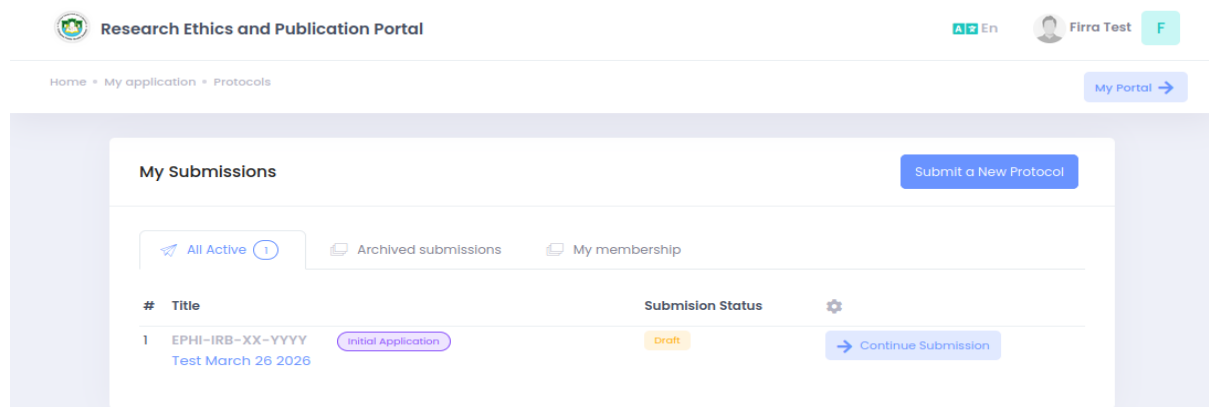


3. Protocol Submission Module

This module enables researchers to submit a research protocol for ethical review.

3.1 Submit Protocol

Users can see their [protocol submissions](#) here. If you have a **draft** (incomplete) submission you have left to finish later, you can continue the submission from where you have left off by clicking the **Continue Submission** button from your [protocols list](#). **Incomplete submission:**



My submissions:

Research Ethics and IRB Portal

Home • My application • Protocols

My Submissions [Submit a New Protocol](#)

[All Active](#) (10) [Archived submissions](#) [My membership](#)

#	Title	Review Mode	Submission Status	
1	EPHI-IRB-75-2026 Sed corporis molesti 11 Mar, 26 18:07pm	Expedited	Under Review	Details
2	EPHI-IRB-73-2026 Id non itaque ut at 11 Mar, 26 18:00pm	Waiting	Received	Details
3	EPHI-IRB-76-2026 Nostrum placeat con 11 Mar, 26 17:54pm	Waiting	Received	Details
4	Quibusdam commodi qu 11 Mar, 26 17:47pm	Waiting	Submitted	Details
5	Anim accusantium qua 11 Mar, 26 16:38pm	Waiting	Submitted	Details

My membership:

The submission where another PI submitted involving/ mentioning my name to the protocol.

Research Ethics and IRB Portal

Home • My application • Protocols

My Submissions [Submit a New Protocol](#)

[All Active](#) (10) [Archived submissions](#) [My membership](#)

#	Title	Role	Submission Status	
1	EPHI-IRB-75-2026 Sed corporis molesti 11 Mar, 26 18:07pm	PI	Under Review	Confirm
2	EPHI-IRB-73-2026 Id non itaque ut at 11 Mar, 26 18:00pm	PI	Received	Confirm
3	EPHI-IRB-76-2026 Nostrum placeat con 11 Mar, 26 17:54pm	PI	Received	Confirm
4	Anim accusantium qua 11 Mar, 26 16:38pm	PI	Submitted	Confirmed

To submit a new protocol, click the “**Submit a new Protocol**” button in the top-right corner of the ‘**My Submissions**’ page

Submitting a new protocol:

Research Ethics and Publication Portal En Firra Test F

Home • My application • New My Portal →

Please ensure you have prepared all required documents (Protocol, ICF, CVs, and Ethics Certificates) before proceeding. You will be required to upload these in the following steps.

Required Attachments

To ensure a smooth application process for your **Initial Submission**, please prepare the following documents in digital format. All items marked as **Required** must be uploaded before the IRB system will allow you to finalize your protocol submission.

1. Mandatory Documents (Required)

These files are essential for every new research protocol:

Main Protocol: The complete research plan (refer to the template on [downloads](#)).

Informed Consent Form (ICF): Include the consent form or a formal **ICF Waiver Request**.

Research Ethics Certificate: A valid ethics training certificate for the **Principal Investigator**.

Participants' CV: Updated Curriculum Vitae for all key research participants

—

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Letter of Endorsement: Official institutional support letter .

2. Supplemental Documents (Optional)

Include these if they apply to your specific study:

Translated Questionnaire: Required if data collection involves non-English speaking participants.

Memorandum of Understanding (MoU): Required for collaborative projects involving multiple institutions.

Incomplete submissions will be returned to the investigator for correction.

☐ Initial Application

☒ Resubmitted Protocol

Previous IRB Reference Number

Protocol Reference Number (e.g. EPHI-IRB-2026-XYZ)

Enter the reference code from your previous version.

☒ **Investigator's Declaration:** I hereby certify that the information provided is accurate, and I agree to conduct the research in full compliance with the ethical guidelines set by the EPHI Institutional Review Board (IRB).

See the instructions, Requirements, and select the protocol submission type here, then hit the **Proceed submission** button.

If the submission is new, then select an Initial Submission, and if you are submitting

a resubmitted protocol, you will be prompted to enter the previous Protocol submission reference code.

Protocol Submission Wizard sections

- Overview
- Study details
- Participant information

1.

[illegible]

The screenshot shows the 'Research Ethics and IRB Portal' interface. At the top, there is a header with the portal name, a language selector (A-Z EN), a user profile (Selma Hendrix), and a 'My Portal' link. Below the header, a breadcrumb trail reads 'Home > My application > New application'. The main form area includes a 'Word Count: 158' indicator, a 'Keywords' field with a placeholder 'use Comma (,) to separate each keywords', and a 'Project Duration' section with 'Start' and 'End' date pickers. The 'Start' date is set to '05 / 29 / 1999' and the 'End' date is set to '12 / 03 / 2016'. Below the dates is a blue button labeled '+ Add an attachment'. Underneath, the 'Attachments' section shows 'No files attached'. At the bottom of the form, there is a yellow button labeled 'SHOW IN PDF' and a blue button labeled 'NEXT'.

Attachments

Upload all necessary attachment documents formatted with the templates, no more than **5 Mb each**.

- Protocol document (objectives, methods, risk/benefit, consent process, data plan)
- Investigator CVs and roles (PI, Co-I, coordinator)
- Consent forms in relevant local languages; assent forms for minors
- Questionnaire in relevant local languages;
- Letter of Endorsement from the office;
- Data management plan (security, retention, sharing, governance)
- Sample management plan (collection, storage, chain-of-custody)
- Community engagement plan, if applicable
- Supporting documents (MoU, Licences, consent forms, etc.)

**Research Ethics and IRB Portal**

En

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F

Home

My application

New application

My Portal →

KeywordsUse Com

Keyword1 X

Project Duration

Start

05 / 29 / 1999

+ Add an att

Attachments:

No files attache

SHOW IN PDF

→ NEXT

Add an attachment

X

Upload attachment

Please upload a file not more than 5 MB

Attachment type

Browse... Screenshot from 2_3-19 10-38-46.png

Participants CV

Description

All of the project Participant CV s

Upload

Close



Rest

Poppins























ndrix

F

Home • My application • New application

My Portal →

Keywords

Use Comma (,) to separate each keywords

Keyword1 ×

keywords second ×

ds ×

Project Duration:

Start

05 / 29 / 1999



End

12 / 03 / 2016



+ Add an attachment

Attachments:

1

Participants CV

Screenshot from 2026-03-19 10-38-46.png

Version - 1



 SHOW IN PDF

→ NEXT


Research Ethics and IRB Portal

 En
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[Home](#) • [My application](#) • [New application](#)
My Portal →


1. Overview


2. Study Details


3. Participating Investigators


4. Preview and Submit

Draft

Study Countries:
All countries as many as you have, if the study is conducted under multiple study location

x Ethiopia

Research Locations use Comma (,) to separate each research locations

Kombolcha x

STUDY TYPE: (Mark all whichever apply to the study)

Special resource requirement

Study details:


Research Ethics and IRB Portal

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[Home](#) • [My application](#) • [New application](#)
My Portal →

STUDY TYPE: (Mark all whichever apply to the study)

Special resource requirement

Survey:
☐ Social
 ☐ Medical
 ☐ Community based
 ☐ Individual based

Screening:
☐ Observational
 ☐ Epidemiology
 ☐ Intervention study

Clinical Trial:
☐ Phase I
 ☐ Phase II
 ☐ Phase III
 ☐ Phase IV

Genetic Study:
☐ Retrospective
 ☐ Prospective

☐ Intensive Care
☐ Isolation unit
☐ Surgery
☐ Pediatric Intensive Care
☐ Transfusion
☐ CAT scan
☐ Gene therapy
☐ Controlled substances(Narcotics/Psychotropics)
☐ Prosthetics
☐ Gynecological services
☐ Organ transplantation

CHARACTERISTICS of PARTICIPANTS PARTICIPATED:

Age Range
☐ 0-17 Yrs
☐ 18-44 Yrs
☐ 45-65 Yrs
☐ >66 Yrs

Pediatric
☐ None
☐ < 1 Yr
☐ 1-3 Yrs
☐ 4 -14 Yrs

Impaired
☐ None
☐ Physically
☐ Cognitively
☐ Mentally


Research Ethics and IRB Portal

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[Home](#) • [My application](#) • [New application](#)
My Portal →

REQUESTED EXCLUSION OF PARTICIPANTS

- ☐ None
- ☐ Male
- ☐ Female
- ☐ Children
- ☐ Other (specify))

Financial Disclosure

- ☐ Yes
- ☐ NO

Study Population

- ☐ Healthy
- ☐ Patient
- ☐ Vulnerable groups

Ionizing Radiation Use

- ☐ None
- ☐ Medically indicated only

Procedure Use

- ☐ Invasive
- ☐ Non-invasive

Multi-site Collaboration

- ☐ YES
- ☐ NO
- ☐ NOne

Investigational New Drug

- ☐ None
- ☐ IND
- ☐ IDE

← PREVIOUS
SHOW IN PDF
→ NEXT

Participants


Research Ethics and IRB Portal

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[Home](#) • [My application](#) • [New application](#)
My Portal →


1. Overview


2. Study Details


3. Participating Investigators


4. Preview and Submit

Draft

PARTICIPATING INVESTIGATORS:

Click the button to add participating investigators

Selma Hendrix

frew.legese@g

PI ▼

+1 (127) 869-70

483

Wiggins Kidd A:

This is you.

+ Add Participating Investigators

Summary

- Consolidated overview before submission

[illegible]

**Research Ethics and IRB Portal**

EN

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[Home](#) [My application](#) [New application](#) [My Portal](#)

Attachments:

1 Added

1

Participants CV

[Screenshot from 2026-03-19 10-38-46.png](#)

Version - 1

19 Mar, 26 08:43am

Participating Investigators

#	Full name	Institution	Email	Telephone	License Number	Role
1	Selma Hendrix	Wiggins Kidd Associates	frew.legese@gmail.com	+1 (127) 869-7003	483	PI

[← PREVIOUS](#)

[SHOW IN PDF](#)

[FINISH APPLICATION](#)

My Protocol submission:

**Research Ethics and IRB Portal**

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Home • My application • Protocols

My Portal →

My Submissions

Submit a New Protocol

 All Active 10

 Archived submissions

 My membership

#	Title	Review Mode	Submission Status	
1	EPHI-IRB-75-2026 Sed corporis molesti 11 Mar, 26 18:07pm	Expedited	Under Review	 Details
2	EPHI-IRB-73-2026 Id non itaque ut at 11 Mar, 26 18:00pm	Waiting	Received	 Details
3	EPHI-IRB-76-2026 Nostrum placeat con 11 Mar, 26 17:54pm	Waiting	Received	 Details
4	Quibusdam commodi qu 11 Mar, 26 17:47pm	Waiting	Submitted	 Details
5	Anim accusantium qua 11 Mar, 26 16:38pm	Waiting	Submitted	 Details

4. Membership Management

Handles user roles within the review system.

- Membership confirmation
- Role-based access


Research Ethics and IRB Portal

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[Home](#)
[My application](#)
[Protocols](#)

[My Portal](#)

My Submissions

Submit a New Protocol

All Active 10

Archived submissions

My membership

#	Title	Role	Submission Status	
1	EPHI-IRB-75-2026 Sed corporis molesti 11 Mar, 26 18:07pm	PI	Under Review	Confirm
2	EPHI-IRB-73-2026 Id non itaque ut at 11 Mar, 26 18:00pm	PI	Received	Confirm
3	EPHI-IRB-76-2026 Nostrum placeat con 11 Mar, 26 17:54pm	PI	Received	Confirm
4	Anim accusantium qua 11 Mar, 26 16:38pm	PI	Submitted	Confirmed
5	Aut ex magna volupta ds dsa dsa dsad a 11 Mar, 26 15:54pm	PI	Submitted	Confirmed

Details:

Regions in the details page:

Metadata heading

Activity pannel

Protocol details panel

Participant engagement panel

The Review activity panel

Reporting link section

Request submission panel

Discussion pannel

Operation panel

Review mode panel,

Research Ethics and Publication Portal

Applications
Protocol details
My Portal

EPHI-IRB-67-2026

Steel 12 Leach

Laboratory Equipment and Information System Technology Development

The sequencing data will be further archived in the organization archive with the indexes and also will be sent to the NIH portal

Activities

Request and Report Submissions

Application for Initial Review

REQUEST 15 Mar, 26 08:37

On progress

Add to Agenda

Protocol Details

Files Members Summary

12 Attachment (s) found

Select All

Participants confirmation

Jarrod Sloan

Lester Snow

Griffin Bruce

Review Mode

Expedited

Chatbot assistant

Nav tab

Chatbot assistant

Personal starter page

Homepage

Research Ethics and IRB Portal

Home
Applications
Protocol details
My Portal

EPHI-IRB-58-2025

Selma Hendrix

PHEOC

The Electronic Public Health Information Institutional Review Board (EPHI-IRB) system is designed to enhance the efficiency, transparency, and compliance of research involving human subjects.

Activities

Board Decision Made

Application for initial Review 10 Jul, 25 04:50

Approved

APpd

Download PDF View Board Decision

Protocol Details

Files Members Summary

0 Attachment (s) found

No records found

Participants confirmation

Nigel Walsh

Desta

Waiting for confirmation

Review Mode

Exempted

Change Review Mode

Attached files:


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[Home](#)
[Applications](#)
[Protocol details](#)

[My Portal](#)

Protocol Details

[Files](#)
[Members](#)
[Summary](#)

4 Attachment (s) found

☐
Select All

☐
Original Protocol 29 Jan, 26 19:30 pm
Register_SERO.png

V-1

☐
Trackchange File
eximbankintimationletter.pdf

Trackchange mock

V-1

☐
Participants CV 11 Mar, 26 11:31 am
Trackchange-EPH-IRB-657-2026lac41439(3).docx

V-1

Discussion

☐
Request 11 Mar, 26 11:45 am
Author guidelines.docx

V-1

Discussion

☒
Download Selected

Odessa Lara
Waiting for confirmation

🕒

Britanni Moses
Waiting for confirmation

🕒

Blanca Everett
Waiting for confirmation

🕒

Review Mode

Exempted

Change Review Mode

Reviewers

Assign

Discussion:


Research Ethics and IRB Portal

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[Home](#)
[Applications](#)
[Protocol details](#)

[My Portal](#)

Pediatric:
None

Study Population:
Healthy

☒
Document Submission Verification

Discussion
• IRB Coordinator / Secretariat

Start conversation

Requests, Queries, and Complaints

Study Termination

Continuation request

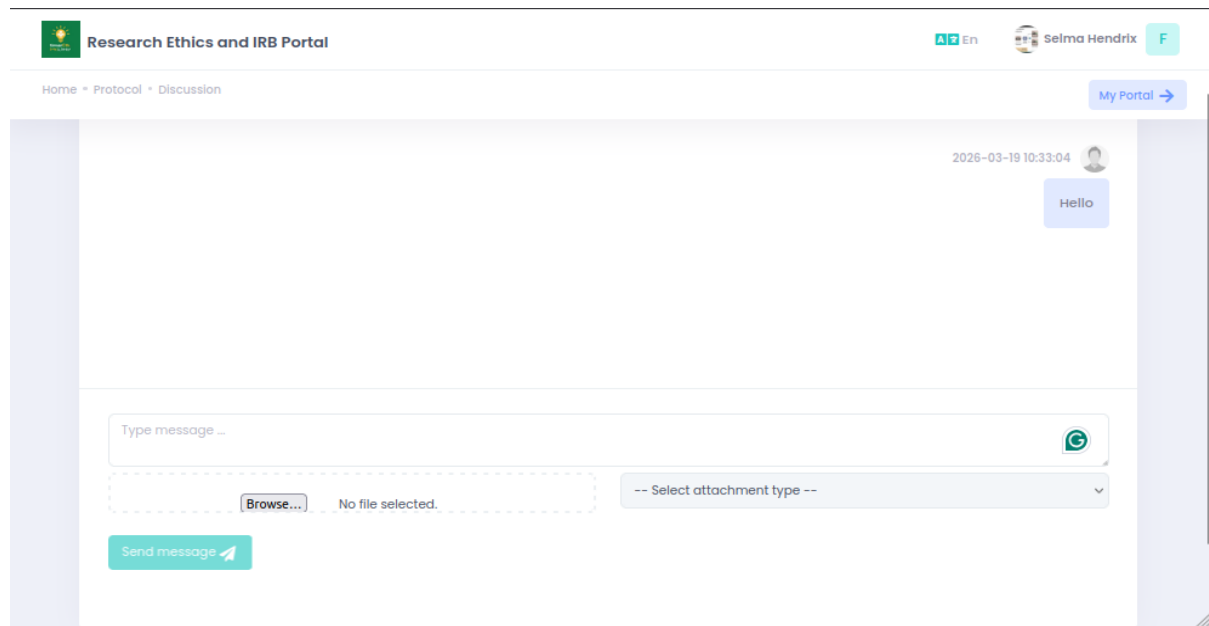
Actions

Protocol History

Withdraw application

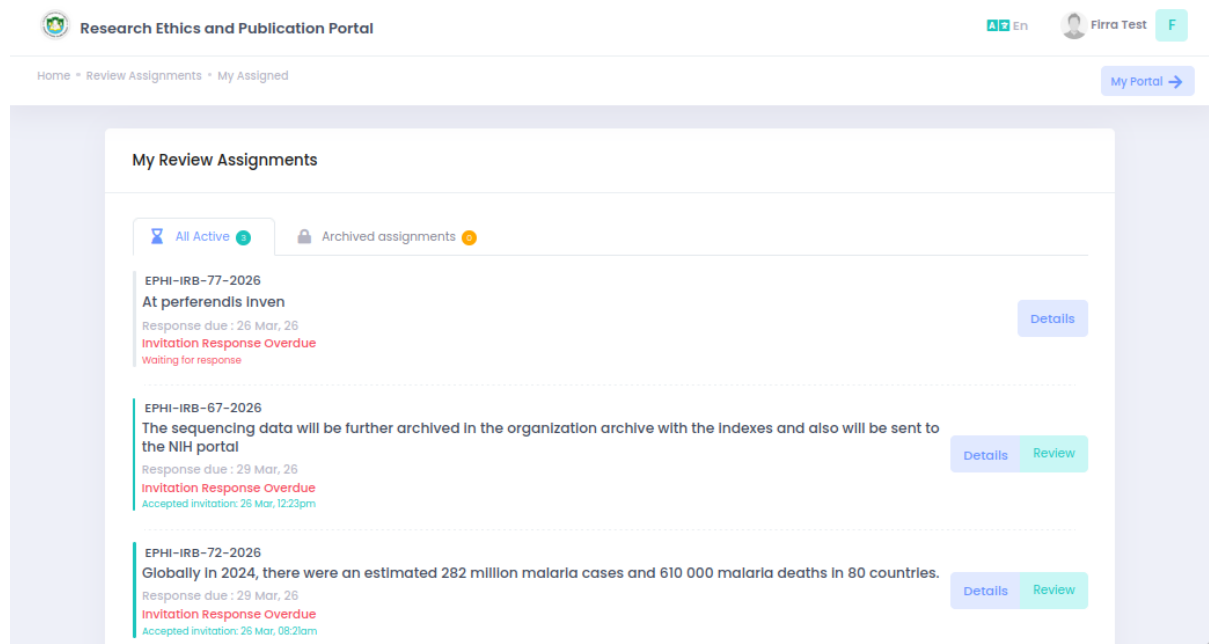
[About Research Ethics Portal](#)
[EPH](#)
[Contact](#)

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Research Ethics and IRB Portal



My assignment:

You can either see details or go to review directly by clicking the **Review** button.



Assignment details:

**Research Ethics and IRB Portal**

EnSelma HendrixF

Home » Review Assignment » My AssignedMy Portal →

compliance of research involving human subjects. This digital platform streamlines the review and approval processes for research protocols, ensuring adherence to ethical standards and regulatory requirements.

The EPHI-IRB system facilitates the submission, tracking, and management of research proposals, allowing researchers to easily submit their applications and receive feedback from board members. Key features of the system include automated notifications, document management, and real-time tracking of application statuses. These functionalities not only reduce administrative burdens but also promote timely communication between researchers and the review board.

Additionally, the EPHI-IRB system integrates comprehensive training resources and guidelines to support researchers in understanding ethical considerations and compliance requirements. By employing advanced data security measures, the system ensures the confidentiality and protection of sensitive participant information.

Ultimately, the EPHI-IRB system aims to foster a culture of ethical research practices while promoting public trust in research activities. It serves as a vital tool for institutions dedicated to advancing knowledge and improving public health outcomes through responsible research.

KEYWORDS: [IRB](#) [SEPHI](#) [SERO](#) [APPLICATION](#) [PROTOCOL](#)

Participating investigators

#	Full name	Institution
1	Nigel Walsh	Medina and Johnson Associates
2	Desta	EPHI

[Decline invitation](#)[Accept invitation](#)

Assessment

- Reviewers evaluate protocols using structured forms
- Submit recommendations and feedback

**Research Ethics and IRB Portal**

EnEnSelma HendrixF

Home » Review » Assessment formMy Portal →

REVIEW
EPHI-IRB-58-2025

The Electronic Public Health Information Institutional Review Board (EPHI-IRB) system is designed to enhance the efficiency, transparency, and compliance of research involving human subjects.

Files to be reviewed

☒ Select All

no records found

[Download Selected](#)

[Instruction for Reviewer>>](#)

Mark and comment on whatever Items applicable to the study.

A. Scientific Issues

10. Use of Placebo or less effective intervention

☐ Justified

Comment

Submit review:

Research Ethics and IRB Portal En Selma Hendrix F

Home » Review » Assessment form My Portal →

☐ Not Declared

11. Are there any issues that are not clear & need clarification from the principal investigator?

☐ Yes
☐ No

Comment

Assessment Report
Reviewer recommendation

☐ Approved ☐ Approved with minor changes ☐ Resubmission ☐ Disapproved

Final comment

Final comment.

[Submit a Review Response](#)

Application History

Research Ethics and IRB Portal Selma Hendrix F

Home » Applications » Protocol History

Protocol History

- 04:16 pm Selma Hendrix: from IP: 127.0.0.1 Review invitation accepted by .
- 13-02-26 08:32 am Selma Hendrix: from IP: 127.0.0.1 Reviewer from Reviewers' pool has been assigned .
- 13-02-26 08:23 am Selma Hendrix: from IP: 127.0.0.1 Reviewer from Reviewers' pool has been assigned .
- 13-02-26 08:14 am Selma Hendrix: from IP: 127.0.0.1 Reviewer from Board members has been assigned .
- 13-02-26 08:08 am Selma Hendrix: from IP: 127.0.0.1 Reviewer from Reviewers' pool has been assigned .
- 05-02-26 07:49 am Selma Hendrix: from IP: 127.0.0.1 A review type Decision on initial has been made .
- 05-02-26 07:49 am Selma Hendrix: from IP: 127.0.0.1 Application has been received .
- 29-01-26 09:17 pm Judith Garza: from IP: 127.0.0.1 Application has been submitted .

[Close](#)

My assigned/ Assignments I have responded/reviewed



My Review Assignments

All Active

Archived assignments 12

#	Title	Your Recommendation	Reviewed At	
1	EPHI-IRB-75-2026 Sed corporis molesti	Disapproved	17, Mar 2026 04:22 pm	Acknowledgment
2	EPHI-IRB-66-2026 Review project components, develop project budget and timelines, assess delivery issues and work with national counterparts to build common understanding and coordination on projects activities;(c) Track and manage project expenditures in accordance with the project budget, as well as WMO			Invitation Declined
3	EPHI-IRB-66-2026 Review project components, develop project budget and timelines, assess delivery issues and work with national counterparts to build common understanding and coordination on projects activities;(c) Track and manage project expenditures in accordance with the project budget, as well as WMO	Disapproved	17, Mar 2026 01:19 pm	Acknowledgment
4	EPHI-IRB-61-2026 Tenetur vero accusan			Invitation Declined

Cert



Ethiopian Public Health Institute Institutional Review Board (EPHI-IRB)

Certificate of Approval

Protocol number : SERO-EPHI-82-24

Minutes No.: 232-23-09-2024

Protocol Title: Amet auf voluplate

Investigators:

Full name	Institution	Email	Tel
Solomon Tinglagu	SERO	frew.legese@gmail.com	+1 (574) 114-7051

Study site: Quam mollit odit sit Mode of Review:

Decision of the meeting: Approved

I. Elements approved:

1. Protocol Version No.: 2
2. Protocol Version Date.: 01 10, 2024
3. ICF Version No.: 2
4. ICF Version Date: 01 10, 2024

II. Obligations of the PI:

1. Should comply with the standard international & national scientific and ethical guidelines.
2. All amendments and changes made in protocol and consent form needs IRB approval.
3. The PI should report SAE within 48 hours of the event.
4. This approval certificate is valid for only one year (specified below). The PI should submit continuation request before expire date of approval, if projects is to continue.
5. Final report/Thesis and Manuscripts should be submitted to the IRB secretariat after completion of the study .

Institutional Review Board Approval Date: 09 Oct, 2024

Approval Period : From 09 Oct, 2024 To 09 Apr, 2025

Follow up report expected in : 6 Months

EPHI-IRB Chairperson:

Dr. Atkure Winge

Signature:

EPHI Director General:

Dr. Mesay Hailu

Signature:



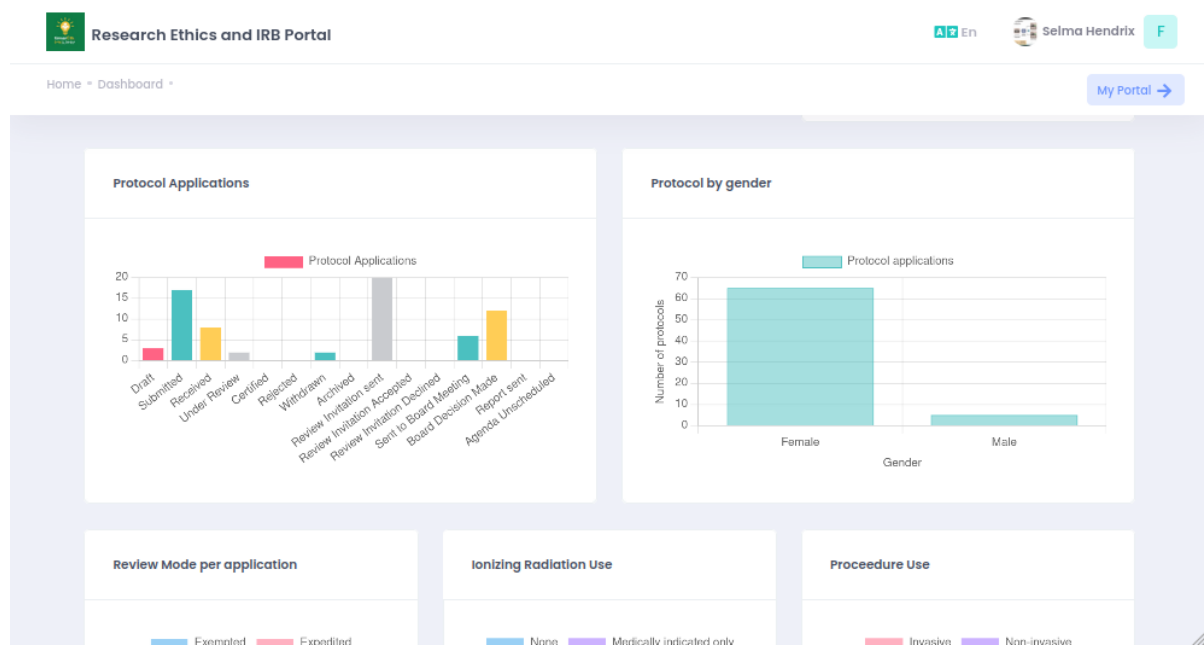
Verify here: <http://127.0.0.1:8008/en/verify-here/SERO-EPHI-82-24>

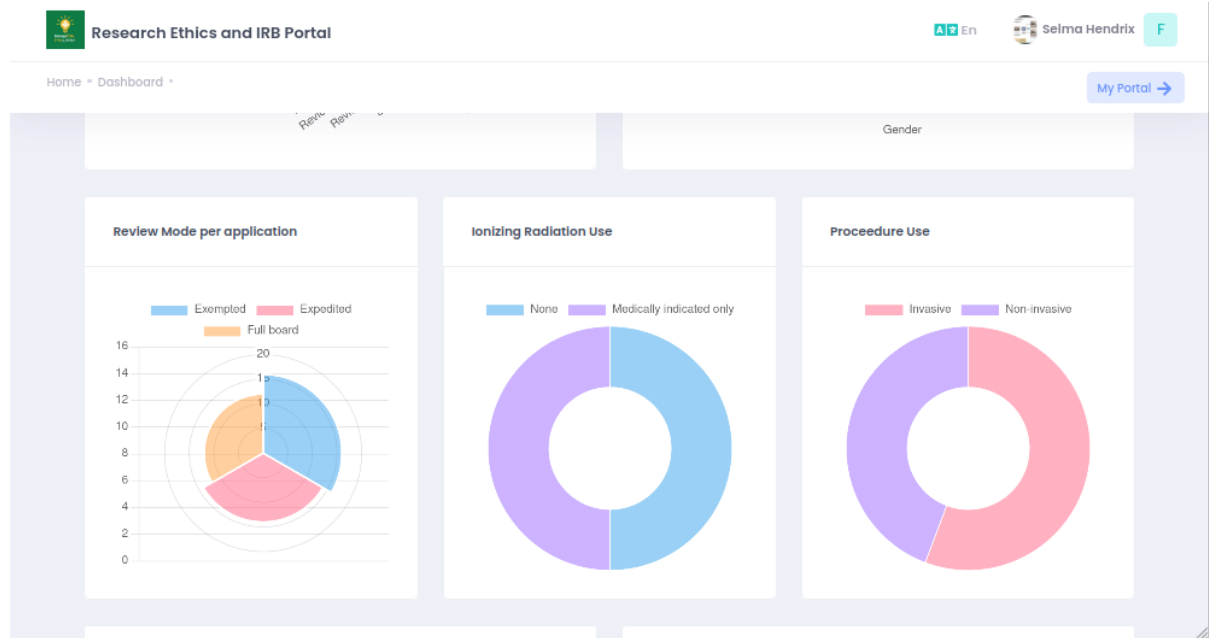
9. Reporting Module

Provides insights and analytics:

- Submission statistics
- Review timelines
- Approval rates
- Reviewer performance

Includes visual dashboards and reports.





10. Request & Reporting Module

Supports additional researcher requests:

- Continuation requests...
- SAE (Serious Adverse Event) reports...
- General report submissions

Submit report:

**Research Ethics and IRB Portal**

En  Selma Hendrix F

Home » Applications » Protocol details [My Portal →](#)

burdens but also promote timely communication between researchers and the review board.

Additionally, the EPHI-IRB system integrates comprehensive training resources and guidelines to support researchers in understanding ethical considerations and compliance requirements. By employing advanced data security measures, the system ensures the confidentiality and protection of sensitive participant information.

Ultimately, the EPHI-IRB system aims to foster a culture of ethical research practices while promoting public trust in research activities. It serves as a vital tool for institutions dedicated to advancing knowledge and improving public health outcomes through responsible research.

Study Region:
Project Duration:
29 Sep, 25 - 12 Aug, 26

Study Type:
Community based , Individual based , Observational , Phase I , Prospective

Financial Disclosure:
Yes

Multi Site Collaboration:
YES

Procedure Use:
Invasive

Investigational New Drug:
none

Ionizing Radiation Use:

Submit a Reports

Submit a reports regarding your protocols here.

 Protocol Non-Compliance (Deviation or Violation) Reports

 SAE Reports

 Site Visit Reports

 Progress Reports

OTHER MATTERS

SAE Report submission:

**Research Ethics and IRB Portal**

En  Selma Hendrix F

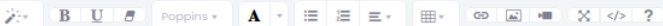
Home » My Application » SAE Report Submission Form [My Portal →](#)

SAE Report Submission Form

 Templates and forms

SAE Report Submission Form

SAE Report Details



Seriousness

Submit Request:

The screenshot shows the 'Research Ethics and IRB Portal' interface. The top navigation bar includes the portal logo, the title 'Research Ethics and IRB Portal', a language selector set to 'En', a user profile for 'Selma Hendrix', and a 'My Portal' button. The breadcrumb trail indicates the user is in 'Home > Applications > Protocol details'. The main content area is divided into two columns. The left column contains a list of protocol details: 'Ionizing Radiation Use:', 'Special Resource Requirement:' (with a sub-item '• Transfusion'), 'Requested Exclusion Participant:' (set to 'None'), 'Participant Character:' (with 'Age Range:' set to '0-17 Yrs'), 'Impaired:' (set to 'None'), 'Pediatric:' (set to 'None'), and 'Study Population:' (set to 'Healthy'). Below these details is a 'Document Submission Verification' status bar with a checkmark and a document icon. The right column features a 'Submit a Request' section with the instruction 'Submit a request here.' and a list of request types: 'Modification or Resubmissions', 'Amendments', 'Requests, Queries, and Complaints', 'Study Termination', and 'Continuation request'. Each request type is represented by a button with a corresponding icon.

Research Ethics and IRB Portal

En Selma Hendrix F

Home > Applications > Protocol details

My Portal →

Ionizing Radiation Use:

Special Resource Requirement:

- Transfusion

Requested Exclusion Participant:

None

Participant Character:

Age Range:

0-17 Yrs

Impaired:

None

Pediatric:

None

Study Population:

Healthy

✓ Document Submission Verification

Submit a Request

Submit a request here.

- Modification or Resubmissions
- Amendments
- Requests, Queries, and Complaints
- Study Termination
- Continuation request

Continuation request:

The screenshot shows the 'Research Ethics and IRB Portal' interface for the 'Continuation Request Form'. The top navigation bar is identical to the previous screenshot. The breadcrumb trail indicates the user is in 'Home > My Application > Continuation Request Form'. The main content area is titled 'Continuation Request Form' and includes a 'Templates and forms' download button. The form contains two text input areas, each with a rich text editor toolbar. The first section is labeled 'Reason for Continuation' and the second is labeled 'Amendments made/if any'. Both sections are currently empty, showing only the text area and the toolbar with various formatting options like bold, italic, underline, font color, background color, bulleted list, numbered list, link, unlink, and code.

Research Ethics and IRB Portal

En Selma Hendrix F

Home > My Application > Continuation Request Form

My Portal →

Continuation Request Form

Templates and forms

Reason for Continuation

Amendments made/if any

Fill in all the details:

**Research Ethics and IRB Portal**

En

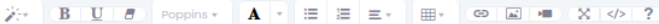
Selma Hendrix

F

Home » My Application » Continuation Request Form

My Portal →

Changes in informed consent



Attachment

Browse...

No file selected.

Submit

Reviewer Acknowledgement Letter:

 የኢትዮጵያ የሕብረተሰብ ጤና አካላት Ethiopian Public Health Institute አዲስ አበባ-ኢትዮጵያ Addis Ababa, Ethiopia				
P.O.Box: 1242/5654 Email: ephi@ethiostat.net 'NNYA' ephi.gov.et				
Number: _____				
Date: <u>18 Mar 2026</u>				
Certificate of Acknowledgement				
Dear Firra Obang,				
We would like to formally acknowledge and thank you for completing the review of the research protocol submitted to the EPHI Institutional Review Board, referenced under code EPHI-IRB-66-2026.				
We deeply appreciate the expertise you brought to this evaluation. The thoroughness of your review and your valuable comments are essential to ensuring the integrity and quality of the research approved by EPHI. Thank you for your dedication of time and effort to this important process.				
Best regards, Research Ethics and Publication Office. Ethiopian Public Health Institute				
 A Century of Efforts for Better Public Health!				
 +251112758804 +251112753499 +251112751522	 8335 TF PAM/IRB/RC	 1242 4654	 www.ephi.gov.et EPH/ET EPHETHIOPIA EPHI	 FAX +251112758804 Email: ephi@ephi.gov.et Addis Ababa, Ethiopia