

Healthcare Service Internship (HCSI)

Healthcare Service Internship Documentation needed prior to first day onsite:

- Complete Healthcare Service Internship Application.
- Complete Advocate Aurora Volunteer Application.
- Interview, offer and acceptance of position.

During Week One of HCSI:

- Immunizations & Lab Tests.
- Soft Skills Professional Development course

Healthcare Service Internship Curriculum*

Week #	Location	Description	Hours
Week 1	Lab Online	Immunizations & Lab Tests Soft Skills Professional Development Course	5
Week 2 Advocate Health Orientation	Online Online Online	Safety Review Corporate Compliance AAH Virtual Orientation	5
Week 3-4 Building Orientation VIP Training: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital Online	Building Orientation VIP Training: <i>Assisting patients by offering resources for practical needs & companionship.</i> CAP Training: <i>Contacting hospital patients remotely to welcome and set them up for a successful stay.</i>	10
Week 5-6 VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital Online	VIP: Volunteer Inpatient Program CAP: Concierge Admission Program *Eligible for Job Shadow at completion of 30 hours.	10
Week 7-8 VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital Online	VIP: Volunteer Inpatient Program CAP: Concierge Admission Program	10
Week 8-9 VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital Online	VIP: Volunteer Inpatient Program CAP: Concierge Admission Program	10
Week 10-11 VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital Online	VIP: Volunteer Inpatient Program CAP: Concierge Admission Program *Eligible for Job Shadow at completion of 60 hours.	10
Week 12-13 VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital Online	VIP: Volunteer Inpatient Program CAP: Concierge Admission Program	10
Week 14-15 VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital Online	VIP: Volunteer Inpatient Program CAP: Concierge Admission Program	10
Week 16-18 VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital Online	VIP: Volunteer Inpatient Program CAP: Concierge Admission Program Eligible for Job Shadow at completion of 90 hours.	10

**Please note that the departments in which HCSI Interns will volunteer during any given shift can vary according to the needs of the hospital, staff, departments and patients.*