



**Catalyst Public Schools  
Board Meeting Minutes  
November 9, 2019  
10:00am – Noon**

Present: Shaylynn Houston, Julie Kennedy- Board Chair, Katie Nesmith-Singh (Zoom), Amy Kiyota (Zoom), Tatiana Epanchin, Amanda Gardner

Absent: TyKera Williams

Visitors: Mike Sando- Charter Schools Commission, OSPI, Ken Riley

10:04	Call to Order	Tatiana Epanchin called the meeting to order
10:05	Approval of Agenda and Previous Board Minutes <ul style="list-style-type: none"> <li>● September 14, 2019</li> </ul>	<p>Tatiana Epanchin requested that the Board agree to move the agenda order around so that Amy Kiyota and Katie Nesmith-Singh could be present for the two items requiring a vote.</p> <p>Amy Kiyota made motion and Julie Kennedy seconded. The motion passed unanimously</p> <p>Tatiana Epanchin asked the Board to approve the amended agenda and the September Board Meeting Minutes.</p> <p>Katie Nesmith-Singh made motion to approve and Amy Kiyota seconded. The motion passed unanimously.</p>
10:06	Public Comment*	Tatiana Epanchin asked if there were public comments. There were none. Tatiana Epanchin said she would check again at 10:10 as that is when public comment was to happen per the published agenda.
10:08	Nomination of Ken Riley to Catalyst Public Schools Board of Directors	<p>Julie Kennedy talked to the Board about her discussion with Ken Riley about his interest in joining the Board of Catalyst Public Schools. Tatiana Epanchin highlighted points from earlier conversations. Ken Riley told the Board that he was interested in being on the Board because of his commitment to education and to the region specifically.</p> <p>Julie Kennedy nominated Ken Riley to the Board of Directors.</p> <p>Katie Nesmith-Singh made a motion to add Ken Riley to the Board of Directors and Amy Kiyota seconded the motion. The motion passed unanimously.</p>
10:10	Public Comment	Tatiana Epanchin asked again if there was any Public Comment. There was not.
10:10	Executive Session	The Board of Directors reviewed the lease agreement for the Ironsides building. Tatiana Epanchin and Amanda Gardner asked the Board to approve the lease and to allow Tatiana Epanchin and Amanda Gardner to make revisions to the lease agreement on its behalf.

		<p>Julie Kennedy made motion to approve the lease agreement and Shaylynn Houston seconded. Motion passed unanimously.</p> <p>Tatiana Epanchin said that the Board would not be reviewing architecture plans and contracts as those are not ready.</p> <p>Executive Session closed at 10:30.</p>
10:30	Connections	Tatiana Epanchin led connections.
10:45	<p>Co-Founders' Update</p> <ul style="list-style-type: none"> <li>● Board Dashboard</li> <li>● Staff and Faculty Recruitment</li> <li>● Student Recruitment</li> <li>● Faculty Recruitment</li> </ul>	<p>Tatiana Epanchin and Amanda Gardner updated the Board on:</p> <ul style="list-style-type: none"> <li>● Dashboard update</li> <li>● Funder update <ul style="list-style-type: none"> <li>○ CSGF agreement on its way</li> </ul> </li> <li>● Student Recruitment <ul style="list-style-type: none"> <li>○ 40 Applications</li> <li>○ Converting Intent to Enroll forms</li> </ul> </li> <li>● Faculty Recruitment <ul style="list-style-type: none"> <li>○ 6 strong candidates for DoO/F</li> <li>○ 4 strong candidates for Lead Teacher</li> <li>○ Applications coming in for CGI</li> </ul> </li> </ul>
	<p>Financial Update</p> <ul style="list-style-type: none"> <li>● Budget to Actuals</li> <li>● Vendor's List</li> </ul>	<p>Amanda Gardner gave the Board the Catalyst Budget to Actuals and explained where we are in the year: Catalyst Public Schools is in strong financial standing.</p> <p>Tatiana Epanchin showed the Board Catalyst's Vendor List and requested that the Board review it and tell Tatiana Epanchin if any member has a conflict of interest.</p>
11:10	Other Updates	Mike Sando talked to the Board about his presence and the purpose of his observation.
11:15	Adjourn	Tatiana Epanchin closed the Board Meeting at 11:15.