



April Meeting Notes 2022

Government Data Advisory Board (GDAB)

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Tuesday, April 19 · 11:30am - 1:30pm

Google Meet joining info

Video call link: <https://meet.google.com/xfv-hbqx-xfr>

Or dial: (US) +1 415-851-1816 PIN: 620 113 743#

More phone numbers: <https://tel.meet/xfv-hbqx-xfr?pin=339939157574>

Type of Meeting GDAB April 2022 Meeting: April 19 2022

Facilitator Amy Bhikha

Note Taker Chanel Florez

Timekeeper Amy Bhikha

Attendees Amanda Neal, Amy Bhikha, Chelsea Kelleher, Chris Wells, Clint Andrews, Deborah Nelson, Elizabeth Speigle, Jack Reed, James Winegand, Jason Harris, Jenifer Gurr, Jonathan Scanlon, Lauren Ramsay, Marcia Bohannon, Marisol Larez, Michael Gaenzle, Misgana Tesfaye, Parrish Steinbrecher, Patrick Mount, Rachel Davis, Rich Sclieg, Rick Johnson, Sally Langston, Scott McKimmy, Stephanie Pugliese, Windi Padia, Chanel Florez

Agenda Items

Title
Open
Call to Order - Roll Call and Introductions - Approval of March Minutes - Approved by the group - April Agenda and Objectives
<i>Amy Bhikha, Chair</i>
New Business
Discussion on Updated GDAB Charter - Looking on how to improve the Colorado service delivery, policy making, guidance, and recommendation on how the state should govern and manage data and data management systems. - As clarified in House Bill 1236, - There Was a request to add a member from the Department of Early Childhood as they are a new agency. - By next month we should have them present. - We will be focusing on data domains, but every individual has a vote. - Subcommittees are working hard to output the statewide data priorities, decisions on directions strategies, and the OIT deliverables. - No action item today other than discussion with the board liaison.

Amy Bhikha, Chair

Board Liaison Motion |

- Fairly standard practice for many board government nonprofits and others.
- Create subcommittees for special projects.
- Make sure that we create those subcommittees and GDAB representation.

Clint Andrews, DPA

Presentations from Subcommittees |

- Data Governance: *Amanda Neal and Rachel Davis*
 - List of National Best Practices on Data Management
 - Definition of Data LifeCycle and accompanying policy and procedure - **11/1/2022**.
 - PII Protocol - 11/1/2022
 - Create a data retention policy/ data reconciliation process - **11/1/2022**
 - retention vs. reconciliation
 - Report on PII Data in state government (HB21-1111) - **1/1/2023**
 - Create a definition document with the AG's involvement.
- Data Sharing: *Melissa Hensley, Rachel Entrican, Michael Gaenzle*
 - We went over our deliverables, reviewed our vision, and reviewed a list
 - Rachel took us through a list of threshold questions for data requests,
 - Collected existing data, and shared agreements from across agencies.
 - Asking to identify the privacy office, officers, or data leads in each agency
 - Next steps were going to review the existing documentation with what came out of data sharing agreements that were submitted
- Data Inventory: *Sally Langston, Lauren Ramsay*
 - Creating a Values statement by **4/26/2022**.
 - What we bring to the overall board will be completed and ready to share by the next meeting.
 - Presentation of OUR work with the Department of Revenue working with Jamie Klimes.
 - Review of data inventory tool and discussion on what may be missing. Particular focus on PII and PHI

Subcommittee Leads

Data Maturity Matrix | Feedback by 4/29/2022

- An email was sent out to everyone with a link to the maturity matrix: please go in and give feedback.
- Kudos to Jamie Klimes. She offered to help me with the technical writing.

Amanda Neal, CDLE

OIT Services |

- Data Architecture
 - CDPHE Hired
 - A-Data Arch for their Decipher project through Dec 2022.
 - Another Data Arch for DEC for two years to get their agency up and running.
 - DEC in progress
- Data Inventory: <https://sites.google.com/state.co.us/oit-service-catalog-test/data/data-inventory>
 - The OIT services page displays a list of services OIT offers.
 - We are getting ready to publish the data inventory page. This is very similar to the efforts Rick was talking about with DOR.
- Cloud/Data Services Operating Model
 - Working with Slalom and Consulting
 - Kicked off an eight-week operating model. They will be coming to May's GDAB meeting to discuss:
 - How OIT can support AG
 - Data service space
 - Strength in integrations
- POC
 - CDPHE (Environment)
 - Potential BHA
 - Working with snowflake

ACTION Item: Sample language of what you put into Covendis if not a standard position description. Position description, etc. to Marisol Larez.

Amy Bhikha, Chair

Agency Focus and Introductions/Roll Call

Top 3 Data Needs/Priorities for your agency

- **Rich Schliep: *Top Priorities***
 - API security and authentication
 - Reviewing our data agreements to give to those subcommittees
- **Parrish Steinbrecher HCPF: *Top Priorities***
 - Medicaid focusing on rural access on the data we need or need to share.
 - API development, governance standards, and Mulesoft.
- **James Wiegand DOLA: *Top Priorities***
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- **Scott McKimmy DOC: *Top Priorities***
 - Executive team is extremely excited with everything we are doing with data.
 - The internal team now reports to me
- **Rachel Davis CDOT: *Top Priorities***
 - Architecture to real-time traffic data. Numerous access requests we are going about and how we can share that.
 - Rebalancing our data management structure.
- **Windi Padia DNR: *Top Priorities***
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- **Misgana Tesfaye CDHS: *Top Priorities***
 - Data sharing and data management between BHA and DEC
 - JAI is still an ongoing project.
- **Jack Reed CDPS: *Top Priorities***
 - Put together a helpful conduit between CDPS and GDAB.
 - A linking project between CICS. The goal is to have 53 jails be able to exchange security information.
 - How we can leverage Mulesoft with the OIT environment.
- **Patrick Mount Department of Education: *Top Priorities***
 - Security and Privacy is our main focus.
- **Marcia Bohannon: *Top Priorities***
 - Statewide longitudinal Day Data system grant.
 - Working on getting more involved in the data trust.
- **Amanda Neal: *Top Priorities***
 - Data request form went live through Salesforce.
 - Released two data policies. One is on data privacy, and the second is on data trust.
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GDAB Members

GDAB Meeting Closing Remarks

- Open Discussion
- Recap Action Items
- Future Agenda Items
 - Roadmap milestone, vision, etc.
 - Charter
 - Co-chair
- Adjourn Public Meeting

Amy Bhikha, Chair