



## Student Device Take Home Agreement

**Access and Support:** This Agreement is entered into between Aspire Public Schools ("*the District*") or ("*Aspire*"), the Student and the Parent(s)/Guardian(s) of the Student.

**Introduction:** Aspire Public Schools, at the discretion of the school your child is enrolled in, may loan students a device to take home (i.e., laptop, ChromeBook, iPad, hotspot, etc.), which the student is to use as a positive learning tool in coordination with the District's curriculum. Although this Agreement authorizes the student's use of the device for the year, the device is the property of the District and must be returned upon the District's request or on the last day of the student's attendance for the school year.

**Prerequisites to Receive:** To receive a loaned device to use at home, the student and his or her parent/guardian must sign and submit to this **Student Device Take Home Agreement**.

**Applicable Policies:** In using the device, the student is subject to and must comply with the Student Technology Acceptable Use Policy found in the Student Handbook addressing student discipline, harassment/bullying, and acceptable use of electronic network/technology and their associated administrative procedures and regulations. A violation of any of these policies could result in loss of network privileges, loss of right to use the device, or appropriate discipline, up to and including suspension or expulsion.

### Student Expectations

1. I am being issued an Aspire Public Schools computing Device and related accessories. I agree to keep it safe and well maintained. I will follow the guidelines for care of the Device as explained below.
2. I will know where my assigned Device is at all times.
3. I will never loan my assigned Device to anyone.
4. I will protect the screen from scratches.
5. I will keep food and beverages away from my assigned Device since they may cause damage to it.
6. I will not mark, draw, write or place unapproved stickers on the Device or case. 7. I will not disassemble or attempt any repairs on any part of my assigned Device (this will void the Device's warranty). Under no circumstances may I, or my parent(s)/guardian(s), attempt to fix or allow anyone but District staff the attempt to fix suspected hardware faults or the device's operating system. I may not take the device to any repair shop.
8. If damage occurs, including, but not limited to, scratches, cracks or dents, I will report the damage to the school administration within 24 hours or as soon as possible thereafter. 9. In the case of theft or vandalism, I will file a police report and notify school administration within 24 hours or as soon as possible thereafter.
10. I will not reformat the Device, tamper with its security settings, or change its operating system (e.g., ChromeOS, Windows, iOS, etc).
11. I will adhere to all applicable copyright and software license agreements that forbid downloading of media and software that has not been legally acquired.
12. I will not engage in any harassment or acts of intimidation (cyber-bullying) in an attempt to harm other people using my assigned Device or any other electronic device.



13. I agree to return the Device, related accessories and Device case in good working condition (with the exception of normal wear and tear) immediately upon request by the school 14. I will return the assigned Device to my school administrator (or designee) at the end of each school year. If I withdraw, am expelled, or terminate enrollment at my school for any reason, I will return the assigned Device and accessories on the date of termination to the school's administrator.

(Parent initial here) \_\_\_\_\_

#### **Additional Terms**

- **Internet Filter Outside of School.** Although the District employs Internet filters and monitors students' Internet activity at school, it may not filter or monitor students' Internet access at home or off school grounds. By signing this Agreement, parent(s)/guardian(s) understand and acknowledge this and agree that their child's use of the Internet on the device at home or off of school grounds is at the discretion of, and should be monitored by, the parent(s)/guardian(s). Some sites accessible via the Internet may contain material that is illegal, defamatory, inaccurate, or offensive to some people.

Parent(s)/guardian(s) assume complete responsibility for the Internet access beyond the network provided by the District. When using the device outside the District, students are bound by the same policies, procedures, and guidelines as in school.

- **Data as Records.** Data saved to the device is not maintained by the District as public records. In the event this data needs to be maintained by the District for any reason, the District will take affirmative steps to preserve it.
- **Waiver of Device-Related Claims.** By signing below, you acknowledge that you have read, understand, and agree to follow all responsibilities outlined in this Agreement and agree to be bound by this Agreement. You also agree that the device was delivered in good working order and acknowledge that it must be returned to the District in good working order.

By signing this Agreement, you waive any and all claims you (and your heirs, successors, and assigns) may have against Aspire Public Schools, its Board of Education and its individual Board members, employees, and agents, from any and all claims, damages, losses, causes of action, and the like relating to, connected with, or arising from the use of the device or from this Agreement.

- **Indemnification for device-Related Claims.** To the fullest extent allowed by law, you agree to indemnify, defend, and hold harmless Aspire Public Schools, its Board of Education, and its individual Board members, employees and agents, from any and all claims, damages, losses, causes of action, and the like relating to, connected with, or arising from the use of the device or from this Agreement.

(Parent initial here) \_\_\_\_\_



### PARENT / STUDENT ACKNOWLEDGEMENT

By signing this agreement, students and parent(s)/guardian(s) agree to abide by the conditions outlined in this **Student Device Take Home Agreement**. The student's parent(s)/guardian(s) are responsible for monitoring their child's Internet access on the device beyond the Aspire Public School's network and learning management systems.

I agree to the **Security, Care, Usage and Responsibility** of the loaned device(s). My child's failure to abide by the Rules, thereby resulting in damage to or loss of the Device, may result in me incurring a cost for the device, as indicated in the **Parent/Student Financial Liability** section of the Student Technology Acceptable Use Policy. Aspire Public Schools shall inform parent or guardian immediately in writing after any alleged loss which gives rise to a financial obligation.

The Loaned Equipment is, and will remain, the property of Aspire Public Schools with the sole intended use for the student to whom it has been assigned. I understand I must return all devices and associated equipment upon request of Aspire Public Schools.

I have read and I understand the responsibilities described above and agree to comply with the **Student Device Take Home Agreement**. I agree to monitor and engage with my child when accessing online content away from school using the Device.

**Print Student Name** (First Name Last

Name): \_\_\_\_\_ **Student's School Name:**

\_\_\_\_\_ **Student's Grade Level:** \_\_\_\_\_

**Print Parent (Guardian) Name:**

\_\_\_\_\_ **Parent (Guardian) Signature:**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**OFFICE USE ONLY**

**Aspire Asset Tag #:** \_\_\_\_\_ **Date of Device Pick Up:** \_\_\_\_\_

**Device Picked Up By:** \_\_\_\_\_

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