

Position: _____

Organization: _____

Incumbent: (Your Name) _____



The University of Alabama at Birmingham

<i>Potential Candidate(s)</i>	<i>What could they bring to the position?</i>	<i>Development Needs (What do they need?)</i>	<i>Development Actions (What are you going to do to get them there?)</i>	<i>What risks do they pose (i.e. graduating soon, comfortable in their current position)?</i>

Long Term Goals for the Position

1.

2.

3.

Long Term Goals for the Organization

1.

2.

3.