

Kalani High School
KapCC Dual Credit Admissions Application Process vZ2
(NEW applicants)

Early College is an initiative that allows Kalani High School students to take college classes on Kalani campus, taught by Kapiolani Community College (KapCC) professors and earn dual credit, for high school and college. Tuition fee for Early College is subsidized by Kalani High School.

Eligibility for participation in this program is as follows: must be a current Kalani High School Junior or Senior (not 100% Distance Learner).

Complete and submit all enrollment forms and documentation to KapCC and Mr. Zane (Kalani High School's Dual Credit Coordinator).

DEADLINES: Summer & Fall- March 1st / Spring- October 1st
Applicants must complete all the steps by the deadline.
KapCC deadlines are for post secondary students only!

CHECKLIST Please use this checklist as a guide to help ease the application process for the Early College Program.

Steps to Apply to KapCC for admissions.

1. Read, sign and submit [Kalani High School Early College, Running Start Agreement](#) to Mr. Zane
Failure to submit this form disqualifies the student from participating in Kalani's Dual Credit Program.
2. View the [UH System Application Guide](#) to help you complete the UH System Application
3. Complete the [UH online system application](#)
 - a. Scroll to the bottom of the page and click on "Kapiolani" under the "Community Colleges" subheading
 - b. Click on "Create an Account"
 - c. For "Contact Information", put an email address you check regularly
 - d. Write down your username and password (Kalani & KapCC do not have access to this information)
 - e. Complete the application as instructed
 - f. Make sure to click "submit" or your application will not be processed
4. Email Mr. Zane at mike.zane@k12.hi.us, Mr. Sheldon Tawata at sheldont@hawaii.edu and Mr. Alfred Gonzales alfredg@hawaii.edu to introduce yourself and let them know you have submitted a UH system application and ready to take the placement test.
5. Take the [EdReady placement test](#), Mr. Tawata and Mr. Gonzales will guide you through this.
 - a. If you took the SAT, ACT, or SBAC, please consult Mr. Zane for further guidance
 - b. Prospective dual credit students must place into at least ENG 100 and MATH 82 to be eligible**
 - i. Your English Path 1 score must be 64 or better and your Math Path 1 score must be 72 or better**
 - ii. If you want to take MATH103, your Math Path 2 score must be 72 or better**
6. Email [Mr. Tawata](#) and [Mr. Gonzales](#) your EdReady scores.
7. Activate your UH email account and check your UH email account at least once a day
8. View the instructions on [how to submit your health records to KapCC](#). Upload the University of Hawai'i system [Health Clearance form](#) OR [HIDOE Student Health Record \(Form 14\)](#) via [MED+PROCTOR](#) into the UH Admissions Application AND submit a copy to Mr. Tawata or Mr. Gonzales at KapCC
- ~~9. Read and submit the [Title IX and Mandatory Reporting form](#) to Mr. Tawata or Mr. Gonzales at KapCC~~
10. Attend **New Student Orientation (NSO)** hosted by KapCC

Contact Information

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