

## ARANZ Wellington Branch Committee Meeting Minutes

|              |                                   |                  |                                                               |
|--------------|-----------------------------------|------------------|---------------------------------------------------------------|
| <b>Date</b>  | 9 October 2023                    | <b>Chair</b>     | Kristina Siversen                                             |
| <b>Time</b>  | 1:30pm                            | <b>Attending</b> | Rata Holtslag, Fono Talo, Chrissy Knight, Lenette Breytenbach |
| <b>Venue</b> | Teams and National Library MW2_06 | <b>Apologies</b> | Alison                                                        |

| <b>Actions</b>                                                                                                                                                                                                                                                                                                                                                                                  | <b>Assignee</b> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <p>Look into a couple of places and make an enquiry - price incl. minimum spend, availability for either date (below), menus, space available (is it private enough, quiet enough?)</p> <ul style="list-style-type: none"> <li>- If you find a good option and there is some urgency around booking, send a Teams message or email so we can coordinate it ahead of the next meeting</li> </ul> | Everyone        |

| <b>Agenda item</b>                                                       | <b>Notes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Begin planning Christmas drinks - see agenda for notes from last meeting | <p>Location</p> <ul style="list-style-type: none"> <li>- Somewhere with no minimum spend (somewhere we can book a long table, part of a room, etc. like Fork &amp; Brewer or Thistle)</li> <li>- Possibly Sprig &amp; Fern in Thorndon but accessibility issues</li> </ul> <p>Date</p> <ul style="list-style-type: none"> <li>- Thursday 30th November or Thursday 7th November</li> </ul> <p>Attendance</p> <ul style="list-style-type: none"> <li>- Likely to be around 20 people, 30 max</li> </ul> |

|                       |                                                                                                                                                               |                     |                          |
|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------------------|
| <b>Other business</b> | <ul style="list-style-type: none"> <li>- Alison away from September 30th to November 5th</li> <li>- Lenette away from 20 October until 11 November</li> </ul> |                     |                          |
| <b>Meeting closed</b> | 1:45pm                                                                                                                                                        | <b>Next meeting</b> | Friday 20 October 1:30pm |

KP