



Innovations Governing Board Meeting Minutes

4:00 PM January 15, 2019 | Location: Conference Room

Call to Order: 4:00pm

Present: Jennifer Hiro, Jolene Mears, Nick Yamasaki, Wayne Yamauchi, Frank Carpenter, Heather Korotie, Mark Disher, Schel Reyes, Kimberly Greeson, Harold Rodriguez, Zarine Dorabji, Kim Leuenberger, Joanna Sokolow, Julie Herendeen

Absent: Kiley Nakagawa, Georgia Goeas

Guests: Lee Nelson

Secretary: Kim Leuenberger

Welcome new board member: Julie Herendeen replacing Ashley Brooks position (out on maternity leave)

Minutes

Approval of September 11, 2018 Minutes: Motion to approve September 11, 2018 minutes by Mark Disher, seconded by Frank Carpenter. Minutes approved.

Financial Report

- Grants
 - January 18, 2019 State Grant in Aid Due
 - County Grant in Aid 6 month report due January 29th
 - January 31, 2019 County Grant in Aid Due
 - Draw funds from 18-19 GIA County
- Audit - Submit for request for audit "review" vs full audit will be sent to Commission
 - Innovations has had clean audits for the last two years, the commission has stated that "reviews" would be an option vs full audits for schools in good standing
 - Request sent to Commission - awaiting response
 - Looking to set audit dates with Carbonaro follow up January to book for end of July
- Payroll transition to new DOE automated system: all employees have been transitioned to the automated payroll system for pay stubs, W-2 access etc.

Director Report

Financial Updates

- Two Donors' Choose grants written and awarded for robotics equipment for lower elementary grades
- Community organization foundation supporting transportation grants for field trips for all grade levels: admission fees, bus transportation etc.
- Jenn received an email comparison on "per pupil funding charter schools vs DOE public schools" showing that charter schools receive approximately \$3000 less than DOE schools. Will be forwarded to board members.
- Losing two funded state special education positions next year - will address in budget planning for next year

Charter School Commission Updates - Sione Thompson (Executive Director)

- Commission proposing a portion of their allocation be used to create a support component of the commission to provide administrative support for charter schools - the separation of the support component from the commission staff will facilitate support that is not in conflict with the accountability role of the commission
- Commission staff has been very helpful in advising and supporting efforts to revise academic targets to meet academic framework criteria as well as the admissions policy
- Sione and Commissioner Krug attended charter school meeting for new network in Waimea to support movement

Hawaii Public Charter School Network Update

- Charter schools across the state - largest gathering in recent years - attended meeting at Waimea charter school to chart course for new charter network.
 - Collective agreement that need for some kind of support network among charters is needed
 - Considering support of multiple charter authorizers to support distinction between authorizer that is the accountability branch to the state and authorizers whose purpose is to support missions of charter schools
 - Reinstating monthly meetings with DOE to support communication and collaboration
 - Establish bi-lateral contracts process

Facilities

- Rock wall improvements on South border of the property
- Garden area covered with permanent structures
- Continued landscaping

Curriculum

- Kohanaiki connections: all grade levels have been pursuing projects, mentorships and curriculum connections with Kohanaiki Foundation
- Curriculum exhibitions upcoming: January 31st 5th/6th grade "Ancient Civilizations" and 1st/2nd grade February 7th "Simple Machines"
- Extracurricular events held for all age levels
 - FAME: presenting Mulan Jr. at Aloha Theater March 29th, 30th and 31st
 - Basketball team grades 5-8
 - Track and field for grades 1st - 8th: two Parks and Recreation meets to participate in
 - National History Day projects grades 5-8
- Math training for teachers

Garden

- Chef Dan from Magics Cafe will be featuring Innovations LemonGrass syrup on the menu. The syrup will be used in their demi glace. He is interested in getting 2 gallons every two weeks from us. Value-Added element of our garden program.

New Business

- facilities update- in process of finishing rock walls on south side, lunch area will have a permanent structure, a new in and out for lower campus on IPCS property.
- policy revision approval by Commission: admissions
- school specific measure – academic accountability measure revision.
 - Board approval will be needed.
 - Recommendation is to move the Project Based rubric evaluation measure to be an added-value component of our contract rather than a "school specific measure".
 - Commission staff is developing a template for value-added measures in March. When that is released, we will look at using the template for formatting our project-based measure and then submit for revision.
- communication tools exploration - Google for collaborating.
 - Have a governing board shared drive.
 - Member would receive training.
 - Jenn and Heather will continue to look for collaboration solution

Action Items

- Do we need to hold additional meeting in February? No

Meeting Adjourned: 5:28pm