

**AVAILABLE POSITION: Mental Health Clinician
– Anne Arundel Crisis Response System
December 1, 2011**

Mental health clinicians needed for police-based mobile crisis teams that respond with law enforcement for situations involving persons in crisis. Be part of a dynamic team that assists police and persons in the community possibly in need of de-escalation, crisis intervention, and referrals to local behavioral health resources. Masters degree required in counseling or related field -will consider unlicensed person . Send resume and cover letter to ksutter@santegroup.org

AVAILABLE POSITION: Consultant, Student Success Solutions

December 1, 2011

Apply at <http://chronicle.com/myaccount/login?goto=/jobs/0000703900-01/>

The Education Advisory Board, www.educationadvisoryboard.com

Forbes: Ranked one of the 200 Best Small Companies, Vault.com: Listed among Top 50 Consulting Firms, Modern Healthcare: "Best Places to Work" Finalist, Washington Business Journal's Business Philanthropy Awards, Modern Healthcare: Listed among the Largest Healthcare Management Consultants

The Education Advisory Board, a division of the Advisory Board Company (NASDAQ: ABCO) is a high-growth research, consulting, and technology services group serving a network of 650+ college and university members in the U.S., Canada and Europe. The higher education division launched in 2007, is one of the company's fastest growing businesses, with memberships and revenues increasing more than 25% year over year.

We provide provosts, deans, chief business officers, and other senior university leaders with best practice insights, data analytics platforms, and consulting services to drive transformational outcomes. Headquartered in Washington, D.C., the overall company is a global technology and services firm, with more than 1,500 employees, six regional offices in the United States, as well as offices in the United Kingdom and India, serving our international members.

Student Success Solutions is the education division's newest offering. Combining best practice research, consulting, predictive analytics, and a cloud-based technology platform, Student Success Solutions offers member colleges and universities a comprehensive approach to improving student retention and graduation success. This initiative is grounded in three years of in-depth research with colleges and universities nationwide to identify best practices in student retention, engagement and degree completion. Working with a handful of leading universities as alpha partners, Student Success Solutions is investing heavily developing a platform for tracking student progress to degree, involving advisors, academic departments and support services, and students themselves.

The Education Advisory Board is now launching its Student Success Solutions service to the broader market, looking to expand that offering through both continued organic product development and acquisition. The Education Advisory Board seeks individuals with prior consulting or project management experience in post secondary education as consultants within its Student Success Solutions business. The opportunity will be based in Washington, DC, though will involve significant travel.

The Student Success Solutions Consultant is the primary relationship manager for our university and college clients, playing the lead role in managing project timelines and ensuring clients see value in our work. In addition to partnering with senior academic leaders to implement our student success technology platform, the consultant will work with academic advising and other support departments to drive use of the platform, and will work with senior academic leaders

to identify and overcome systemic obstacles to student retention and graduation success.

Specific Responsibilities:

- Manage the end-to-end relationship with universities participating in Student Success Solutions, from initial on boarding, to technology platform implementation, through user training and consulting
- Serve as the senior client point of contact, working closely with the project sponsor and academic leaders at each university.
- Manage the initial engagement to develop degree maps, milestones and critical success indicators for every academic program across the institution
- Partner with Education Advisory Board technical and data support staff to ensure smooth implementation of our technology platform
- Provide initial and ongoing training for academic leaders, academic advisors and other university staff in the use of the student success platform
- Conduct root cause analysis of academic and non-academic obstacles to student retention

Basic Qualifications:

- Bachelor's degree & 4+ years of consulting or related experience, preferably in higher education
- Experience managing complex projects and executive level relationships
- Proven ability to manage teams and develop talent
- Proven ability to facilitate and manage organizational change
- Willingness to travel 30-50%
- Valid driver's license

Ideal Qualifications:

- Master's degree or MBA
- Deep knowledge of the academy, in particular undergraduate programming and academic advising
- Consulting experience in the areas of enrollment management and student retention
- Proven ability to drive change and achieve results in an academic setting
- Experience working with student information systems and student data

Benefits:

Consistent with our belief that our employees are our most valuable resource, The Advisory Board Company offers a competitive benefits package, including a comprehensive health plan, a 401(k) plan, an Employee Stock Purchase Plan, a daytime leave policy for community service, a medical flexible spending account, and additional attractive benefits. An Affirmative Action and Equal Opportunity Employer

AVAILABLE POSITION: Education Program Specialist, GS-1720-9 (DEU)
December 1, 2011

Apply at <http://www.usajobs.gov/Application/ApplyStart/302179100>

Department: Department Of Education
Agency: Office of Elementary and Secondary Education
Sub Agency: Department of Education
Job Announcement Number: OESE-2012-0002
SALARY RANGE: \$51,630.00 to \$67,114.00 / Per Year
OPEN PERIOD: Wednesday, November 02, 2011 to Wednesday, November 23, 2011
SERIES & GRADE: GS-1720-09
POSITION INFORMATION: Full time - Permanent
PROMOTION POTENTIAL: 12
DUTY LOCATIONS: FEW vacancy(s) - Washington DC Metro Area, DC
WHO MAY BE CONSIDERED: One or more vacancies may be filled through this announcement.

This announcement is open to all U.S. citizens.

The area of consideration for this position is "All Recruiting Sources" for Non-status candidates. Announcement OESE-2012-0003 is open concurrently with an area of consideration of "Federal Agencies" for status candidates. Applicants with non competitive eligibility (i.e. VEOA, Sch. A, etc) should also apply under announcement OESE-2012-0003.

JOB SUMMARY:

The U.S. Department of Education (ED) is looking for the best and brightest to ensure equal access to education and to promote educational excellence throughout the nation. If you are a highly-motivated, creative individual who would like to work for an agency that establishes policies on federal financial aid for education, distributes as well as monitors those funds; collects data on Americas schools and disseminates research; focuses national attention on key educational issues; and prohibits discrimination and ensures equal access to education, ED is the place for you!

The incumbent in this position serves as an Education Program Specialist, in the Office of Elementary and Secondary Education (OESE). The office of Indian Education (OIE) administers the Indian Education Program, Title VII, Part A of the Elementary and Secondary Education Act, as amended. The office establishes policies and provides financial and technical assistance for supporting local education agencies, Indian tribes and organizations, post secondary institutions and other entities in meeting the special educational and culturally related academic needs of American Indians and Alaska Natives. Formula grants are provided to school districts and tribal schools for the purpose of meeting the special educational needs of Indian students. In addition, discretionary grants are awarded to support programs for tribal administrative planning and development and for adult education; special discretionary programs for Indian children including professional development of fellowship programs; and support of national research activity.

KEY REQUIREMENTS

- You must be a U.S. Citizen.
- Must complete a Background Investigation and fingerprint check.
- Must complete a One-year Probationary Period.

- Relocation Expenses will not be paid.
- Drug Testing (if applicable)

DUTIES:

The incumbent provides technical assistance in the administration and management of funded projects.

Advises applicants on requirements for submitting proposals for grants/contracts and on appropriate ways of developing program proposals to be submitted in applications.

Revises and evaluates proposals under consideration for awards of grants and contracts. Makes funding and policy recommendations to the program staff concerning pending awards and related matters.

Visits projects for the purpose of evaluation. In consultation with other program staff, writes reports and makes recommendations regarding the renewal of on-going projects.

Performs other related duties as assigned.

QUALIFICATIONS REQUIRED:

SELECTIVE FACTOR: Candidates must have experience in grants management at the Federal, State and/or local level. (CANDIDATES WHO DO NOT MEET THE SELECTIVE FACTOR WILL AUTOMATICALLY BE FOUND INELIGIBLE FOR THIS POSITION).

Basic Requirements:

A. Degree that included or was supplemented by at least 24 semester hours of coursework in a field related to the work of the position to be filled (as presented in the description of duties), of which at least 9 semester hours were in education courses. OR

B. Four (4) years of experience that demonstrated a thorough understanding of the principles and practices of the work in the education program specialist series. This experience must have been of such character and diversity to demonstrate that the applicant possesses an understanding of the field comparable to that acquired through completion of a degree from an accredited college or university. OR

C. Combination of education and experience - (including at least 24 semester hours in a field related to the work of the position to be filled, of which at least 9 hours must have been in education courses.) OR

D. At least one (1) full academic year of professional teaching experience. This experience is defined as full and primary responsibility, under general supervision, for instruction of assigned students in an accredited school or institution. This includes responsibility for preparing and presenting lessons and for evaluating students' progress, including a determination of the students' progress, including a determination of the students' success or failure according to established criteria. Serving in an assistant capacity to a professor without the authority to determine the students' success or failure to meet course requirements does not meet this criterion.

GS-9

Two years of graduate education leading to a master's degree OR

A master's or equivalent graduate degree OR

52 weeks of specialized experience equivalent to GS-7 in the Federal government (Examples of

such experience include reviewing proposals under the direction and oversight of senior staff; obtaining information for proposal or contract review panels; reading state education plans to compile information about education programs; reviewing and analyzing education policies, regulations, and procedures; and performing data analysis to support a study or program) OR

Combination of education and experience.

QUALIFIED PERSONS WITH INDIAN PREFERENCE ARE GIVEN PRIORITY FOR THIS POSITION. APPLICANTS MUST MEET QUALIFICATIONS REQUIREMENTS BY THE CLOSING DATE OF THIS VACANCY ANNOUNCEMENT.

Applicants are expected to possess the Knowledge, Skills and Abilities (KSAs) listed below to qualify for this position. These KSAs are addressed in the self-assessment questionnaire that you will complete for this announcement. You do not need to respond separately to the KSAs listed below. Your answers to the on-line

experience questions will serve as responses to the KSAs.

Your application will be evaluated based on your ability to demonstrate the following knowledge, skills, and abilities/competencies (KSAs):

1. Knowledge of professional education principles and techniques used in the evaluation of proposals and projects for improved education.

2. Ability to independently resolve problems by application of precedents or established methods and practices.

HOW YOU WILL BE EVALUATED:

WARNING! High self-assessment in the vacancy questions that is not supported by information in your resume, essay responses, and/or supporting documents may eliminate you from best-qualified status or result in a lowered score. Your responses to the vacancy questions must be substantiated by your on-line resume. Be sure that the experience/education as described on your resume contains accurate and sufficient information that clearly supports your responses to all of the questions by addressing experience and education relevant to this position. If you exaggerate or falsify your experience, education and/or your responses to questions, your ratings can/will be changed, or you may be removed from employment consideration. You should make a fair and accurate assessment of your qualifications.

Applicants who do not respond to the application questions will be rated ineligible.

Eligible candidates will be placed for selection consideration into three (3) categories as described below:

- 1 - Qualified Category - Applicants who have a "Q" score between 70 and 84.99 meet the specialized experience outlined in the Minimum Qualification Requirements section of this announcement.

- 2 - Well Qualified Category - Applicants who have a "WQ" score between 85 and 94.99 exceed the Minimum Qualification Requirements based on review of resume and vacancy specific questions.

3 - Best Qualified Category - Applicants who have a "BQ" score between 95 and 100
Outstanding level based on review of resume and vacancy specific questions.

Do not overstate or understate your level of experience and capability. You should be aware that your ratings are subject to evaluation and verification.

To preview questions please click [here](#).

BENEFITS:

The Department of Education offers a comprehensive benefits package including paid vacation and sick leave, federal holidays, health and life insurance, and participation in the Federal Employees Retirement System (FERS), including the Thrift Savings Plan (TSP). Click on Benefits to find out more about federal benefits.

Why Work at ED?

The U.S. Department of Education (ED) is a great place to work. For more detailed information regarding our various work sites, please click on the link below:

<http://www.ed.gov/about/jobs/open/edhires/ed-locations.html>

As an ED employee, you will benefit from our family-friendly work environment. As part of our commitment to maintain a productive balance between work and home, we offer excused leave for Parent/Teacher Conferences (4 hours); excused leave for annual health screenings (4 hours); and matching leave for community volunteer service. Other incentives such as Telecommuting and Alternative Work Schedules also may be available to you.

ED offers positions that are fair and competitive in compensation; developmental opportunities to exhibit teamwork and goal-oriented projects to enrich your federal career.

OTHER INFORMATION:

Interagency Career Transition Assistance Plan (ICTAP) Career Transition Assistance Plan (CTAP)- Eligible federal employees who were in positions and who were displaced from their positions may be eligible for selective priority over other candidates, under the ICTAP or the CTAP

Information about these programs may be found at the following links. In order to qualify, your application must receive a score of 85 in comparison with the knowledge, skills and abilities criteria. If you believe you are eligible for this special consideration, it is critical that you read the information provided in the links below.

Student Loan Default

Applicants selected for positions are subject to a background check to verify that he or she has not defaulted on any loan funded or guaranteed by the U.S. Department of Education.

Applicants found

to be in default will be contacted to make arrangements for repayment prior to being made an official offer of employment.

HOW TO APPLY:

Please carefully read the information provided under the link listed below. The section entitled "How to Apply" provides detailed instructions on faxing your supporting documentation. All required supporting documentation MUST be received by midnight Eastern Time on the closing

date of the announcement. You are encouraged to thoroughly review the list of supplement documents required. It is critical to note that many documents may not pertain to you. You are only required to submit those that apply to you.

Required Documents

REQUIRED DOCUMENTS:

*

AGENCY CONTACT INFO:

Atina Hall

Phone: [202-205-5222](tel:202-205-5222)

Fax: [202-401-0520](tel:202-401-0520)

Email: atina.hall@ed.gov

Agency Information:

Department of Education

400 Maryland Ave. S.W.

Attn: Human Resources Services

Washington, DC

20202

US

Fax: [202-401-0520](tel:202-401-0520)

WHAT TO EXPECT NEXT:

We will inform you of the status of your application at four stages: (1) Upon receipt of your application; (2) Upon minimum qualification determinations; (3) Upon issuing the highly qualified candidates to the hiring official; and finally (4) once a selection is made. It is essential that you have a current e-mail address on file with USAJOBS. You be notified of our application status by the servicing Human Resources Specialist via email. You may also check the status of your application at USA JOBS.

**AVAILABLE POSITION: Evaluation and Strategic Learning Specialist –
Children’s Law Center
December 1, 2011**

DC’s Children’s Law Center invites application for the position of Evaluation and Strategic Learning Specialist to start immediately. Children’s Law Center works to give every child in the District of Columbia a solid foundation of family, health and education. As the largest nonprofit legal services provider in the District and the only organization that focuses exclusively on children, our 80-person staff partners with hundreds of pro bono attorneys to serve more than 1,200 at-risk children each year. Applying the knowledge gained from this direct representation,

we advocate for changes in the city's laws, policies and programs.

The Evaluation and Strategic Learning Specialist provides evaluation direction and hands-on support to on-going program evaluation projects and is a lead champion for using the learning from evaluation and from other sources to strengthen CLC's work. The Evaluation and Strategic Learning Specialist reports directly to the Legal Director and will design and implement evaluations to strengthen CLC's work.

For the past few years, CLC has worked with an external program design and evaluation consultant to initiate outcomes-guided evaluation of two of its programs. This is a new position that reflects CLC's deepening commitment to evaluation and related learning both for program strengthening and for championing outcomes-focused work within the broader legal services community.

Main Responsibilities:

- Design systems to evaluate the design, delivery, and effectiveness of CLC's programs.
- Review relevant literature and external data.
- Design instruments (quantitative and qualitative) and protocols for data collection.
- Collect some data and manage legal assistant's and other program staff members' collection of data, including providing any necessary staff training.
- Monitor data quality.
- Analyze both quantitative and qualitative data.
- Facilitate and complete the interpretation of results.
- Share evaluation learnings with internal and external audiences.
- Help to determine the best approaches to using evaluation results.
- Collaborate with Legal Director, Program Directors, Communications Director, and Policy Director to develop key messaging and evaluation communication strategies for various stakeholder groups.
- Help cultivate organizational commitment to evaluation and use of evaluation results.

Skills and Qualifications:

- Demonstrated track record of at least 5 years in designing and implementing program evaluations.
- PhD or masters degree in social science-related field such as public health, public policy or related field.
- Extensive experience in quantitative and qualitative methods.
- Experience using databases.
- Strategic thinking around program assessment, evaluation, and use of results for program planning, etc.
- Excellent collaboration skills and orientation.
- Excellent English writing and speaking ability.

- Excellent organization and planning skills.
- Experience managing the work of others.
- Experience working in a program (in addition to evaluating programs) preferred.
- Supervisory experience a plus.
- Fluency in Spanish is a plus.

Salary and Benefits:

Salary is competitive and commensurate with experience. CLC has an excellent benefits package, including full health, dental and vision coverage for all employees and their dependent children, short and long term disability and a 401(k) plan.

CLC is an equal opportunity employer. CLC's policy is to provide equal opportunity at all times without regard to race, color, religion, sex, pregnancy, national origin, ancestry, age, marital status, sexual orientation, family responsibility, physical or mental disability, medication or status as a veteran.

To apply:

Applications must include a cover letter, current resume, evaluation-related writing sample and a list of 3 professional references. Applications will be reviewed on a rolling basis. No phone calls please.

Applications should be submitted to:

Evaluation and Strategic Learning Specialist Search Committee
 Children's Law Center
 616 H Street, NW, Suite 300
 Washington, DC 20001
jobs@childrenslawcenter.org
 (fax) 202.467.4949

Electronic submissions are preferred.

Re-post Requested –

AVAILABLE POSITION: Community Service Work-study (1 opening)

December 8, 2011

Must be eligible for Federal Work Study funds; Eligibility verification must be completed with SFS before applying

Center for Child Protection and Family Support, Inc.

Job Description: Research Assistant

Primary Functions: Administrative or research student or professional with demonstrated knowledge, skills and abilities in the areas of research, social science, organizational development and administrative management. Preferred candidate will be a post-high school level support person who will focus on research and administrative functions for a small, social services, non-profit office in Washington, DC. He/she will have primary responsibility for research projects in the field of child welfare and child maltreatment as it relates to the Center's three program areas: training, victim therapeutic services, and parenting. Additionally, this

candidate will serve as a support to the administrative assistant as needed. This candidate must have good organizational and communication skills, ability to work independently, good use of internet and research, with a commitment to urban health, social programs and high-risk families. He/she will serve as a team member and receive assignment from the President, with direct supervision and assignment from the Director of Operations and Training.

Duties and Responsibilities:

1. Primarily responsible for research assignments relating to the Center's three program areas: training, therapeutic services and
2. Assist the administrative assistant as needed with major agency projects including but not limited to fundraising activities, grant submissions, training, and major conferences.
3. Assist the Center with minor administrative tasks such as typing filing and copying in absence of the administrative assistant.
4. Attend community meetings and events as it relates to research projects, both in combination with Center staff or as a representative to the Center.

Qualifications: High school graduate or equivalent with preferred two years college in research, administration, policy, social science or related fields. Must have a minimum of one year experience in office protocol, with ability to function effectively in a small social service agency. Must have good communications skills, strong research techniques, and ability to work independently as well as in small teams. Must demonstrate good people skills, and critical thinking to accomplish results. Must have a commitment to urban health, child welfare and child maltreatment issues, and is culturally competent in addressing the needs of diverse populations. Proficient in various computer software.

Contact: Lan Nguyen at lnnguyen@argosy.edu

Re-post Requested - 3 Positions (See attached)

Located in the either the Fall Church, VA or Washington DC area. Expected pay for all positions will fall between \$42.00 - \$48.00/hour. These are 3 year contracts. All have a start date of no later than 1/1/2012. If the candidates can start before then, an earlier start date will be assigned.

Contact:

Tracie Romero

Account Executive

RemX Specialty Staffing

1600 Broadway, Suite 1250 • Denver, CO 80202

303-861-9650 phone • 720-626-2626 cell • 303-861-7906 fax

Tracie.Romero@remx.com

www.remx.com

www.linkedin.com/in/tracieromero

AVAILABLE POSITIONS: 2012–2013 Analyst Fellowship Program
December 8, 2011

Locations: Greater Boston Area, San Francisco Bay Area, New York, Los Angeles and the state of Texas. The majority of the Texas placements are in Dallas and Houston, with 1-3 total placements in San Antonio, Austin, and the Rio Grande Valley. Additionally, a small number of Fellows (2-6) will be placed in Chicago, DC Metro Area, Denver, Nashville, and New Orleans.

Dates: August 2012 – June 2013 **Total Number of Fellowship Positions:** 60

About Education Pioneers Education Pioneers identifies, trains, connects and inspires the most promising professionals to help accelerate excellence in education. Since 2004, Education Pioneers has been building a nationwide network of change agents. Through the Graduate School Fellowship, the Analyst Fellowship and Alumni Services, Education Pioneers helps exceptional emerging leaders leave a lasting impact on education. To date, we've connected more than 1,200 talented professionals with opportunities to ensure that all students receive a quality education.

About the Analyst Fellowship The Education Pioneers Analyst Fellowship is a 10-month,

full-time, paid leadership development program. The program places talented early career professionals into mission-critical analytic roles in education. Placements include at school districts, charter school organizations and education nonprofits. Analyst Fellows leverage business skills and knowledge to analyze and manage strategic, data-based projects, as well as receive structured professional development and mentorship.

To learn more, visit <http://www.educationpioneers.org/become-an-analyst-fellow>

Fellowship Features *High-Impact Work Experience*

- Compensation: \$45,000 for ten months, plus benefits

- Individualized placement

- Clearly defined scope of work

- Supervision by an education organization leader

Leadership Development

- Week-long orientation

- Professional development workshops

- Community service projects

Career Support

- Networking opportunities during and after Fellowship

- Access to a robust, nationwide network

- Career coaching and connection to opportunities

Required Qualifications Applicants must have:

- A bachelor's degree

- Two years of full-time professional work experience by August 2012 (*excluding undergraduate summer work*)

- A minimum of two years of experience in highly analytical roles

- A distinguished academic record

- Authorization to work in the United States (*international students eligible only if visa assistance NOT required*)

- A strong commitment to the 10-month program, including participation in all mandatory events and workshops

Preferred Qualifications

- Two years of work experience as a consultant or analyst

- Experience in: finance, strategy, marketing or operations

- Strong commitment to Education Pioneers' mission and core values of courage, optimism, collaboration and action

- Demonstrated personal commitment to improving K-12 education

- Exceptional problem solving, analytic and oral and written communication skills

- Effective project management skills, including attention to detail and

- demonstrated project outcomes

Apply via <http://www.educationpioneers.org/ApplyToday> **before the Priority Deadline on February 1, 2012**

**HOMELESS AND HOMELESS PREVENTION SERVICES PROJECT
CASE MANAGER**

Position Location:

Washington, DC Metropolitan Area (DC, Northern Virginia, Prince Georges and Montgomery County).

Qualifications:

Registered Nurse, Nurse Practitioner, Licensed Professional Counselor or Master of Social Work with the highest licensure by a state to practice (LCSW, LIS, etc.)

Education Required: Masters

Position Type: Full-Time

Salary: Commensurate with qualifications and experience

Job Description: This announcement seeks an outstanding candidate to serve as a Homeless Project Case Manager in the community surrounding the Washington, DC, U.S. Department of Veterans Affairs Medical Center (DC VAMC). The incumbent will work with the community to enhance homeless Veteran participation in VA services and to facilitate immediate clinical assessment and consultation. Applicants for this position must be able to perform at an independent level of practice; be responsible for their own integrity, uniformity, continuity, and

quality of clinical practice; be able to function as equal members of an Veterans Health Administration (VHA) interdisciplinary team; and be able to perform community outreach for homeless Veterans.

Responsibilities: Case Manager will work within the community to locate homeless Veterans, facilitate mental and physical health assessments, and screen for VA and community service needs. Additional sub-tasks for this effort included:

- On a daily basis, collaborate with the community to identify homeless Veterans.
- On a daily basis, explore the community focusing on locating homeless Veterans.
- Assist in enrolling homeless Veterans into the VHA.
- Complete the VA Homeless Operations Management and Evaluation System (HOMES) pre-engagement, assessment, and referrals and maintain accurate and timely records in HOMES, VA Computerized Patient Record System (CPRS), and a local tracking log.
- Complete ongoing risk assessment and submit consults and referrals to appropriate disciplines as needed, to include but not limited to mental health evaluation, physical assessment, and appropriate housing or treatment programs.
- Liaise between Veterans, their families, VA professional staff, and community agencies and directly assist with education and use of available resources including medical, legal, and employment services.
- Transport Veterans to and from appointments in the community or DC VAMC, as needed.
- Screen for social service, home care, and other community care needs.
- Perform triaged duties in the Health Care for Homeless Veterans clinic, as required.
- Foster partnerships and collaboration between homeless programs, mental health services, community-based outpatient clinics, and community agencies.
- Advertise homeless services for Veterans in the community through educational meetings, flyers/posters, and media communication.
- Provide weekly progress reports to the Project Manager and coordinate closely with VA personnel.

Requirements:

- MSW, RN, LCP or NP licensed and credentialed by a state to independently practice, preferably with demonstrated clinical expertise in case management.
- Must own a vehicle, have a valid driver's license, and be able to walk up long, narrow flights of stairs.
- Have the ability to:
 - o Interview a Veteran and his or her family to obtain a variety of information applicable to the provision of services.
 - o Communicate and relate to service providers, community partners, and other employees through multiple media.
 - o Handle stress and unusual Veteran and family behaviors, including hostile clients and threatening situations.
 - o Understand and accept cultural, socio-economic, and lifestyle differences.
 - o Recognize and report specific indications of risk or need for services.
 - o Learn, apply, and explain federal/VA and state laws, rules, and regulations pertaining to services.

- o Learn to develop and implement client case management services and maintain confidentiality of case information.
- o Develop and maintain cooperative, constructive relationships with Veterans and families, members of professional disciplines, social and health agencies, and other staff.

Contact: Please send a resume and proof of state licensure to Ria Muttukumaru at rmuttukumaru@atlasresearch.us

**AVAILABLE POSITION: Student Volunteer Internship
December 15, 2011**

US Department of Justice – Office of Community Oriented Policing Services - Student Volunteer Internship Opportunity

COPS Vision and Mission:

The Office of Community Oriented Policing Services (COPS) is the component of the U.S. Department of Justice responsible for advancing public safety through the practice of community policing by the Nation's state, local, territory, and tribal law enforcement agencies through information and grant resources.

We are a leader in providing innovative, customer-focused resources that address the continuing and emerging needs of those engaged in enhancing public safety through community policing. Our mission is to advance the practice of community policing as an effective strategy in communities' efforts to improve public safety.

The agency awards grants to law enforcement agencies to hire and train community policing professionals, acquire and deploy cutting-edge crime-fighting technologies, and develop and test innovative policing strategies. COPS Office funding also provides training and technical assistance to community members and local government leaders and all levels of law enforcement. In addition, the agency has produced and compiled a broad range of information resources that can help law enforcement better address specific crime and operational issues, and help community leaders better understand how to work cooperatively with their law enforcement agency to reduce crime.

Community Policing Defined:

Community policing is a philosophy that promotes organizational strategies, which support the systematic use of partnerships and problem-solving techniques, to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime. There are three main components of community policing: 1.) Community Partnerships—the collaborative partnerships between the law enforcement agency and the individuals and organizations they serve to develop solutions to problems and increase trust in

police; 2.) Organizational Transformation—the alignment of organizational management, structure, personnel, and information systems to support community partnerships and proactive problem solving; and 3.) Problem solving—the process of engaging in the proactive and systematic examination of identified problems to develop and rigorously evaluate effective responses.

Description of Volunteer Internships:

The COPS Office is looking for Student Volunteers (non-paid interns) to work for the agency in assisting our staff in meeting its mission and goals. The positions would support the following programs:

- External Affairs and Public Outreach
- Policy Development and Project Management
- Grant Administration
- Administrative Program Support
- Information Technology
- Accounting and Finance
- Budget Formulation and Execution
- Professional Development and Training
- Social Science Research
- Partnerships and Technical Assistance
- Facilities Management
- Procurement and Contract Management

This internship experience is designed to provide training and professional level experience in a Federal agency that promotes and supports community policing programs nationwide. Interns should be capable of handling high-profile projects and routine assignments in a fast-paced organization that values ability over seniority. Ideal internship candidates will be flexible, friendly, talented, proactive individuals who enjoy new challenges.

Internship Responsibilities:

Interns will work within the various divisions of the COPS Office and projects may involve instruction and interaction with Departmental staff, Federal, state, local, and tribal government officials and law enforcement representatives from a variety of community based organizations. Interns will actively participate in staff meetings and appropriate professional development activities.

In addition, interns would establish and maintain regular working hours; maintain professional presence and manner; submit a list of objectives for the internship to the supervisor; take the initiative to bring up questions and concerns; adhere to professional ethics as well as any policies and procedures established by the institution of higher education in which they are enrolled.

Qualifications:

Candidates must be currently enrolled as either a full-time or part-time student in an accredited institution of higher education; internships must be for credit towards a recognized degree program; must have a cumulative GPA of 2.5 or above; candidates must possess strong written and verbal communications skills; basic computer literacy; and must be U.S. citizens.

Length of Internships:

The length of individual assignments range from 3 to 12 months. Candidates must be able to commit to work a minimum of 10-15 hours per week.

Location:

All internships will take place at the COPS Office, located at 145 N Street, NE, Washington, D.C.

Travel:

Occasional local travel may be required to attend meetings or participate in COPS program activities.

Positions Available:

These positions are open year round and multiple positions may be available.

How to Apply/Contact:

All internship applications or inquiries should be submitted in writing to: Human Resources Program Staff, 145 N Street, NE, 10th floor, Room 10E.518, Washington, DC 20530, or email COPS.HR@usdoj.gov. Inquiries can also be faxed to [\(202\) 353-9700](tel:(202)353-9700).

Other Important Information:

Prior to appointment, potential student volunteers who are not currently volunteering within the Offices, Boards, and Divisions of the U.S. Department of Justice, will be required to submit preliminary security paperwork for review. Volunteers will also be fingerprinted.

Prior to appointment, a Student Volunteer Agreement must be completed by the potential intern, the sponsoring academic institution and the COPS Office. All volunteers will be given developmental opportunities that will enable them to achieve their maximum potential and will be judged fairly and with dignity and respect.

The U.S. Department of Justice is an Equal Opportunity /Reasonable Accommodation Employer. The Department ensures that all programs to recruit, hire, train, develop, promote, reward, and discipline employees are conducted in a fair and consistent manner on the basis of merit. No employee will be denied equal opportunity because of race, color, religion, sex, national origin, age, or disability (physical or mental), genetic information, status as a parent, sexual orientation, marital status, political affiliation, or any other non merit factor. The Department of Justice encourages applications from persons with physical and intellectual disabilities.

The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information