



Job Title: Adult ESOL Teacher
Location: Boston, MA
Reports To: Ladders of Opportunity Coordinator
Hours: 7 per week, for 10 week session starting mid-March 2026
FLSA Status: Exempt: Non-Exempt: X Full-time: Part-time: X
Date Written: 3/2/26
Date Revised: 3/2/26

The mission of St. Stephen's Youth Programs is to promote equity in education, employment and opportunity through long-term relationships with youth and their families and communities. The SSYP Organizing Department envisions a future where families build collective power as leaders and advocates and transform schools and communities into equitable and just spaces where all children and families flourish.

Job Summary:

The Adult ESOL Teacher is a culturally responsive leader who teaches our adult English classes at St. Stephen's Youth Programs. This role includes lesson planning, teaching 6 hrs of classes per week, and supporting volunteer assistant teachers. It also includes tracking attendance, providing student support, and testing student levels before and after the program. This position works closely with the Ladders of Opportunity Coordinator to ensure a high-quality experience for diverse adult learners.

Essential Duties/Responsibilities

- Teach ESOL to adults of diverse linguistic, cultural, religious, socio-economic, and educational backgrounds.
- Deliver engaging and contextualized lessons using the *Intercambio* curriculum.
- Provide a safe and inclusive classroom environment that fosters students' language production.
- Collaborate with Ladders of Opportunity Coordinator to ensure that all students are progressing with their goals
- Conduct formative and summative assessments regularly to evaluate students' progress (included in the curriculum)
- Utilize tools as needed to promote digital literacy.
- Maintain attendance and assessment records
- Communicate classroom/student issues to Ladders of Opportunity Coordinator in a timely manner



- Train and support up to 4 volunteer assistant teachers to support small group instruction for differentiated levels of learners.

Skills & Knowledge Required:

- Effective communication skills and classroom management skills
- Able to work independently and as part of a team
- Able to supervise and support volunteer teachers
- Comfortable using Microsoft Office Suite, Google Suite, and Zoom
- Able to make learning fun!

Qualifications:

- **Education:** Bachelor's Degree required; Education background preferred
- **Experience:** Minimum 1 year of teaching, workforce development, community organizing, or nonprofit program management.
- **TESOL, TEFL, TESL and Celta certificate preferred**

Working Conditions:

- Daytime availability in person between the hours of 10:30am and 2:00pm, either Monday/Wednesday or Tuesday/Thursday

Additional Requirements:

- Must pass a background check, including CORI and SORI.
- Fluency in Spanish and/or Haitian Creole is preferred.

Please email your cover letter and resume to aribranz@ssypboston.org to apply.