

Faculty Senate Meeting Agenda

November 1, 2024 | 1:00 PM until adjournment
Synchronous Online ([Zoom link](#))

- I. Welcome and Roll Call**
- II. Review and Approval of [Minutes](#) from October 4, 2024**
- III. Overview of Faculty Senate meeting structure and procedures -- Mark Baillie**
 - Voting members: for Faculty Senate, see [Article III](#). Constitution.
 - If legislation pertains to a University policy, include the policy number on the legislation. See [policy page](#). When legislation has been passed and signed, please provide both red-lined and clean copy back to the executive committee.
 - See [Roberts Rules of Order](#) material from Arizona State webinar for helpful information.
 - See [Operations and Motions](#) section on Senate website (along the left column).
- IV. Announcements**
- V. Airing of Concerns and Congratulations (2-minute limit)**
- VI. Introduction of New Topics (2-minute limit)**
- VII. Reports**
 - a. **Faculty Senate Executive Committee Report** - Mark Baillie
 - b. **Chancellor Report** - Christy Drale
 - c. **Executive Vice Chancellor and Provost Report** - Ann Bain
 - d. **Undergraduate Council [Report](#)** - Joe Felan, Chair
 - e. **Graduate Council [Report](#)** - Nancy Hamilton, Chair
- VIII. Old Business**

none

IX. New Business

FS_2024_14 Executive Committee. (Legislation. Majority vote at one meeting. No second required). **Update the definition of class days in Policy [501.13 Academic Offenses](#)**

Whereas, there are conflicting interpretations of what counts as a “class day” for academic offense procedures under the jurisdiction of the Academic Integrity and Grievance Committee (AIGC);

Whereas, the current policy refers improperly to the Student Handbook for its definition;

Whereas, a clear definition of “class day” as relevant to the operations of the AIGC is necessary;

Therefore, let it be resolved that policy 501.13 Academic Offenses be updated as amended below:

Academic Integrity and Grievance Committee (AIGC)

The AIGC is a Faculty Senate committee. Its makeup and purpose are governed by the Constitution of the University Assembly of the University of Arkansas at Little Rock, Article III. It provides the members of hearing panels.

The AIGC shall follow the procedures outlined below for conducting academic offense hearings. The procedures shall be distributed to all members of the committee by the associate vice chancellor for academic affairs. Reasonable deviations from the time frame or procedures will not invalidate a decision unless the deviations cause significant prejudice to the student.

There are two types of procedures: one for students enrolled in a course and one for students who are not enrolled in a course. In either case, students are encouraged to consult the Office of the Dean of Students. **For all procedures detailed in this policy, “class days” are defined as Monday through Friday of any academic term, excluding fall and spring university breaks and holidays for which the University is closed.**

Academic Dishonesty Procedures for Students Enrolled in a Course

These procedures are applicable when a student is enrolled in a course, and an instructor suspects the student of cheating, plagiarism, collusion, or similar activity, and when the suspicion is supported by substantial facts or evidence.

- The instructor is responsible for notifying the student in writing of the specific allegations within five class days ~~(class days are counted as defined in the Student Handbook).~~

Effective Date: December 12, 2024

FS_2024_15 Executive Committee. (Legislation. Majority vote at one meeting. No second required). **Update the definition of class days in Policy [501.6 Grade Appeals](#)**

Whereas, there are conflicting interpretations of what counts as a “class day” for academic offense procedures under the jurisdiction of the Academic Integrity and Grievance Committee (AIGC);

Whereas, a clear definition of “class day” as relevant to the operations of the AIGC is necessary;

Therefore, let it be resolved that policy 501.6 Grade Appeals be updated as amended below:

Appeal of Course Grades and Evaluated Program Requirements

The purpose of this policy is to explain the conditions and procedures for the appeal of course grades and other graded program requirements (e.g., comprehensive examination, qualifying examination, thesis, dissertation, and other culminating experiences).

Throughout this policy, the term “instructor” refers to the instructor of record who is responsible for issuing the course grade. “Instructor” may also refer to the program coordinator when the program faculty issues a grade for program requirements that do not reside in a course (e.g., comprehensive examination, qualifying examination, thesis, dissertation, and other culminating experiences).

Throughout this policy, “class days” are defined as Monday through Friday of any academic term, excluding fall and spring university breaks and holidays for which the University is closed.

Effective Date: December 12, 2024

X. Open Forum

XI. Adjournment