

Diabetes Checklist



School Administrators

- ☐ Familiarize yourself with the Provincial Standards- Supporting Students with Type 1 Diabetes in the School Setting.
- ☐ Ensure EVERY student with Type 1 Diabetes has a completed Diabetes Support Plan and Medical Alert Information form.
- ☐ If school staff will be administering glucagon/basquimi or will be assisting or supervising with insulin administration parents must complete the Diabetes Medication Administration Form with physician's signature.
- ☐ Coordinate with school district to ensure that two designated school personnel receive training on the administration of injectable glucagon or basquimi if requested by parents.
- ☐ Ensure a process by which all staff, including teachers on call, can identify student(s) with T1D enrolled in the school.
- ☐ Ensure the poster Managing Low Blood Sugar is posted in visible locations in the school.
- ☐ Ensure ALL school staff are familiar with the Provincial Standards – Supporting Students with Type 1 Diabetes in the School Setting by distributing to all staff at the beginning of the school year.
- ☐ Ensure ALL staff view the powerpoint General Information about Diabetes for School Personnel on an annual basis.
- ☐ Ensure schools' policies address the storage of insulin and all other related supplies including the emergency glucagon kits;
- ☐ Ensure schools have policies and procedures for safe disposal of sharps; aligned with principles of "universal precautions"

- ☐ Ensure timely notice is provided to parents/guardians of relevant changes in school district or school policies or of upcoming special events.

Nursing Support Services Information :

For students who are not independent with the diabetes tasks of:

- ☐ Obtaining a Blood Glucose (BG)
- ☐ Using a Continuous Glucose Monitor (CGM) such as DexCom, or Medtronic
- ☐ Using a Flash Glucose Monitor (FGM) such as Libre
- ☐ Administering of Inulin via either Insulin Pen or Insulin Pump

These students are potentially eligible for delegated nursing care through the provincially run voluntary program Nursing Support Services (NSS) [Nursing Support Services \(bcchildrens.ca\)](https://bcchildrens.ca/nss)

This program is voluntary, not mandatory, and is just one way in which families may choose to help manage their child's diabetic care.

If the student's family is wishing to be part of this program, they will require a physician to make a referral to the NSS program via the [webpage](#).

A nurse will then create a care plan, train 2-3 staff members on the specialized tasks listed above, and delegated the 2-3 staff members under their nursing licence to practice those specific task.

Nursing Support Services is an additional service, these students are still required to have all the other school supports in place as listed in this checklist.

Individual Care plans (non-NSS):

Some families may have children who are not yet independent with their diabetic care, but do not wish to utilize the Nursing Support Services Program.

Like all other diabetic students, their basic diabetic care will be managed as per the points above.

In addition the parents may choose to implement their own care plan &/or training of staff. This is a decision that will need to be made and agreed upon between the parent and the school on each individual basis.

Usually NSS provides consultation for these care plans to ensure safety. A frequently used individual care plan can be found on the Diabetes at School website under the Tools and Resources tab: [Diabetes at School](#)