Career Unit Requirements/Recommendations

Due: MONDAY, FEB. 3

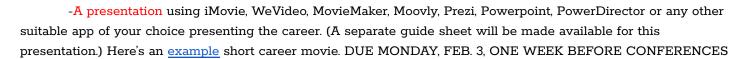
This unit will be a follow-up of your Career Cruising activities.

Required items:

There will be several items you will complete during this unit:

- Three Google slides, one for each of the three careers you are currently considering. You may explore careers on the Career Cruising software.

-A detailed academic (scholarship) resume. You may desire to use the Career Cruising resume builder to create this resume, but I'd suggest in the final version you use a Google Doc or a Microsoft Word document. (I hear that you started a resume in Computer Apps last year. You may desire to add to that one.) Here's an example academic resume.



*Optional extra credit items:

Do **ONE** of the following:

-Record an interview with a person who is currently in the desired career and submit three minutes of the interview as an audio (mp3) or video (mp4) file.

-Record yourself responding to a practice interview conducted by a professional in your chosen career or an HR director who would hire for your career. Submit three minutes of the interview as an audio (mp3) or video (mp4) file.

Other notes:



At some point, I want to work in a <u>practice</u> online job application. We'll look for a time during class to experiment with this frustrating experience.

Take note that the resume and video **projects will take time**, and most of that time will be out-of-class time. You will need to budget time, for example, to find out the schooling and skills needed, create a resume, and create the movie presentation. You will have very little class time to work on the project. Keep in mind that late work penalties will be significant, so

be sure to set up deadlines for yourself to make sure everything is done by the deadline.