

**2025-2026 Application for CERTIFICATION Funding Support
GSE Student Affairs Committee (GSAC)**

This application is specifically for GSE students looking for reimbursement of Professional Certification examination (e.g., PRAXIS, edTPA) fees, up to \$150 per student. Funding is not guaranteed but will be reimbursed on a first-come, first-served basis, as long as funds are available as determined by the GSAC Executive Board.

Please fill out this form and email it to gsac@gse.rutgers.edu along with a screenshot or PDF of (1) the registration for your certification and (2) proof of payment for the certification.

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| Name: | |
| Email: | |
| Do you receive funding from the GSE? (If yes, please describe). | |
| Are you a Rutgers employee? If yes, please indicate position/title. If no, please indicate the address where you would like the reimbursement sent. | |
| GSE Program/Department: | |
| Certification Name: | |
| Purpose of the Certification: | |

By signing below, I agree to provide GSAC with proof of registration (including receipt of transaction) and proof of payment (i.e., credit card statement showing my name and the transaction) for my certification.

Note: All required paperwork (e.g., receipts) must be submitted no more than 30 days (one month) after costs are incurred. If materials are missing or submitted late, you will not be reimbursed.

IN ORDER TO BE FUNDED, YOU MUST SUBMIT YOUR EXPENSES WITH ALL REQUIRED RECEIPTS AND SUPPORTING MATERIALS BY THIS DUE DATE. IF YOUR SUBMISSION IS INCOMPLETE OR YOU DO NOT SUBMIT BY THE DUE DATE, WE WILL NOT BE ABLE TO PROCESS YOUR REQUEST.

Student Signature _____ Date _____