

Rehearsal Lottery Handbook

We're pleased to be able to offer high quality, affordable rehearsal space for hire for KHT Artists Club Members. Book up to **a week in advance** and get **50% off our usual hire price**. We have our Main House and 4Below spaces that are perfect for any of your last-minute rehearsal needs.

How it works:

Not a member of the KHT Artists Club? In order to make a booking for the rehearsal spaces at 50% off, make sure you sign up to the [KHT Artists Club](#). You can do so by signing up via our memberships page on [our website](#). If you don't, you will be charged the normal rate.

Already a member? Use our [online booking form](#) and fill out all of the details listed to reserve the slot. All available slots at KHT are listed in the booking form.

Within a week of the submission of your booking, a member of the KHT team will look over your application. You will be sent a link to pay for your booking via Paypal, which will then secure your slot.

Main House hire:

The theatre is available to hire **Monday - Friday (10:30am - 5:00pm)** subject to availability at a cost of: £25+VAT/hour (**KHT Artists Club members: 50% off: £12.50+VAT/hour**).

Please note that it is offered with **no tech**, you will not have access to our lighting rig or sound system. Equally, you will be hiring the space **on top of the Main House** programme, and therefore you will be rehearsing on top of the set already in the space.

4Below hire:

Our rehearsal room is available to hire Monday - Friday (10:30am - 5:00pm) subject to availability at a cost of £15+VAT/hour (**KHT Artists Club members 50% off: £7.50+VAT/hour**).

Please note there is no natural light in this space and you are unable to hire it for exclusive use. KHT staff may need access through this area to perform venue duties and set up. This space is also a walkthrough to our main auditorium and bathrooms. Any companies using the building may need to walk through to access those amenities.

For photos, size, and capacity of these spaces, please see our [Rehearsal Space webpage](#).

Please Note:

- These spaces are perfect for self-producing artists and emerging companies looking for affordable and accessible rehearsal space. As a result, we won't allow the space to be utilised for R&D performances or auditions.

- The space is not exclusive, and you may be rehearsing on top of a visiting company's set. As a result, we ask that you do not take photos or capture any professional content during your hire time.
- Please do not arrive earlier than your scheduled start time, and be out of the space by the end of your scheduled time.
- We reserve the right to cancel bookings up to **48 hours in advance** - if this is the case, you will be entitled for a full refund.
- Should you need to cancel your booking, get in contact with rehearsals@kingsheadtheatre.com. You can cancel your booking for free up to 72 hours in advance. If not done so, the theatre has the right to retain the full cost of your rental.
- These are non-exclusive hires, meaning no set pieces are allowed and no overnight prop or set storage.
- We are an operating theatre, and so we may be hosting theatre tours through the space. We will endeavour to keep you informed of any other activity around the building that might be occurring during your hired slot.
- The 4Below space may be used by visiting companies or KHT staff for storage.
- If you are hiring the Main House, please do not consume food or drinks on the stage.
- You may be asked to remove your shoes, depending on the set on the Main Stage at the time of your hire.

If you would like to hire the space for an R&D, filming or anything outside of a rehearsal space hire, please contact rehearsals@kingsheadtheatre.com for rates.