

## Stephen F Austin High School Parent Volunteer

PTO Meeting Minutes - Tuesday, October 22<sup>nd</sup>, 2024, at 5:30pm AHS Cafeteria

### Meeting called to Order - Christa Gerlovich @ 5:37 PM

**In Attendance** - Shiva Sadegh, Lisa Frier, Brooke Lamnek, Shireen Abughazaleh, Matt Linnell, LaTristaca Stephens, Shinja Singh, Jessica Tam, Lauren Ayers, Heather Faske, Sue Lew, Patricia Walker, Brandi Arrendondo (virtual) and Christa Gerlovich

**Meeting Minutes** - Previous meeting minutes from the September 17<sup>th</sup> meeting were reviewed and a motion was made to approve the minutes by Lauren Ayers and seconded by Shiva Sadegh.

### **New Business:**

1. Brandi reviewed the September financial report and noted an adjustment for the pizza tip expenditure was required. A motion to approve was made by Shiva Sadegh and seconded by LaTristaca Stephens.
2. Lisa, our VIPS coordinator, recognized Lauren Ayers as the October VIPS of the month.
3. Christa introduced Heather Faske to be our AHS Vice President and asked for a vote to confirm. The vote was unanimous.
4. Christa mentioned that our November meeting may have a link for parents to attend virtually if they are not able to attend in person. We will include this in the November flier if we decide to do this.

### **Administration Report** - Christa

- Thanked all the parents who volunteered to help in the front office. This was such a huge help and they truly appreciate it!
- Thanked Ziggie's Coffee for the PTO organizing coffee for all the staff last month.

### **Officer Reports:**

- **VIPS:** Lisa shared an update on Volunteer Hours, Education Foundation and adult volunteer opportunities for AHS Decathlon Team.
  - **Decathlon Team:** AHS is looking for several judges for speech and interview for the District Academic Decathlon Meet. No experience is necessary. The event is at Dulles High School on December 13<sup>th</sup>. Food is provided. Link will be added to the website.
  - **Shared Dreams:** Volunteer Opportunities coming soon; January 28-29 from 10-2.
- **Ways & Means:**
  - **Pizza:** Brooke updated on our next Pizza Day; November 7<sup>th</sup>. Volunteer link is on the PTO website
  - **Cash Drive:** Christa updated on our Fall Cash Drive will begin on November 1<sup>st</sup> and last through November 30<sup>th</sup>. Marianne and Brandi are working on this. There will be a flier with all of the information. Parents can donate online, Venmo, Zelle, or checks. We are pushing for family and friends to share the digital website to donate there.
  - **AHS Bake Sale:** Christa updated on our 1<sup>st</sup> Bake Sale on Monday, December 9<sup>th</sup> from 3:00-10:00 pm at Texas Roadhouse. We will need volunteers and students can bake up to 5 dozen baked goods for 5 YES hours. They must bring the forms with them. Students can drop off at Marianne Hall's house and Christa's house over the weekend. Students can also drop off with Nancy

Grigassy on Monday, December 9<sup>th</sup> before 3:00pm. We will have a sign up shared in November to sign up. The signup will be on the PTO website.

- **Hospitality:** Shinja updated that the Hospitality committee is working on the December luncheon for the AHS Staff. They will get the food from Olive Garden. There will be a sign up genius coming soon to ask for items needed and gift cards for prizes and it will be shared on the PTO website.
- **Publicity:** Shireen updated on social sites and encouraged followers; we have 36. If you have information to share please email all information and flyers to Shireen at [socialmedia@ahs-pto.org](mailto:socialmedia@ahs-pto.org) so she can share it on all of our social media platforms. Shireen will get with administration to share our social media in the AHS newsletter and get coaches to follow us as well as athletes.
- **Spirit Night:** Lauren thanked everyone that came out and supported our spirit night at Canes! Our next spirit night will be Tuesday, November 12<sup>th</sup> at Carmelos. This will be an all day event (dine in or take out).
- **No additional officers shared.**

**Adjourn Meeting:** A motion to adjourn was made by Shinja Singn and seconded by Shiva Sadegh.