

Title of the article in English: the subtitle follows the colon, if any. It is recommended that the title be short, no longer than 20 words if possible.

Times New Roman 14 p and centred alignment

Título del artículo en español: el subtítulo va tras los dos puntos, en caso de que hubiera. Se recomienda que el título sea corto y no superar las 20 palabras si es posible. Times New Roman 14 p y alineación centrada

Abstract

The abstract must have a maximum length of 150 words. It must necessarily include the objective of the article, sources, methodology, findings, limitations, the assessment of originality, as well as the conclusions. Everything will be included in a single paragraph. After the abstract, between three and five keywords extracted from thesauri or classifications specific to the specialty should be included. Times New Roman 12 p and justified alignment.

Keywords: keyword 1, keyword 2, keyword 3, keyword 4, keyword 5.

Resumen

El resumen debe tener una extensión máxima de 150 palabras. Deberá incluir obligatoriamente el objetivo del artículo, las fuentes, la metodología, los hallazgos, las limitaciones, la valoración sobre la originalidad, así como las conclusiones. Se incluirá todo en un solo párrafo. Tras el resumen, se deben incluir entre tres y cinco palabras clave extraídas de tesauros o clasificaciones propias de la especialidad. Times New Roman 12 p y alineación justificada.

Palabras clave: Palabra clave 1, Palabra clave 2, Palabra clave 3, Palabra clave 4, Palabra clave 5.

Título do artigo em português: o subtítulo deve seguir os dois pontos, se houver. Recomenda-se que o título seja curto, não ultrapassando 20 palavras, se possível. Times New Roman 14 p e alinhamento centrado

Resumo

O resumo deverá ter no máximo 150 palavras. Deve incluir o objetivo do artigo, as fontes, a metodologia, os resultados, as limitações, a avaliação da originalidade, bem como as conclusões. Tudo será incluído em um único parágrafo. Após o resumo, deverão ser incluídas

entre três e cinco palavras-chave extraídas de tesauros ou classificações específicas da especialidade. Times New Roman 12 p e alinhamento justificado.

Palavras-chave: Palavra-chave 1, Palavra-chave 2, Palavra-chave 3, Palavra-chave 4, Palavra-chave 5.

Titre de l'article en français: le sous-titre doit suivre les deux points, s'il y en a. Il est recommandé que le titre soit court, ne dépassant pas 20 mots si possible. Times New Roman 14 p et l'alignement centré

Résumé

Le résumé doit avoir une longueur maximale de 150 mots. Il doit comprendre l'objectif de l'article, les sources, la méthodologie, les constats, les limites, l'appréciation de l'originalité ainsi que les conclusions. Tout sera inclus dans un seul paragraphe. Après la synthèse, il convient d'inclure entre trois et cinq mots-clés extraits de thésaurus ou de classifications spécifiques à la spécialité. Times New Roman 12 p et l'alignement justifié.

Mots-clé : Mot-clé 1, Mot-clé 2, Mot-clé 3, Mot-clé 4, Mot-clé 5.

Titolo dell'articolo in italiano: il sottotitolo deve seguire i due punti, se presenti. Si raccomanda che il titolo sia breve, possibilmente non più lungo di 20 parole. Times New Roman 14 p e allineamento centrato

Sommario

Il sommario deve avere una lunghezza massima di 150 parole. Deve includere l'obiettivo dell'articolo, le fonti, la metodologia, i risultati, i limiti, la valutazione dell'originalità, nonché le conclusioni. Tutto sarà racchiuso in un unico paragrafo. Dopo il riassunto vanno inserite dalle tre alle cinque parole chiave estratte dai thesauri o da classificazioni specifiche della specialità. Times New Roman 12 p e allineamento giustificato.

Parole chiave: Parola chiave 1, Parola chiave 2, Parola chiave 3, Parola chiave 4, Parola chiave 5.

Summary of the editing rules to be taken into account before sending a submission

Articles will have a maximum length of 9,000 words and a minimum of 7,000 words, including notes, tables, charts, maps, appendices and bibliography. They must be written in Times New Roman 12 p in text and 10 p in indented textual paragraphs and notes, in both cases, single-spaced and with justified alignment in the text. Footnotes should be brief and should not include tables or graphs. It is recommended that the article follows the IMRD&C structure: Introduction, Methodology, Results, Discussion and Conclusions.

Paragraphs with justified alignment, independent text level, single line spacing, indentation and spacing at 0 cm. Paragraphs should be separated by an intro.

Two levels may be used for heading titles (maximum 10 words). Do not write all the text in capital letters, only what the spelling rules establish, do not number them, and do not include a full stop. The first level will use Times New Roman 12 p font, bold, indented and spaced at 0 cm, single spacing and justified alignment (preceded by two introductions). The second level will use Times New Roman 12 p, italic, indented and spaced at 0 cm, single spaced and justified alignment.

Pages should be numbered (in the footer and the number should be centred) consecutively, as well as the notes, which should be placed at the foot of the page and single-spaced. Bold type is not allowed in the text.

As for the margins of the document, all margins (top, bottom, left and right) should be set at 2.5 cm.

In the text, develop all abbreviations used, except those widely used such as km, ha, etc. Use a full stop (.) for thousands and a decimal point (.) for decimal fractions. Leave a space between the figure and the percentage (58 %) and between the number and the figure (No. 58). It is advisable to use lower case letters for the initials of positions (mayor, captain...), titles (count...), treatments (licenciado...), leaving the use of capital letters for relevant institutions.

Each article must include a final bibliography, following the indications indicated in the rules available on the website of the journal Agua y Territorio / Water and Landscape. The entire list of bibliographical references must be included¹ must have been duly referenced in the text as footnotes², and vice versa, all references in the body of the text must appear in the bibliography at the end of the article. Footnotes should be numbered consecutively, with the reference in superscript. The author's surname(s), date of publication (in the case of several publications in the same year, the letters a, b, c... should be added to the date to avoid confusion)³ and then the volume or volume numbers, number and page(s) used, without including the initials (v. t., no. or num., p./pp.). If works by the same author are cited in the same note, the author's surname should not be given again⁴. If the work is signed by two or three authors, the surnames of all the authors are given, separated by semicolons (;)⁵. If the

¹ Matés Barco, 2019.

² García Toledo, 2004, 55-63.

³ García Toledo, 2012a, 25-30.

⁴ García Toledo, 2004, 55-63; 2012a, 25-30; 2012b, 53.

⁵ Wolf; Yoffe; Giordano, 2003, 30.

work is signed by four or more authors, the surnames of the first author are cited and the Latin location 'et al.' is added, although in the final bibliography all the authors of the work will be cited.⁶ References to different authors and works are separated by a dot⁷. When quotations from the same work or works by the same author are repeated in the article, do not use abbreviations Op. cit., Vid. or Cif. Idem, Ibidem...

Documentary citations should begin with the corresponding archive or institution, section and file, type of document, place and date, but eliminating unnecessary words (section, file, etc.), using commas to separate them⁸, except in the first citation of each Archive or Library, in which the full name should be given, followed by the initials in brackets, without full stops in between: Archivo Histórico Nacional (hereinafter AHN). Dates should be given in full, both in the text and in the notes: Seville, 5 April 1980.

Textual quotations should be avoided. If they are exceptionally included, they should be brief and single-spaced, Times New Roman 10 font size, justified alignment and indented by 1.25 cm:

“Sería ilusorio el beneficio de surtir a la ciudad con 500,000 galones de agua potable, si el agua se hubiera de vender, si esa agua hubiere de ser en muchos casos, para el pobre, el suplicio de Tántalo; ver correr agua en abundancia, tener sed y no poderla saciar por la falta de un centavo con que comprarla. ¿Cómo exigir del pueblo el aseo y la higiene domiciliaria, sin los elementos necesarios para el objeto y de los que ahora dispone gratuitamente, se le habría de suministrar a costa de dinero?”⁹.

Appendices or annexes may be added to the work itself, and must be numbered and titled. If visual elements are included (tables, maps, graphs, figures, photographs, plans of special quality or any other type of element), they must be original and numbered consecutively at the top with the respective title in Times New Roman 12 p, single, indented and spaced at 0 cm and aligned centrally. Below them should be placed the documentary or bibliographic source with which they have been elaborated in Times New Roman, 10 p, single, indented and spaced at 0 cm and justified alignment. All of them must appear after being referenced in the text (e.g. Table 1) and must be clear, precise and synthetic¹⁰. No direct reference may be made in the body of the text to its position. For example: “As can be seen in the table below these lines...”. It cannot be guaranteed that the position of the figure is immediately before or after a specific paragraph. Nor can tables, maps, graphs and figures be cited together. For example: It is not correct to say: “As we see in Tables 1 and 2...”, the correct thing to say is: “As we see in Table 1 and Table 2...”.

Anything that is not a table is referred to as a figure. For the purpose of their inclusion in the text, they should be inserted as an “image” in the approximate place of their location in the manuscript.

⁶ Ávila Quijas et al., 2009, 63.

⁷ Matés Barco, 2012, 50. Weyler, 1999, 21. Kenmain, 2000, 35.

⁸ AHN, Ultramar, 185.

⁹ Insert the corresponding citation, which should include: author, year, page (e.g.: Kenmain, 2000, 35.)

¹⁰ It is recommended that tables, maps, graphs, figures, photographs, special quality plans or any other type of element be of the highest quality to avoid loss of detail or pixelation. During the layout process it is possible that you may be asked to provide a separate file for some of them. For this reason, please have these original files available.

The total number of tables and figures should not exceed 12. If this number is exceeded, permission must be sought from the journal editors to increase the number of tables and figures.

Tables, inserted in the text, should preferably be done with Word's table function (Table 1).

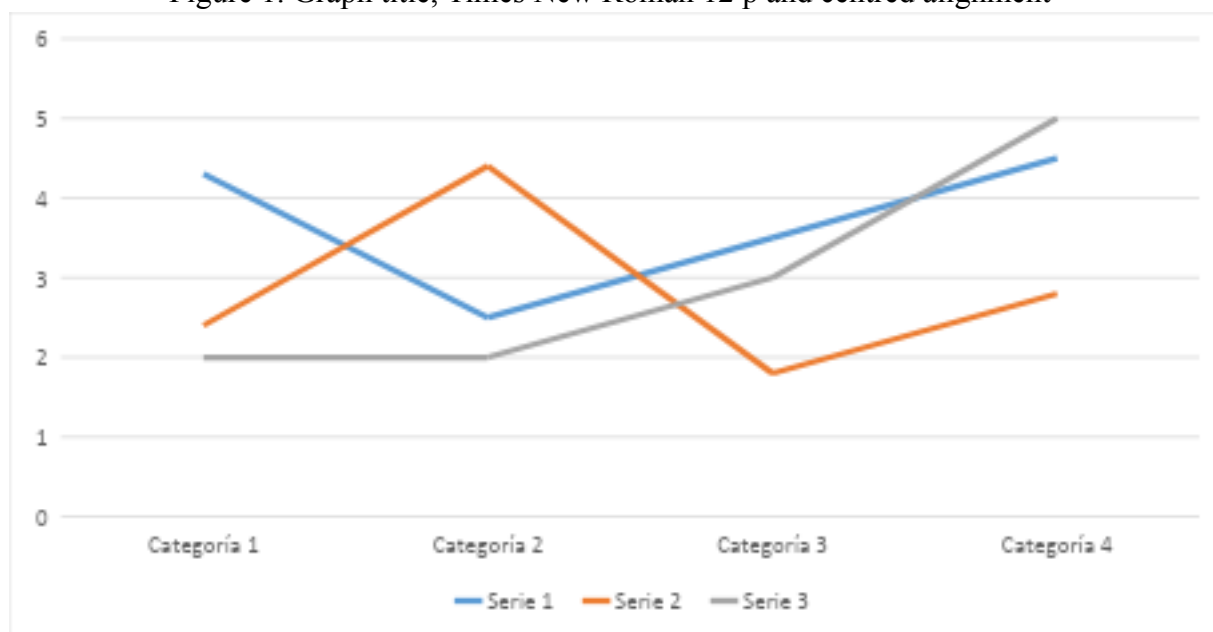
Table 1. Table title, Times New Roman 12 p and centred alignment

FIRST COLUMN	SECOND COLUMN
Data	The font format for tables should be Times New Roman, 11 pt.
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Fuente: Elaboración propia a partir de xxx. Times New Roman, 10 p y alineación justificada.

Graphics should preferably be done with Excel and should be inserted in the text (Figure 1).

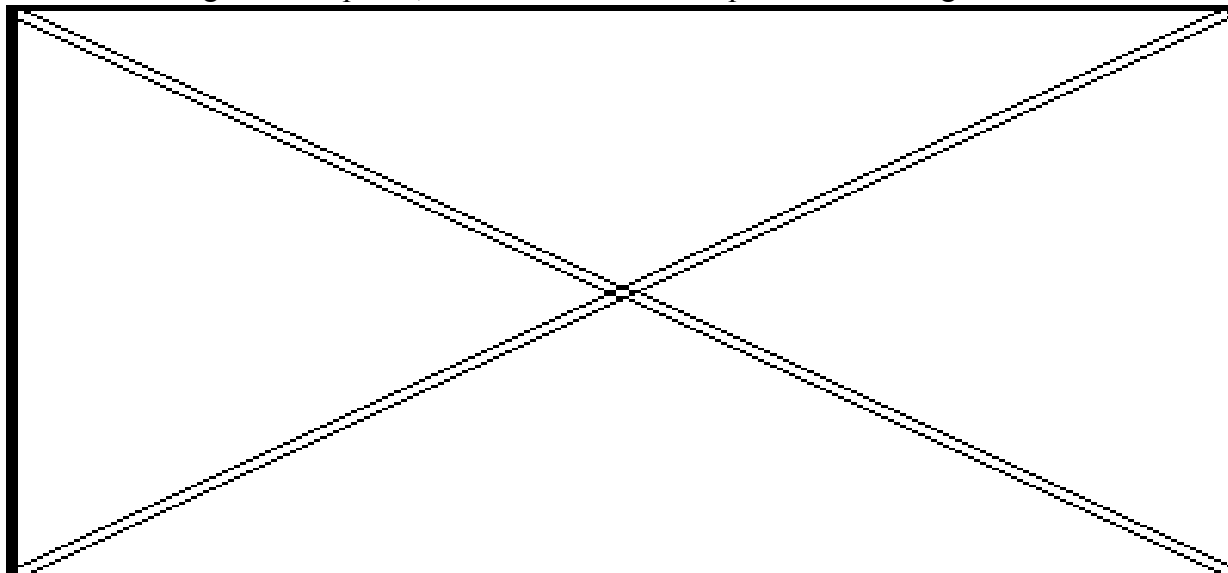
Figure 1. Graph title, Times New Roman 12 p and centred alignment



Source: Own elaboration from xxx. Times New Roman, 10 p and justified alignment.

Maps will be accepted in electronic formats BMP, GIF, JPG, TIF and PNG with embedded fonts. The minimum resolution shall be 300 dpi and 8-bit colour depth for grey images, and 1,200 dpi for single bit images, in the size and location in which they are intended to be published in the text (Figure 2).

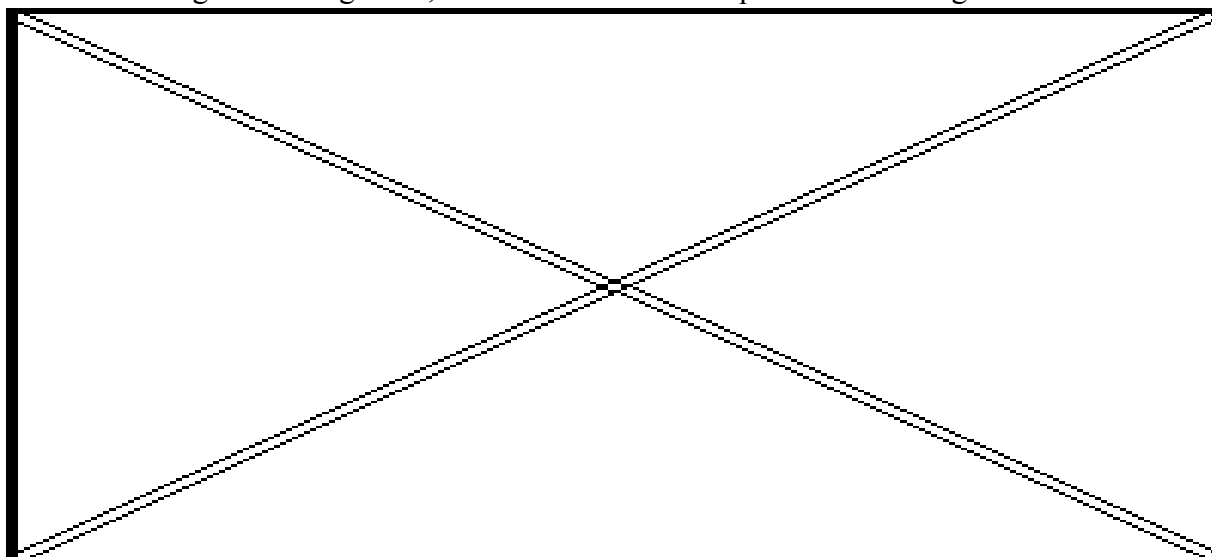
Figure 2. Map title, Times New Roman 12 p and centred alignment



Source: Own elaboration from xxx. Times New Roman, 10 p and justified alignment.

Las fotos serán aceptadas en formatos electrónicos BMP, GIF, JPG, TIF y PNG con fuentes incrustadas. La resolución mínima será de 300 ppp y 8 bits de profundidad de color para las imágenes de grises, y 1.200 ppp para las de un solo bit, en el tamaño y lugar en que se pretenda que aparezcan publicadas en el texto (Figura 3).

Figure 3. Image title, Times New Roman 12 p and centred alignment



Source: Own elaboration from xxx. Times New Roman, 10 p and justified alignment.

Acknowledgements, if any, as well as references to research project grants, funding, scholarships, agreements or similar, should be included in a section before the section on sources and bibliographical references. In order not to reveal anonymity, this section will be inserted in the final version of the work.

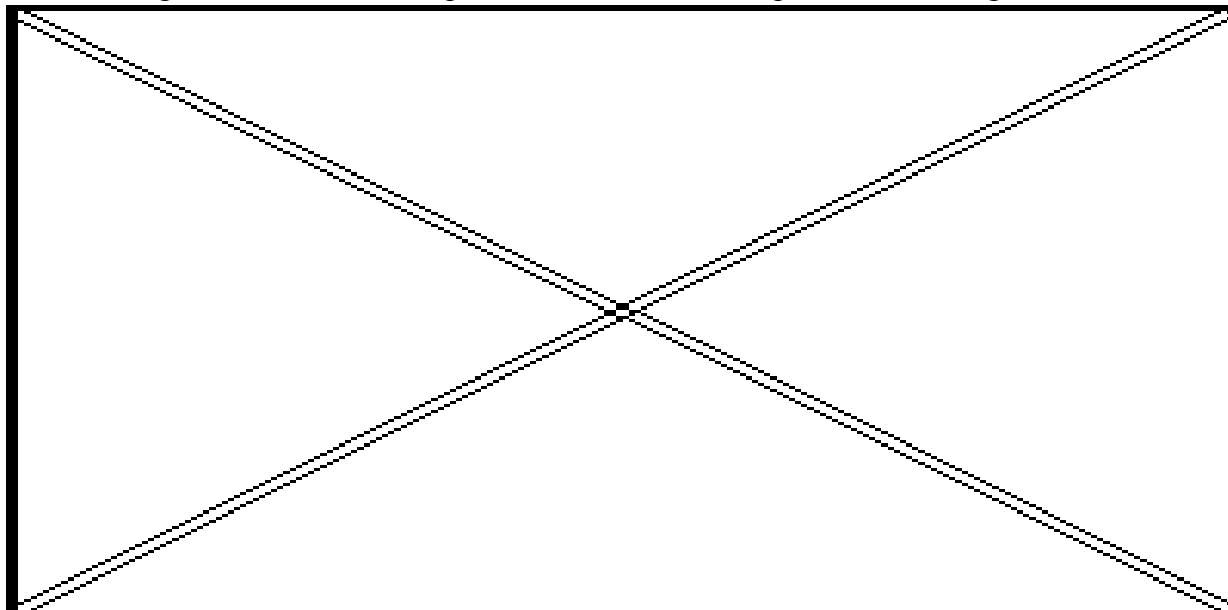
Below is an example of how your article should look. Start writing your article by overwriting the text on the next page.

Write a first level title (e.g. Introduction)

Write the text of the first paragraph of this section.

Enter the text from the second paragraph of this section (e.g.: In Figure 1).

Figure 1. Title of the Map, Times New Roman 12 p and centred alignment



Source: Own elaboration from xxx. Times New Roman, 10 p and justified alignment.

Add as many paragraphs as you need.

Type first level title (e.g.: Methodology)

Write the text of the first paragraph of this section.

Write the text of the second paragraph of this section (e.g.: The entire list of bibliographical references¹¹ must have been duly referenced in the text as footnotes¹², and vice versa, all references in the body of the text should appear in the bibliography at the end of the article. Footnotes should be numbered consecutively, with the reference in superscript).

Add as many paragraphs as you need.

Second level title (e.g. Type of methodologies)

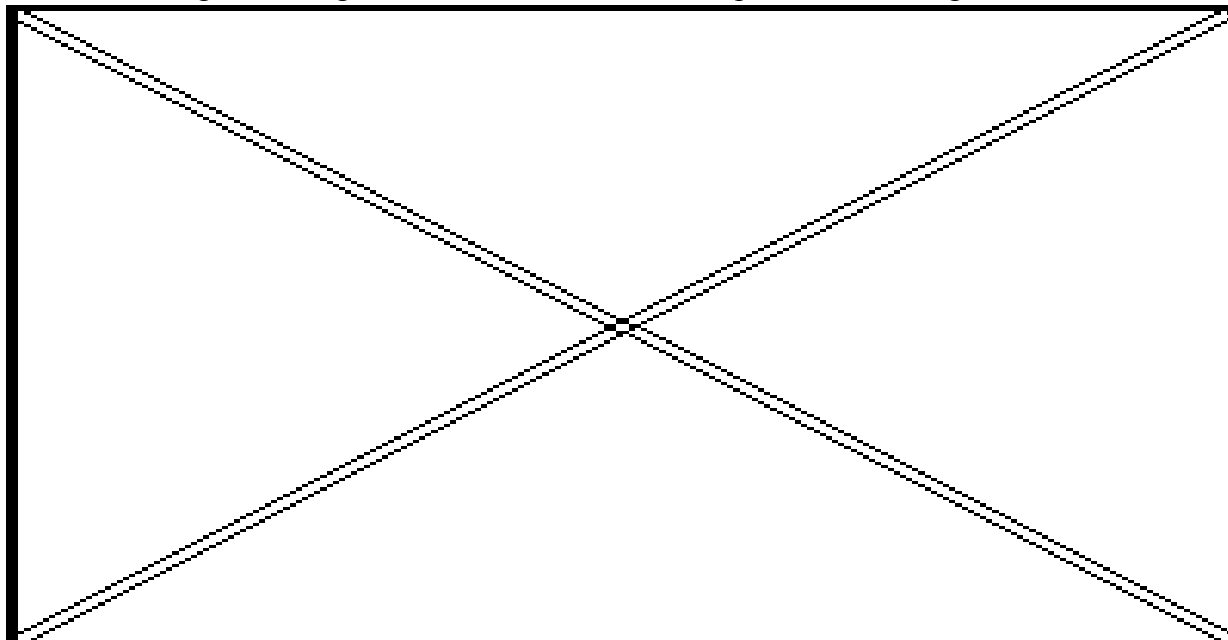
Write the text of the first paragraph of this sub-heading.

¹¹ Matés Barco, 2019. (example of citation. See the journal's publication rules).

¹² García Toledo, 2004, 55-63; 2012a, 25-30; 2012b, 53. Wolf; Yoffe; Giordano, 2003, 30. Ávila Quijas et al., 2009, 63. (example of citation. See the journal's publication rules).

Enter the text of the second paragraph of this sub-heading (e.g. Figure 2).

Figure 2 Image title, Times New Roman 12 p and centred alignment



Source: Photo by author. Times New Roman, 10 p and justified alignment.

Add as many paragraphs as you need.

Type first level title (e.g.: Result)

Write the text of the first paragraph of this section.

Write the text of the second paragraph of this section and as an example we include a textual quotation:

“Type in the text of a quotation, e.g: “Sería ilusorio el beneficio de surtir a la ciudad con 500.000 galones de agua potable, si el agua se hubiera de vender, si esa agua hubiere de ser en muchos casos, para el pobre, el suplicio de Tántalo; ver correr agua en abundancia, tener sed y no poderla saciar por la falta de un centavo con que comprarla. ¿Cómo exigir del pueblo el aseo y la higiene domiciliaria, sin los elementos necesarios para el objeto y de los que ahora dispone gratuitamente, se le habría de suministrar a costa de dinero?”¹³.

Write the text of another paragraph in this section.

Add as many paragraphs as you need.

Second level title (e.g. Type of results)

Write the text of the first paragraph of this sub-heading.

¹³ Author, year, page (e.g.: Kenmain, 2000, 35.).

Enter the text of the second paragraph of this sub-heading.

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Tabla 1. Título de la Tabla, Times New Roman 12 p y alineación centrado

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Source: Own elaboration from xxx. Times New Roman, 10 p and justified alignment.

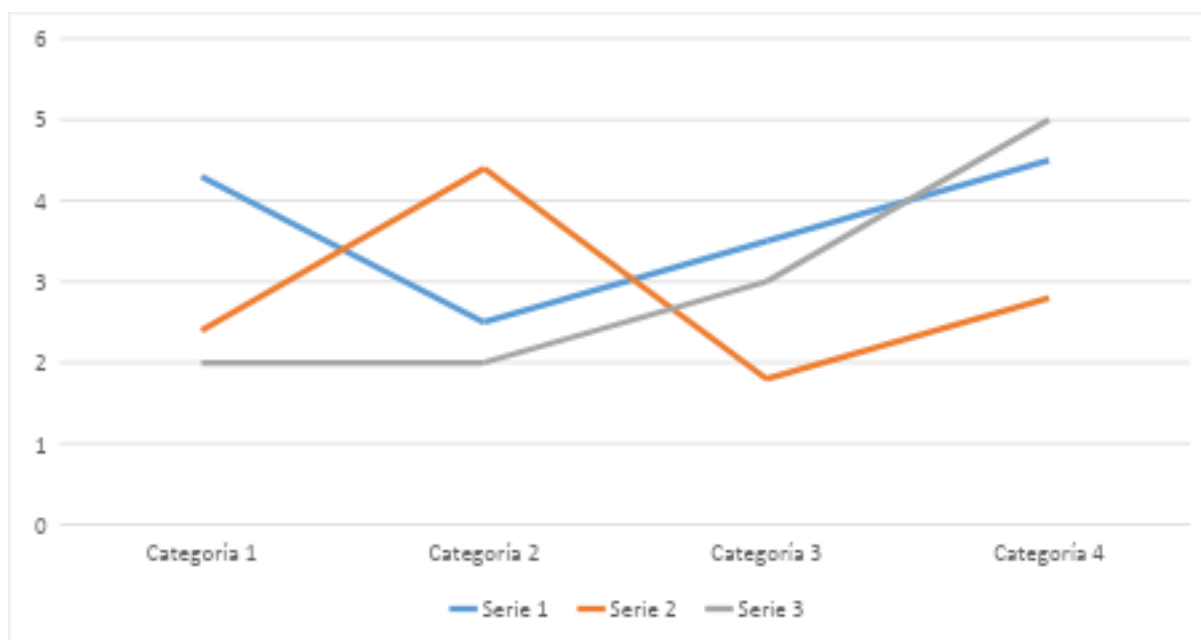
Add as many paragraphs as you need.

Type first level title (e.g.: Discussion)

Type the text of the first paragraph of this section.

Enter the text from the second paragraph of this section (e.g. in Figure 3).

Figure 3. Graph title, Times New Roman 12 p and centred alignment



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Second level title (e.g. Type of results)

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Add as many paragraphs as you need.

Type first level title (e.g.: Conclusions)

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Add as many paragraphs as you need.

Type first level title (e.g.: Bibliography)

- Agencia Latinoamericana de Información (ALAI) 2014. *Declaración de Suyul*.
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