

AGENDA

TO: Child Abuse Prevention Council Members
FROM: Todd Keating, CAPC Chair
SUBJECT: CAPC Regular Quarterly Council Meeting
DATE: November 6, 2017
PLACE: 1000 S. Main St., Suite 112, Salinas, CA 93901
TIME: 3:30 PM

I. Call to Order, Todd Keating, Chair CAPC
Roll Call: Recorded by the Director

II. Public Input

III. Consent Agenda: One Motion Approves All Consent Agenda Items

1. Approval of Minutes for the May 1, 2017 CAPC Regular Monthly Meeting.
2. CAPC Budget Summary for October 2017
3. CAPIT/CBCAP Director's Hours Authorization Report

PP Ending	May 12, 2017	68 hours
PP Ending	May 26, 2017	70 hours
PP Ending	June 9, 2017	60 hours
PP Ending	June 23, 2017	69 hours
PP Ending	July 7, 2017	50 hours
PP Ending	July 21, 2017	64 hours
PP Ending	August 4, 2017	64 hours
PP Ending	August 18, 2017	71 hours
PP Ending	September 1, 2017	74 hours
PP Ending	September 15, 2017	58 hours
PP Ending	September 29, 2017	76 hours
PP Ending	October 13, 2017	68 hours
PP Ending	October 27, 2017	64 hours

4. Directors Activities:

May 2, 2017	Sexting class
May 3, 2017	CASP
May 4, 2017	Seaside Training at CSUMB

May 4, 2017	CASP Board of Directors
May 8, 2017	Children's Council
May 9, 2017	Sexting Class
May 10, 2017	Maternal Health Task Force
May 11, 2017	MCSTART Steering Committee
May 16, 2017	Lori Media Supervision
May 16, 2017	Sexting Class
May 17, 2017	CASP
May 18, 2017	Peacock Acres Inspection
May 19, 2017	Ground Breaking Juvenile Hall
May 22, 2017	Juvenile Justice Commission
May 24, 2017	Greater Bay Area CAPC Marin County
May 25, 2017	JSORT
May 29, 2017	Holiday
June 1, 2017	CAPC Contractor Meeting
June 7, 2017	CASP
June 8, 2017	Monterey County Collaborates
June 9, 2017	MCSTART Strategic Planning
June 12, 2017	Children's Council
June 15, 2017	JSORT
June 20, 2017	Human Trafficking (CSEC) Salinas
June 21, 2017	CASP
June 22, 2017	MCSTART Strategic Planning
June 26, 2017	Juvenile Justice Commission
June 26, 2017	DSS CAPC Finance Meeting
June 27, 2017	Pathways Communication Steering
June 28, 2017	Greater Bay Area CAPC Marin County
June 29, 2017	Carmel Youth Center Appreciation
July 4, 2017	Holiday
July 5, 2017	CASP
July 6, 2017	Lori Media Supervision
July 11, 2017	CAPC Quality Assurance Committee
July 12, 2017	Child Death Review
July 12, 2017	PAT MCSTART Steering Committee
July 18, 2017	Sunrise House
July 19, 2017	CASP
July 20, 2017	JSORT
July 24, 2017	Juvenile Justice Commission
July 25, 2017	United Way/YWCA/Grace City
July 31, 2017	Big Sur Marathon Meeting/Fundraiser
August 2, 2017	CASP
August 3, 2017	CASP Board of Director's Meeting
August 10, 2017	Monterey County Collaborates
August 10, 2017	MCSTART Steering Committee
August 15, 2017	CSEC

August 16, 2017	CASP
August 17, 2017	JSORT
August 22, 2017	Pathways Communications Steering
August 23, 2017	Greater Bay Area CAPC Marin County
August 28, 2017	Juvenile Justice Commission
August 29, 2017	DSS All Day Staff
August 30, 2017	Mental Health Advisory Meeting
September 6, 2017	CASP
September 7, 2017	Lori Medina Supervision
September 11, 2017	First 5, Oscar Flores
September 14, 2017	Door to Hope Advisory
September 19, 2017	SCEC Watsonville
September 20, 2017	CASP
September 21, 2017	JSORT
September 25, 2017	Juvenile Justice Commission
September 27, 2017	Greater Bay Area CAPC Marin County
September 28, 2017	Labor of Love Health Fair
October 3, 2017	New Employee Contract Interview
October 4, 2017	CASP
October 5, 2017	New Employee Contract Interview
October 10, 2017	CAPC Quality Assurance Natividad
October 11, 2017	Child Death Review Team
October 12, 2017	Monterey County Collaborates
October 17, 2017	CSEC Castroville
October 18, 2017	CASP
October 19, 2017	JSORT
October 19, 2017	Lori Medina Supervisory
October 23, 2017	Juvenile Justice Commission
October 24, 2017	Greater Bay Area CAPC Marin County
October 30, 2017	CAPC Agenda Preparation
October 30, 2017	Natividad CAC QA Update
November 3, 2017	CASP
November 3, 2017	Mandated Reporter Review: DSS
November 4, 2017	CASP Board of Director's Meeting

5. Spanish Language Outreach Trainings: Jorge Mata-Vargas

2017 April	20 Presentations	Attendees: 147
2017 May	20 Presentations	Attendees: 157
2017 June	14 Presentations	Attendees: 127
2017 July	11 Presentations	Attendees: 139
2017 August	18 Presentations	Attendees: 149
2017 September	20 Presentations	Attendees: 159

Total Trainings Delivered: 103 Total Attendees: 878

6. Spanish Language Outreach Trainings: Eduardo Eizner

2017 April	20 Presentations	Attendees: 296
2017 May	34 Presentations	Attendees: 476
2017 June	6 Presentations	Attendees: 146
2017 July	3 Presentations	Attendees: 37
2017 August	32 Presentations	Attendees: 487
2017 September	40 Presentations	Attendees: 589

Total Trainings Delivered: 135 Total Attendees: 2031

7. Spanish Language Contract Trainer Totals: April-September 2017

235 classes delivered Total Attendees: 2909

8. Director Delivered Trainings: David Maradei

May 17, 2017	MaRT, Rancho Cielo (15)
June 3, 2017	MaRT, YMCA Council (80)
June 17, 2017	MaRT, Health City of Salinas (30)
June 15, 2017	MART, Dentists, Salinas (100)
July 12, 2017	MaRT, Pueblo Del Mar (25)
July 31, 2017	MaRT, Head Start (30)
August 18, 2017	MaRT, Head Start MCOE (140)
August 18, 2017	MaRT, CSUMB, Ragsdale Road (40)
August 22, 2017	MaRT, New Employee Orientation (30)
August 26, 2017	MaRT, Girls Inc, Salinas (40)
September 1, 2017	MaRT, Americorps, MCOE (45)
September 5, 2017	MaRT, CSUMB, Ragsdale Road (6)
September 14, 2017	MaRT, Door to Hope, Salinas (25)
September 29, 2017	MaRT, Encounter Church (16)
October 7, 2017	MaRT, MCOE UCSC, Tutors (35)
October 12, 2017	MaRT, Oasis Charter School (40)
October 26, 2017	MaRT, Salud Clinic Watsonville (80)

17 Trainings Delivered Total Attendees: 777

9. The CAPC Director requests authorization to attend the San Diego International Conference on Child and Family Maltreatment that will take place on January 28-February 2, 2018. The total cost of the training not to exceed \$2000 that includes room, per diem, registration, travel and

parking. It is recommended that this expense be drawn from the KIDSPLATE account.

10. CAPC has received a check from the Big Sur Land Trust for \$1800 which is allocated to the CAPC general fund reserve

IV. Executive Committee Action-Two Items

IV. Executive Committee Action: There were two items that were approved by the Executive Committee since April:

- The approval of the slate of nominations for the CAPC Breakfast
- The approval for the cancellation of the August CAPC regular meeting because no board action was needed.

V. Greater Bay Area CAPC Charter Dues

The Greater Bay Area CAPC Coalition is in the process of developing a job description for a part time Coordinator for the Coalition. As Chair of the Coalition, we are asking each of the participating counties to contribute \$1000 to establish the position. The Coalition will utilize the Coalition reserve to make up the difference between individual county contributions for the position. The fee will be identified as "Charter Dues" to provide a sustaining resource for the Coordinator position. A draft copy of the charter and the job description will be distributed at the meeting.

Motion Required: It is moved that CAPC authorizes the CAPC Director to expend \$1000 as a first of our Charter Dues for the Greater Bay Area CAPC Coalition. CAPC recommends that this fee be drawn from the KIDSPLATE account.

- VI. **Labor of Love Report-the CAPC Director reports on the number and the results for our support for the Labor of Love 2017.**

Results for 2017

197	Pregnant
59	Dads
118	Staff (Agency tables, 30 Hartnell students, WIC staff during provider fair, volunteers)
138	Children
<u>55</u>	Family/grandparents

562 TOTAL

A copy of the evaluations will be distributed at the meeting.

- VII. Efrain Ramirez:** due to health reasons CAPC reluctantly accepted the resignation of Mr. Ramirez who has been an important CAPC Contract Trainer for the past decade. One of the major objectives for the Director is to hire new parent educator contract trainers to replace the work of Efrain in the mono-lingual Spanish speaking population. As Director of CAPC I have sought and found three candidates who fulfill the qualifications required by CAPC to be an effective contract trainer:
- Experience speaking in front of groups
 - Thorough knowledge of the parent education curriculum
 - Bi-lingual
 - Bi-cultural
 - An awareness of Perinatal Mood Disorder
 - Willingness to be “live scanned”
 - Make effective Mandated Reports, when applicable;
 - Become familiar with systems, services and child rearing practices that protect children;
 - Recognize and understand the four different kinds of abuse;
 - Protect children from abuse;
 - Understand the cycle of abuse;
 - Recognize that the majority of abuse occurs within the family;
 - Assure participants that no one deserves to be abused;
 - Explain that it is never the fault of the child/victim, especially if the abuser is an adult;
 - Teach about the impact of domestic violence on children;
 - Focus on the importance of providing professional pre-natal care to families;
 - Will provide Poison Prevention brochures and information to client population;
 - Focus on teaching early childhood education to families with young children;
 - Distribute abuse and neglect informational materials supplied by CAPC of Monterey County; and
 - Record the names, characteristics, ages of their children and nationalities of class participants according to the requirements for CAPIT record keeping.

For your review I am submitting resumes of each of the potential candidates each of who has indicated that they would like to work with CAPC.

- Laura Xochitl Valdez Chavez
- Teresa Garcia Mata
- Maria R. Keilman-Heublein

Each of these candidates will be put through a “sole source” process for DSS Contract Administration. If accepted I expect them to begin work after the turn of the year.

VIII. The Quality Assurance Committee: A CAPC Standing Committee

At our last meeting QA meeting on October 10, 2017, a review of the statistical reports from the July-December 2016 Data Report and the January-July 2017 Data Report revealed an issue regarding reports of child sexual abuse versus child physical abuse. We can discuss this at the meeting.

Director’s Reports and Updates:

- **Grace City-the mobile app introduced to the CAPC earlier in the year, is now active.**
- **The retirement of Sister Patricia Murtagh who will be replaced by Deacon Warren Hoy representing the Diocese of Monterey.**
- **Maternal Health Task Force**
- **JSORT**

IX. Adjournment: Motion Required

CAPC Meeting Schedule for 2018:

- **Monday, February 5, 2018**
- **Monday, May 7, 2018**
- **Monday, August 6, 2018**
- **Monday, November 5, 2018**