



Director for Instructional
Support and Assessment
STEM

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Director for Instructional
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#WeAreSachem

Sachem Central School District

Office of Instructional Support and Assessment

June 2024

Dear Parent/Guardian:

Welcome to the Sachem CSD! If you choose to homeschool your child for the 2024-2025 school year, please find below helpful information on the Homeschooling regulations, as well as the ways in which families can submit required documents.

The NYS Department of Education provides regulations for families and schools to support us through the Homeschooling process. Please refer to the NYS Homeschooling guidelines at: www.nysed.gov/curriculum-instruction/10010-home-instruction.

The Letter of Intent (**STEP 1**) is the first required document that is requested by July 1 for the 2024-25 school year. However, *Letters of Intent are accepted at any time* throughout the year. This should be followed by the student's Individual Home Instruction Plan or IHIP (**STEP 2**). Throughout the school year, (**STEPS 3-4**) Quarterly Progress Reports and the End of Year Assessment are also required.

Options on How to Submit Documents:

1. Digital Submission: Please submit required documents by using the QR code below or by going to the Sachem Website: https://sachem.edu/departments/curriculum_home_instruction. The 2024-2025 school year links will be available on the Sachem Website on June 1, 2024.
2. Email Submission: Please email documents to Linda Madsen at lmadsen@sachem.edu.
3. Mail: Please mail documents to:
Sachem CSD
Attn: Office of Instructional Support and Assessment -Rm 203
51 School Street
Lake Ronkonkoma, NY 11779



Once submitted, we will notify you via email that we have received your Letter of Intent, as well as confirmation of approved Individual Home Instruction Plan (IHIP).

For special education services, the parent must request services in writing to the Board of Education of the school district by June 1 preceding the school year for which the request for services is made. If a parent makes the request for the provision of related services, a CSE will ensure that the IESP is created, and the services are documented. Related services will be provided in the building where the student would have attended.

Please be reminded that the Sachem Public Library has a Home Schooling Resource page: [Homeschooling @ Your Library | Sachem Public Library \(sachem library.org\)](http://Homeschooling@YourLibrary|SachemPublicLibrary(sachemlibrary.org)).

If you have been homeschooling your child and have decided not to continue next year, please contact the office for further instructions. If you have any questions, or need assistance with submitting digitally, please contact us at (631)471-1348.

Sincerely,

Danielle Moran
Director for Instructional Support & Assessment –STEM

Marie O'Doherty
Director for Instructional Support & Assessment– Humanities

HomeschoolletterJune2024/NewtoHomeschool/website