



DR. J. TODD ROBERTS, CHANCELLOR

DATE: August 7, 2023

MEMORANDUM

TO: NCSSM Board of Trustees *Executive Committee*

CC: Board of Trustees
Meredith McCullen, Secretary of the University
NCSSM Leadership Team

FROM: Dr. Todd Roberts, Chancellor 

SUBJECT: Board of Trustees *Executive Committee Meeting* for Thursday, August 17, 2022, 3:30 p.m. – 5:00 p.m., Royall Boardroom, NCSSM-Durham, or by Zoom video conference

The 1st Board of Trustees *Executive Committee Meeting* will take place on Thursday, August 17th, from 3:30 p.m. – 5:00 p.m., in the Royall Boardroom, NCSSM-Durham campus, or by Zoom video conferencing. Trustees, please use [this link](#) to RSVP by Monday, August 14th.

Please access your pre-meeting materials [here](#). Board members will not need to log in this time since there are no confidential materials for this meeting. Thank you for reviewing this information prior to the meeting.

If you are joining the meeting remotely, please use the following information to connect:
To join by Zoom, follow [this link](#). To join by telephone, dial: 1.309.205.3325 (Meeting ID: 959 3397 5074
Passcode: 229619)

We look forward to your participation on Thursday, August 17th. Our 2nd BOT meeting will be Friday, September 22nd, 2023, from 9 a.m. – 4:00 p.m., approximately, and will take place on our Morganton campus. Thank you again for your continued support of our students.

Enclosures:

1. Draft Agenda
2. Draft BOT Minutes for May 12, 2023 (Information Item)
3. Draft BOT Executive Committee Minutes for April 13, 2023 **
4. BOT Draft Agenda – September 22, 2023
5. Financial Report, as of June 30, 2023
6. Construction & Renovation Report
7. BOT Bylaws for Annual Review
8. Proposed Revision to Bylaws Section 205: Conduct of Business (red line & clean)
9. Proposed Revision to Bylaws Section 101: Membership (red line & clean)
10. Proposed Revision to Bylaws Section 103: Committees (red line & clean)

** Action Items

† Closed Session Items