

PGUSD Tech Committee Meeting Agenda/Minutes - 8/20/19

3:30 - 4:30: Jessie Bray Conference Room - DO

PGUSD Ed Tech Plan

We agree to...

- Presume positive intent
- Be present, open to new ideas, and participate fully
- Honor and use our time wisely

Meeting Outcome(s):

- Welcome back!
- Share-out site and district tech news (updates)
- Set the stage for this year's goals

Present: Ivy Kong, Grayson Fong, Maryn Sanchez, Buck Roggeman, Jason Tovani, Jessica Grogan, Alex Morrison, Jessica Grogan, Carey Parker, Diane McCluskey, Jonathan Mejia, Matthew Binder, Daniel Schwartz, Steve Ibrajim, Page Gilmore

Agenda:

Topic	Purpose	Background/Processes	Person/Time
1. Welcome back!	Introductions	New year = new opportunities!	Binder ~3 min New member Jessica Grogan introduced, all welcomed. This is going to be an active year of gaining better understanding of district infrastructure (network layout and organization) as well as alignment and standardization.
2. General Updates	Share out tech-related news	Any current challenge, success, concern? Please share...	All ~15 minutes Sanchez: Teachers cannot yet access their class rosters in Benchmark Universe core ELA curriculum at elementary. Students can get in but teachers cannot assign content, assessments, lessons, etc. w/o rosters. Binder: Working with Clever SSO to determine what's going on. The sharing rules in Clever determine access for all users. Kong: themusic.io tab keeps appearing upon login on Chromebooks. More annoying than anything. Some of the titles displayed on the page are inappropriate. Binder: This was detected late last year. Can't find anything obvious in Google Admin. Will investigate the source further.

			Schwartz: Might be related to a forced add-on or browser extension. Sanchez: Flat panel performance seems a bit slower than usual. Gilmore/Kong: An update was recently pushed out and should be done. No issues if you do this. Kong: IdeaMax activation keys should be readily available like Octopus. Might need to contact vendor to obtain them so that they can be efficiently distributed. Sanchez: A. Bradley's schedule to shift a bit this year compared to last. Bradley: Going to focus more on the grades 3-5 levels with K-2 push-in per teacher availability and preference. McCluskey: Sped students are sometimes unable to access the content due to their disabilities. Bradley: Content lessons are designed around visuals, hand-on, and teamwork. Access is a key consideration and homeroom and sped teachers should be sure that students are not pulled out during CS instructional time. Mejia: Spending time learning the environment, network structure, and working with Bruce to understand where we are as a district. This work continues and we will be scheduling a network analysis (heat map and stress test) in the near future to identify the gaps. The goal is to ensure that the network infrastudenture is future ready to support growing number of connected devices and streaming demands.
3. Goal Setting	Focus our work for the 2019-20 school year	We are in full transition from what was to what we hope will be. The driving force behind the work we do remains <i>student and educator success</i>. Some of the main	All ~40 min Binder/Jonathan: The new year with new personnel gives us an opportunity to revise policies and procedures. For example: Do we really need to keep spending money on Microsoft OS (Windows) and Office Suite for all (district-wide)? We are a Google district. Most of us use Google suite more than Microsoft already. Something to consider given the advantages of Chrome

		areas to support this include: • Tech Management : inventory, distribution, support • Systems Alignment: OS choice, app use, etc. • Training: Google, Illuminate • Network Infrastructure: Current reality, vision for the future	OS/Google. Next: Other areas requiring attentions this year will 1. inventory practices and 2. network upgrades (tbd based on our assessment). We will be centralizing inventory procedures to dedicated tech receiving and processing space in the Storage facility across the DO parking lot. Currently working on organization and layout of this space. Should be up and running within a couple of weeks. All Measure A tech purchases will be processed and staged for distribution to sites from this location. Finally, major area of focus is the fact that most (~1800) of our current 2300 chromebooks will reach a point whereby they will no longer receive auto-updates to the newest Chrome OS. This may create a problem for running secure browsers for testing (SBAC). We're still uncertain if the State (CAASPP) will have restrictions on Chrome OS version compatibility with their secure browser. To better manage this, we need to conduct a district-wide inventory effort (site by site) to know which CBs are where. Then we can devise a plan for phase-in/roll-in plan for CB replacements and re-purposed use for expired CBs. Maybe work as a team - site techs coming together and moving through each school to conduct the inventory. Next steps: Calendar out dates when CB inventorying process can take place.
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Next EdTech Team Meeting: Tuesday Sept 17, 2019 - 3:30-4:30: Jessie Bray

This year's meeting dates: 9/17, 10/22, 12/17, 1/21, 3/17, 4/21, 5/19

EdTech Site/Article of the Month: [K-12 Schools Using Digital Innovation to Expand Engagement Opportunities](#) (Ed Tech Focus on K12)

Upcoming IT/ET Related Events (PD): [Google Training for Teachers](#), [Fall CUE 2019](#)

