Los Altos Elementary
Annual EL MINUTES
Meeting Minutes
Date: 8/24/23 **Time: 8:45 a.m./3:00p.m.**

Agenda	Topic	Conclusion/Solution
1.0	Welcome/Introduction(s) & HLPUSD Board Goals	Meeting was called to order.
2.0	English learner students	The structure and amount of ELLs were covered.
3.0	Goals of the English Learner Program	The goals of our program were discussed with parents.
4.0	District Master Plan for English Learners	The location of the plan was shown to parents. No questions regarding the plan.
5.0	Home Language Survey	The Home Language Survey
6.0	English Language Proficiency Assessments for California (ELPAC) Initial Assessment Summative Assessment	The ELPAC was shared with families.
7.0	Federal Title Title I & Title III & State Requirements Initial and Annual Parent Notification Letters	The letters were shared.
8.0	Language Acquisition/ Program Options Language Acquisition/Program Options offered at site	Our two on site programs were discussed.
9.0	Reclassification Criteria	Our method and rates were shared.

10.0	English Learner Advisory Committee (ELAC) ELAC Responsibilities	The elections are this month. The program was and process was discussed.
11.0	Questions/Closing	The Dual Immersion and Structured English Immersion program was discussed.