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PowerSchool Parent Portal

Guideline for Annual Medical Form Update

v1.0

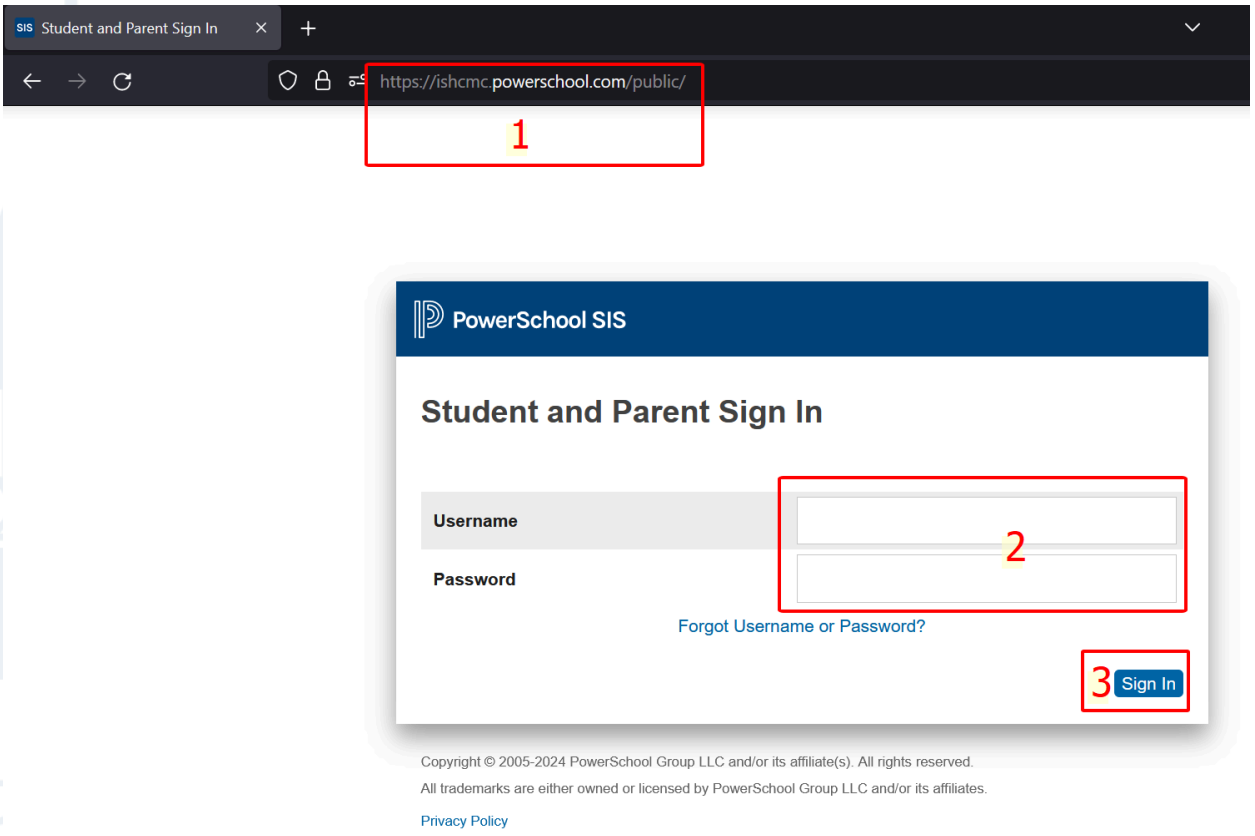
1. Overview

At our institution, we leverage the eCollect Forms feature, an extension of our Student Information System (SIS), PowerSchool. eCollect Forms offer a convenient and secure platform for parents/guardians to submit essential information about their children electronically. This digital solution streamlines the data collection process, ensuring accuracy and efficiency.

The medical update form requires annual renewal by parents. In this guideline, we aim to provide step-by-step instructions on how to submit the update through the eCollect Forms, enabling parents to follow the process easily and handle it independently.

2. Accessing Parent Portal

To access the Parent Portal, please follow these step-by-step instructions:



Step 1: Copy and paste the following link into your web browser (we recommend using **Google Chrome**): https://ishcmc.powerschool.com/public/

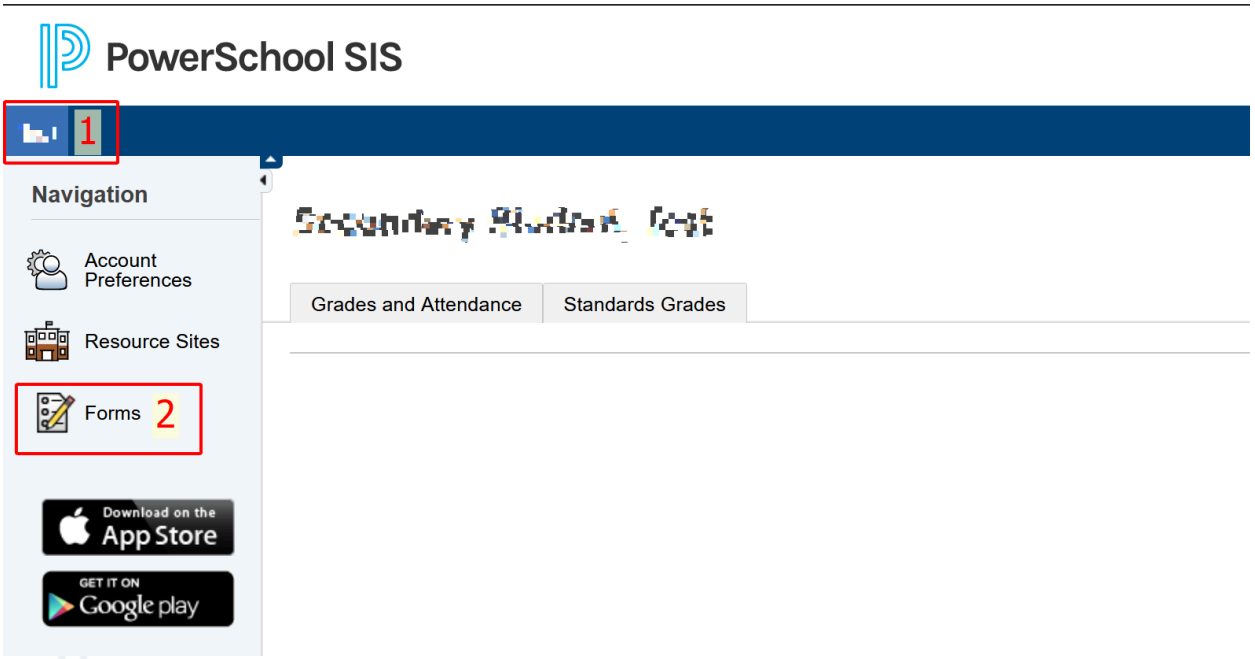
Step 2: Enter your login information.

Step 3: Click on the "Sign In" button.

3. Form submitting

- Accessing Form:

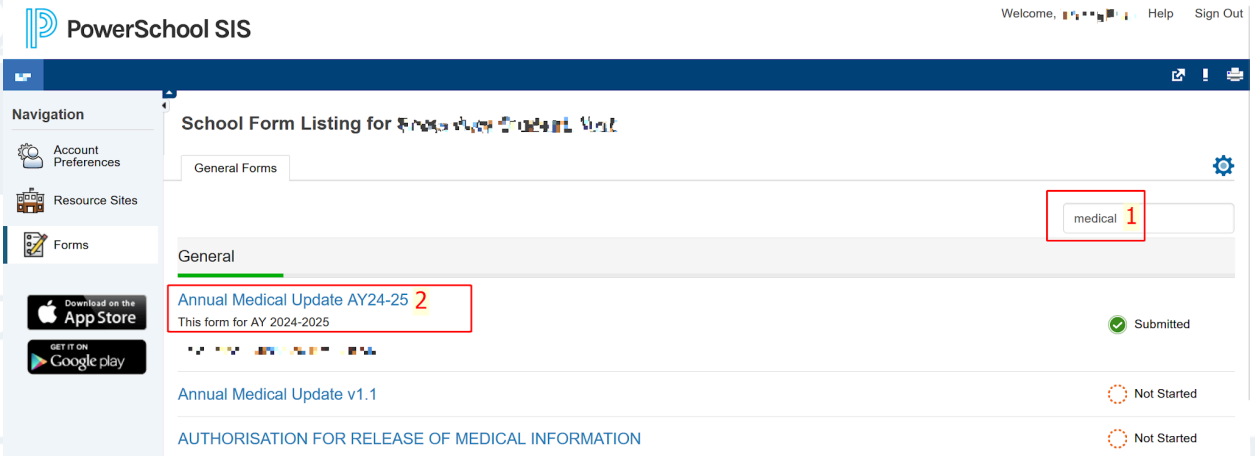
To access the Document Library, please follow these steps:



Step 1: Select the child you want to submit forms.

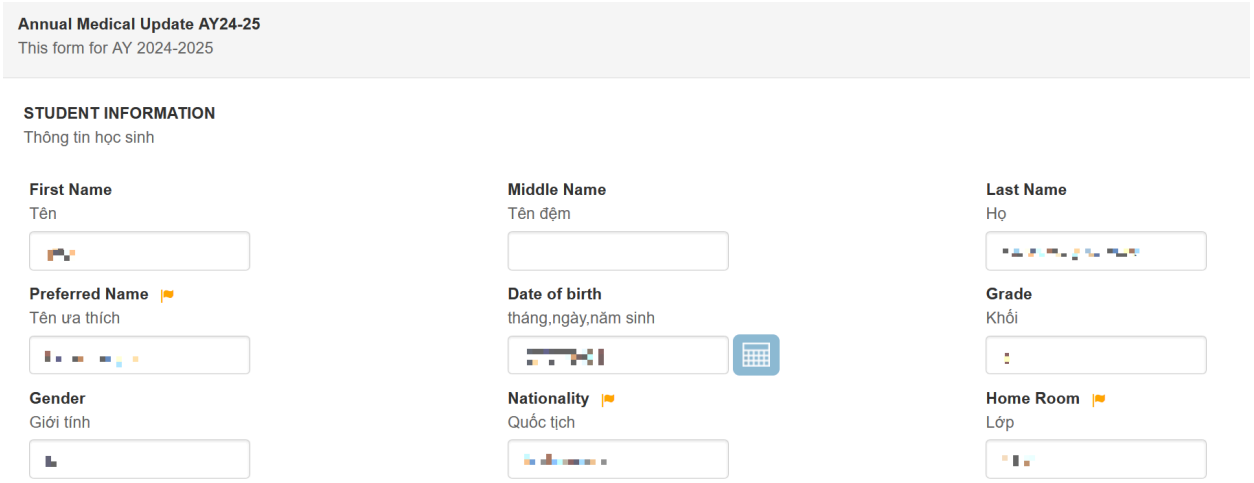
Step 2: On the left side of the screen, locate the navigation bar and Click on the "Forms" tab.

Note: To search for “Medical form”, using the search bar located as refer to the image below and type in “medical”



- **Note**:
  - The Student Information section is read-only, and you cannot edit or modify any details. Please review this section carefully to ensure your

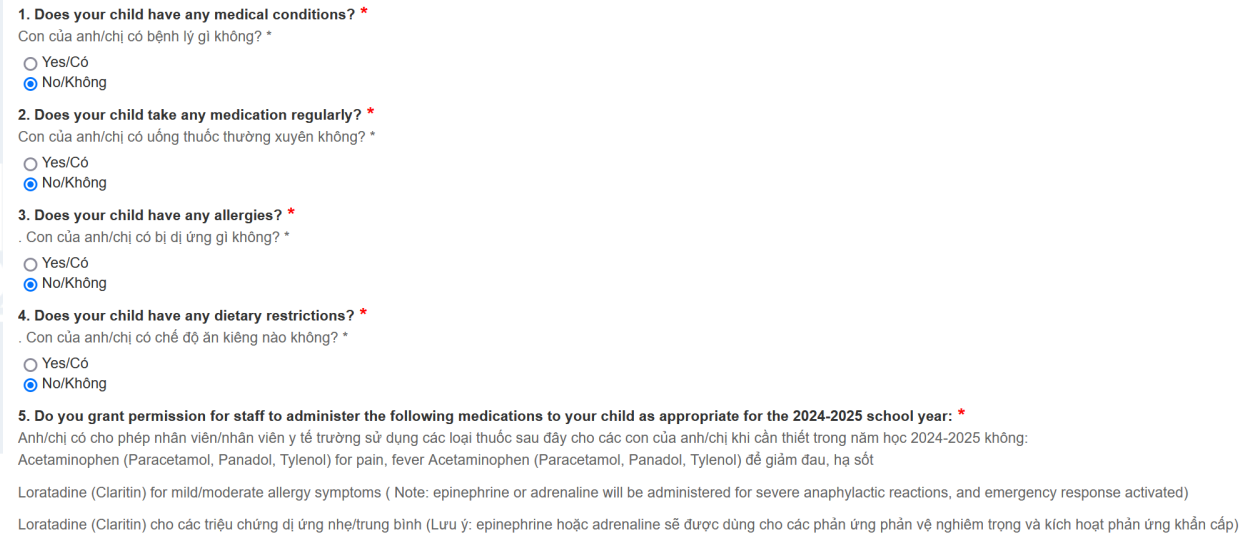
child's/children's information is displayed accurately. If any adjustments are required in this section, kindly submit an IT support ticket via helpdesk@ishcmc.edu.vn



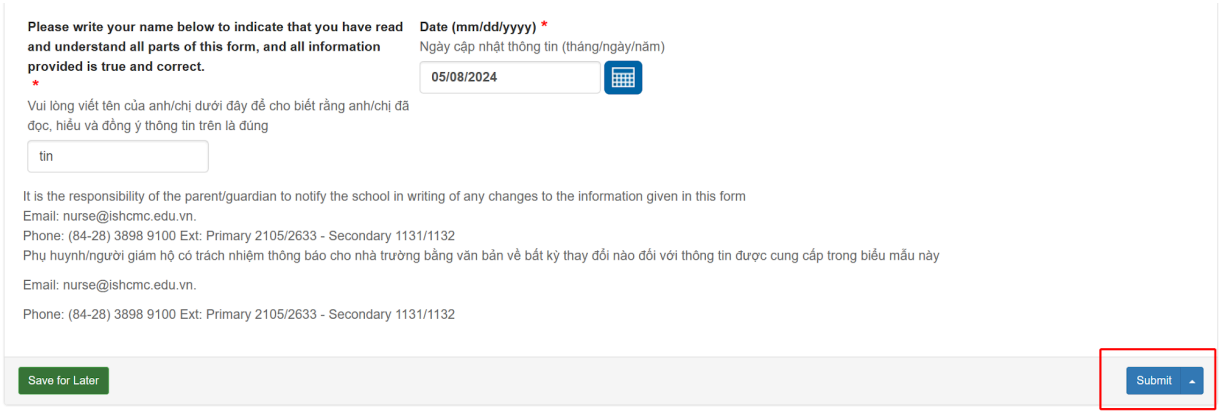
- The "**Annual Medical Update**" and "**AUTHORIZATION FOR RELEASE OF MEDICAL INFORMATION**" forms are complementary, and **you must submit both** to complete the medical information update process.

- Submitting the form:

Step 1: Answer all the questions marked * with your desired answers.



Step 2: Click "**Submit**".


Please write your name below to indicate that you have read and understand all parts of this form, and all information provided is true and correct. *
Vui lòng viết tên của anh/chị dưới đây để cho biết rằng anh/chị đã đọc, hiểu và đồng ý thông tin trên là đúng
tin
Date (mm/dd/yyyy) *
Ngày cập nhật thông tin (tháng/ngày/năm)
05/08/2024
It is the responsibility of the parent/guardian to notify the school in writing of any changes to the information given in this form
Email: nurse@ishcmc.edu.vn.
Phone: (84-28) 3898 9100 Ext: Primary 2105/2633 - Secondary 1131/1132
Phụ huynh/người giám hộ có trách nhiệm thông báo cho nhà trường bằng văn bản về bất kỳ thay đổi nào đối với thông tin được cung cấp trong biểu mẫu này
Email: nurse@ishcmc.edu.vn.
Phone: (84-28) 3898 9100 Ext: Primary 2105/2633 - Secondary 1131/1132
Save for Later
Submit