

Ralls County R-II School District
Regular Board Meeting

December 16, 2021

Library
Mark Twain High School

CALL TO ORDER

The regular meeting of Ralls County R-II Board of Education was called to order on Thursday, December 16, 2021, by Vice-President Pete Hilgenbrinck at 6:18 p.m. The regular meeting began in the MT Gym for recognition of 243 students who earned Proficient/Advanced on the 2020-2021 MAP and EOC.

Member	Title	Present/Absent
Ron Evans	President and Member	Absent
Pete Hilgenbrinck	Vice President and Member	Present
Michael Boling	Secretary and Member	Present
Jason Liter	Treasurer and Member	Present
Jake Moss	Member	Present
Scott Hodges	Member	Present
Ritchie Palmer	Member	Present

Others in attendance included Tara Lewis, Natalie Gibson, Carey Scherder, Deacon Windsor, Jennifer Hays, Ellen Britt. The Vice President of the Board of Education called the meeting to order.

PUBLIC SESSION

III. COMMUNICATIONS TO THE BOARD

1. Student Recognition

Ralls County Elementary

Habit Heroes: November

Lonnie Martin	Ayla Allee	Evelyn Snodgrass
Murphy Mixon	Nora Dodd	Elise Bickel
Judah Douglas	Tanner Hees	Kyleigh Reed
Bentley Dennis	Jacob Woodard	Sebastian Garrett

Mark Twain Junior High

Students of the Month: November

6th - Tanner Eisele
7th - Amaris Melvin
8th - Brooklyn Birkhead

Junior High All District Band:

Corbin Blackford	Hunter Lewellen	Alizabeth Lamont
Eli Snodgrass	Randi Harris	

Mark Twain High School

EMO High School All Conference Choir:

Autumn Armour	Mallory Daniels	Breeana Wilson
Aubryn Booth	Ava Ebers	
Lauren Booth	Almieke Wiid	

NE Media All District Football:

Trey Monroe- 1st Team Offensive Lineman
Landon Moss- 1st Team Running Back
Clayton Turnbull- 2nd Team Offensive Lineman

All Class 1, District 2 Football:

Coleman Epperson- Defensive Line
Landon Moss- RB/DB
Dawson Talbott- Linebacker

KRES All Star Football Team

Trey Monroe- Offensive Lineman

Payton Hawkins- Quarterback
Trey Monroe- O Line/Linebacker
Lakoda Preston- Returner

All-State Third Team

Coleman Epperson

Proficient/Advanced MAP/EOC students from the 2020-2021 testing

A List of 243 students was shared and ***All were invited for recognition at 6:00 p.m. in the Mark Twain High School Gymnasium at the beginning of the meeting.***

2. Administrative Reports- Building administrators have shared updates on the following pages, if more information is requested beyond the attached updates.

III. 1. Administrative Reports (CSIP 1.1, 2.2 1.10, 1.11):

Administrative Updates: December 2021 -- TEAM TIGER!!!!

ECSE & Special Education (Ellen Britt):

- DESE Compliance has shared three rubrics for IEP compliance in the areas of Present Level, Goals, and Review of Existing Data. Team members have been informed of these compliance changes and they have worked very hard to stay up to date on these topics and make adjustments.
- A huge shoutout to our paraprofessionals! They embrace changes in schedules and assignments very well and work phenomenally with some of our most challenging students! Jessica Gordon has joined the team part time in the afternoon until we can fill the open paraprofessional position.
- The December 1st Child Count was submitted for Core Data. Our current Special Education Child Count data is as follows as well as a five year history:

<i>Year</i>	<i>ECSE students</i>	<i>K-12 students</i>	<i>Total Child Count</i>
2021	11	119	130
2020	12	109	121
2019	12	110	122
2018	11	112	123
2017	12	125	137

Ralls County Primary (Carey Scherder):

- November Habit Heros were recognized at the assembly on November 23rd.
- Students did a great job at the Turkey Trot. Staff and Students had a great time!
- We are blessed with amazing cooks. They did a fabulous job on the Turkey Feast. RCE Staff looked great in their black and white waitress/waiter attire, and the students enjoyed the togetherness of the day.
- Our Math Guru's have done a fantastic job looking through and collaborating with their teams on the math curriculum and resource review. The Math Gurus, 1 grade level teacher and 6-12 math teacher, had a final meeting afterschool on November 2nd to share their findings and collaborate on resources they had been reviewing. At this meeting they were all in agreement that the McGraw Hill materials were their preference for Math resources. They are excited about the potential that this curriculum offers and the benefits it has for the students.
- Students have planned a wonderful BASH for December 16th students that have met their 2nd quarter behavior expectations will get to attend this activity on campus.
- The K/1 Christmas concert will be held December 3rd in the RCE gym. Mrs. Bailey and the students have done a wonderful job preparing for this event.
- We continue to monitor data from classroom assessments, calling to verify students absences, and helping students with their behaviors to help best meet the needs of our students. The RCE staff are amazing to work with, and their dedication to the students and to each other, is the foundation to the amazing things that continue to help foster excellence in our students and help them "shine."

Ralls County Intermediate (Natalie Gibson):

- Student leaders hosted a Food Drive to support our local communities. Over 1200 items were collected for donation. These items were divided evenly and distributed between New London, Center, and Perry.

- Nurse Robyn partnered with the Ralls County Health Department to host a Flu Clinic. Seventy-eight students throughout the district were given the vaccine.
- Members of the RCE Staff Writing Team met two days after school to refine the scope and sequence for the Narrative units they developed during professional development.
- Members of the 3rd and 4th grade teams met after school with Jennifer Gatson for professional development. This time ensures alignment of instruction and resources, as well as offers support to teachers.
- Congratulations to Michael and Abbie Ferguson on their wedding!
- Staff hosted the Thanksgiving Feast on Monday, November 21st. This event brought all of our RCE school family together for a meal. A huge thank you to Erin and her kitchen crew for an amazing meal! Dr. Lewis, Mr. Windsor, Deputy Walotka, and Mrs. Britt assisted Dr. Gibson and Mrs. Scherder after the meal with supervision of the students so the staff could enjoy a time of food and fellowship together.
- Nurse Robyn hosted another amazing Turkey Trot on Tuesday, November 22nd. The students were highly encouraging to each other. There are several videos on our Facebook page if you would like to hear them cheering each other on!
- The mid-year, or winter, diagnostic assessment for iReady will begin on December 8th.
- The 2nd Quarter Tiger Bash will be held on Thursday, December 16th.
- Winter/Christmas Parties will be held on Friday, December 17th at 11:30 a.m. or immediately following the celebration of our December Habit Heroes at 11:00 a.m.

Mark Twain Junior High School (Jennifer Hays):

- Jill McCann organized a tour of the Hannibal Vocational Technical Center. Half of the 8th grade students attended on November 1st. The other half will tour the HCTC in the spring.
- The JH basketball season is in full swing. A pep assembly was held to kick off the season on November 1st, that included the band, color guard, cheerleaders, and basketball coaches and players.
- MTJH students honored local veterans during the veteran's parade, including one of our own staff members, Tom Roth. Thank you to all who organized the event.
- Grade Level Team Meetings were held to discuss diagnostic test results, potential schedule changes, progress reports, and student concerns.
- A Tobacco/Vaping Assembly was presented to all MTJH students by representatives from Clarity Healthcare.
- Fall athletes were recognized at the Awards Reception on November 18th.
- MTJH students enjoyed a Pre-Thanksgiving Break Fun Day with a three on three basketball tournament, volleyball tournament, movies, board games, and arts and crafts.
- MTJH students participated in the Turkey Trot. Students danced to warm-up songs and ran/walked in various events on the new track. It was a great event to get the students moving before the Thanksgiving break.
- The Mark Twain Junior High Leadership Team chose the theme "Surfin for a Win", and selected dress-up days related to the theme for tournament week.
- The Leadership Team's popcorn fundraiser is going well. The money raised will be used for student events and rewards.
- The second round of iReady diagnostic testing will begin on December 13th. We hope to see improvements in math and reading skills.
- The teamwork that occurs on a daily basis to make sure all students are taken care of makes me very proud to be a part of MTJH.
- MTJH November Students of the Month

6th Grade -Tanner Eisele

7th Grade - Amaris Melvin

8th Grade - Brooklyn Birkhead

Mark Twain High School (Deacon Windsor):

- Changing cell phone procedure starting in January - student cell phones will be collected in each class....too much distraction during class time, warnings are not consistently effective..
- WE have Awesome TEACHERS & STUDENTS at Mark Twain!!
- Band/Flag Squad did a Wonderful job at Nationals - Whole School watched their Performance on the 12th!!
- WE have Awesome TEACHERS & STUDENTS at Mark Twain!!
- Veterans Day Assembly is Special at MT!! Thanks to ALL Veterans and the Volunteers who make their day Special - Thanks Counselors for Organizing!!
- Holiday Food Drives - FundRaisers for the less fortunate all so Impressive!!
- I attended an EMO Conference mtg on the 17th..Interesting conversations..
- Fall Awards on the 18th was well attended and Great to Recognize Special Young People!!
- EMO Conference Choir was on the 18th--Great job Choir - Thanks Mrs. Bailey!!
- Hats off to Mr. Loszewski for organizing and completing required State testing!! Thanks for the help also Mrs. Hays!!
- Mrs. Mixon and the Entrepreneurship class competed at van-far on the 29th!!

- ASVAB test for All Juniors on the 30th - Thanks Mrs. Palmer!!
- Basketball has begun!!
- Congrats to Chase Haner - Signing with MACC for Baseball!! (December 1st)
- HS Finals Week December 13-17..
- Senior Work Keys Dec. 8th..
- Tiger Progress TEAM mtg Dec. 8th !!
- FFA Christmas Party Dec. 16th!!
- Dec. 17th Senior Night!!
- Sadly Xmas Break begins Dec. 17th--No Students!!
- Custodial/Maintenance Staff has a solid plan for Campus when No Staff/Students!!
- Teachers back on January 3rd!!
- STUDENTS Return January 4th!!!!!!
- HS Semester Grades Due January 7th!!
- 2nd Semester Schedule changes completed thru Mrs. Palmer by Dec. 19th!!
- 1st of Many SENIOR Graduation mtg's January 11th!!
- MSHSAA mtg January 12th followed by EMO Conf mtg!!
- Winter fest Concert January 12th!!!!!! Thanks Mr Schaffer/Mrs Bailey!!

Facilities, Athletics, & Transportation (Cody McCann):

-Facilities-

- Construction continues.
- There have been problems with the new HVAC throughout the JH and HS. Matt has been working with Ryan and they think they have the issue figured out.
- Elementary gym is being used for basketball games due to JH gym floor issues caused by the roof.

-Athletics/Activities-

- Baseball scoreboard is up.
- Basketball has started. HS Boys have 25 out and girls have 19.
- JH tournament 11/29-12/2. Expected big turnouts and a great tournament.
- Elementary gym is being used for games due to JH gym floor issues caused by the roof.
- I have had some people reach out about wrestling. Is this something I need to look into?
- Chase Haner is signing with MACC for baseball on 12/1.

-Transportation-

- Eric has been working towards all the buses being ready for inspections in Feb.
- We are still waiting for the exact date of state patrol inspections
- Tom Roth is working towards getting his air brakes endorsement so he can drive for us once basketball season ends

IV. CONSENT ITEMS

1. Adoption of Agenda/Additions to Agenda
2. Minutes, Bills & Treasurer's Report

Ritchie Palmer made a motion to approve the consent items as presented. Jake Moss second. Motion passed 6 to 0

V. SPECIAL REPORTS

1. MSBA Delegate Report – The link for the monthly video report was shared with board members.

VI. ITEMS FOR DECISION

Motion made by Scott Hodges to accept items for long term planning and seconded by Jason Liter passed 6 to 0.

VI.1 Facility and Long Range Planning (CSIP 4.1, 4.4)

1. Change orders to date will be discussed.

Construction Updates

Project: Ag Building Addition (Freise), FieldHouse Building (Freise), MT Interior Renovations

Bid \$1,795,700

Paid to Date \$1,398,323.39

Contingencies \$75,000

Change Orders Total \$44,624.53

\$30,375.47 is remaining as of 11/3/21

1. Remove FB coach shower \$605
2. Include additional resinous flooring (4 gym areas) \$1,523
3. Replace sewer line from concession \$3,080 (while this line will only be used for the next 5 months, it was preferred over renting portable toilets for the football season and eliminating the concession stand grey water)
4. Soil Testing \$1,765.72
5. Omit resinous flooring in Jr H bathrooms credit of \$2,816
6. Existing Ag building, adding a door from classroom to shop \$3,894
7. Add 6' wide gate to existing planned 6' gate for 12' opening \$550
8. Addition of outlets for concession, modify counters \$9,281
9. Additional painting and flooring around HVAC units being removed by other contractors \$3,486
10. Drywall repair in locker room where exterior door was removed and bricked \$914
11. Cove base changes (too tall under lockers) \$380
12. Additional soil and concrete testing \$3,035.52
13. Additional concrete behind gym \$3,220
14. Replace columns behind gym \$4,868
15. Soil and concrete testing \$3,614.29
16. Signage MT(s) for field house and FFA & electricity, light \$7,224

Punchlist Walk Through for Field House and Ag Building Addition is scheduled for Monday, December 13th at 8:30 a.m.

Project: MT Entry/Windows/Doors (Schwada Builders)

Bid 1,245,352 (*with change orders) Paid to Date: \$1,186,599.40

Final Pay App in December, 5% retainage held at this time \$62,452.60

Contingency \$0

Change Orders Total \$15,052

1. HS Principal's Office \$13,861
2. Carpet to VCT in Office, Data ports, add window in JH Sped room, corner guards \$12,831
3. Window Film deduct (\$15,340)
4. Brick fill in doorway into locker room \$1,360
5. Soil & concrete testing \$2,340

1. Change orders- no change orders proposed or approved since the October regular meeting

2. **JH Roof Replacement-** bids are being collected and are due at Noon, Tuesday November 9th. Our property insurance (Gallagher Bassett) has reviewed the damage along with a secondary consultant (Grayco) due to the catastrophic estimates over \$100,000. Through their review of the damage and the collected bids, they worked with the bidders to develop a refined bid with specifications closer to the existing, damaged roof.

The following summary was provided on page 5 of the review document:

Two bids have been approved by our property insurance carrier:

Watkins Roofing \$144,400 *materials on hand, can start 1/3/22

Shay Roofing \$160,361 *materials on hand, can start 1/2/22

The roofing system installed would be:

- a. Air/Vapor Barrier- Self Adhering
- b. 3.00" Polyisocyanurate Insulation- Set in low rise foam
- c. ½" of High Density Polyisocyanurate Insulation- Set in low rise foam
- d. 60-mil EPDM- Adhered
- e. New edge metal

- f. 90 mph Wind Coverage on Warranty
- g. 20 year No Dollar Limit Warranty from Manufacturer

*Includes field quality control from Grayco Roofing with on site inspections at approximately 30%, 60% and 90% of the project completion

Based on this information, Ralls County is eligible for \$144,400 towards a replacement roof, minus the \$1,000 deductible.

Once the roof is complete, then the secondary damage can be addressed through collection of bids, selection and scheduling repair/replacement of further damages to gymnasium floor, acoustic wall panels and wall pad.

A copy of the inspection report was shared with board members.

Motion to approve roofing bid by Watkins for 144,000 by Jake Moss and seconded by Ritchie Palmer. Passed 6 to 0

3. HVAC repair at the elementary school was discussed last night. Through testing, leaks have been found in the coils on both units above the school (not gym).

Stewart Heating & Cooling	\$26,612 replace the 2 coils tested and found to be leaking
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TMI	\$18,634 to replace 3 of 3 coils
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We can continue to use the system and monitor the refrigerant levels, but this is a temporary hold to keep it operating. This decision item was tabled from the November regular meeting.

Jake Moss motioned to accept the HVAC repair bid from TMI for \$18,634 , seconded by Jason Liter, motion passed 6-0.

4. Door Access Additions:

Air Phone moved from the exterior of the JH entrance to inside the foyer to the JR hallway. Card access to the new main entrance of the Ag Building Addition. Card access from the JH foyer to the JR High Office and from the JH foyer to the JH hallway.

Ritchie makes the motion to make these 4 changes for approx \$14,339.98. Jason second passed 6 to 0.

5. Bid Specifications for Phase III Vision 20/20 Projects-

Last month prior to the regular meeting a work session was held to review the interior MT renovations and to plan for the summer of 2022 renovations. Architect Jacques Reynolds shared a building map designating suggested renovations for the next two summers. If the plan for summer 2022 is approved, the bid specifications will be finalized and bid packets will be prepared for January/February with bid selection soon after. This will allow the work to begin as soon as school is dismissed in May.

In preparation for a portion of the planning the architect will meet with Rachel Jones, Becky Epperson, Erin Mack, Jan Garner, and Missy Foster to discuss renovations for the FACS and science labs which are two major areas for the next projects. The meeting is scheduled for December 15th at 3:30 p.m.in the Mark Twain Library

Jake Moss motioned to move forward with Phase III planning, bid specification development and prepare for bidding, seconded by Scott Hodges, motion passed 6-0.

VI. 2. Audit Report for 2020-2021 (CSIP 2.2, 4.1, 4.2)

The audit report was given to board members at the November regular meeting.

Jake Moss motioned to approve the 2020-2021 audit report as presented, seconded by Ritchie Palmer, motion passed 6-0.

VI. 3. Math Textbooks/Resources {ESSER III} (CSIP 1.5, 1.7, 1.11, 4.1)

A committee led by Carey Scherder and Jennifer Hays have a recommendation of new math textbooks and resources for your consideration. The funding will be through ESSER III and part of the 20% we are required to spend on "loss of learning". 20% of our allocation is \$222,122.

Motion by Scott Hodges to accept the bid for new k-12 math textbooks and resources, seconded by Jason Liter, passed 6-0.

VI. 4.COVID19 Protocols for In Person Learning (CSIP Goal 1.1, 1.8, 1.12, 2.2, 2.6)

Ralls County R-II opened to in-person learning August 25th for the school year. Masks will be optional. Options for enrollment have been shared with parents.

The paid leave for employees contracting COVID19 or placed in quarantine due to close contact tracing has been extended through December 31, 2021.

August 25- December 8, 2021

Quarantined students by the Ralls County Health Department due to in home Contact Tracing: 106

Positive Students: 36

Positive Employees: 6

November 22, a court decision in Cole County radically changed the protocol for quarantine assigned by the Local Health Departments. A letter was received from the Missouri Attorney General the evening of December 7th voiding the typical 30 wait period for a judgement to take effect. Ralls County R-II collaborated with the Ralls County Health Department December 8th and immediately published a letter explaining the changes to stop quarantine of non symptomatic individuals. The letter is attached for documentation.

ESSER III required a Safe Return to School Plan with community input to be in place prior to the school year beginning. Our plan was approved in June 2021. The next requirement is to review and update if necessary the plan within six months. A survey was conducted with parents and employees in November. The survey results are included on the following pages and resulted in no change necessary to our Safe Return to School Plan.

The EFMLA extension for employee paid leave for COVID19 was extended through December 31, 2021. Even with the most recent changes, positive cases are still required to quarantine. A recommendation for the extension of paid EFMLA employee days is extended through June 30, 2022. The days are limited to 10 and this extension does not refresh previously used days. Documentation of a positive test from a testing site is required, home testing kits are not valid documentation.

Ritchie Palmer motioned to continue current protocol, Jake Moss seconded the motion, passed 6-0

Jake Moss motioned to accept the Safe Return to School Plan Six Month Review with no adjustments, Jason Liter seconded the motion, passed 6-0

Scott Hodges motioned to extend EFMLA employee days through June 30, 2022, Jake Moss seconded the motion, passed 6-0

VI.5 Program Reviews

Review of program for the following were presented

Gifted Education (CSIP 1.5, 1.7, 2.3)

Early Childhood Education (CSIP 1.2, 2.3)

Financial Investment of Funds (CSIP 2.3, 4.1)

Safety & Security (CSIP 2.3, 4.3)

A motion to approve the program reviews as presented was made by Jake Moss, seconded by Ritchie Palmer, motion passed 6-0.

ITEMS FOR DISCUSSION

VII.1 MAP/EOC Results 2020-2021 (CSIP 1)

The grade level/subject level reports shared and discussed. A comparison of Ralls County R-II scores to state results were noted.

VII.2 Facilities and Long Range Planning (CSIP 1.1, 4.3, 4.4, 4.5)

1. Construction update meeting summaries were shared. A walk through is planned for January 3, 2022 for the Ag Building Addition and the Field House.
2. Begin discussion for projects not related to formal architectural design but still eligible for bond/lease proceeds. (IDEAS)

- a. Stage flooring, curtains, lighting
- b. concrete west end of junior high section against building, also add parking stops
- c. brick the top of the music/band/locker room building to stop further water seepage, to protect renovations
- d. concrete remaining areas at football area near current concession and pavilion (currently rock)
- e. expand elementary outdoor play area- field
- f. stain MT exterior brick darker to match newer buildings
- g. wrap exterior of detached buildings in metal to match Ag building and extend life as well as add curb appeal
- h. concrete extended parking for MT parking for HS and events
- i. highway signage to direct visitors to our baseball/softball fields
- j. window film on new ag addition windows/doors
- k. addition of trap shooting area on campus if space allows
- l. stage curtains for elementary - estimate \$7,500
- m. sound system for elementary gym - estimate \$17,000
- n. retractable screen and projector in elementary gym- estimate \$10,000
- o. backboards for MTHS gym for side goals - estimate \$5,000
- p. stage mats for MTHS gym - estimate \$5,000

VII.3 Calendar Development and Four Day School Week (CSIP 1.12)

Information was shared at the November regular meeting. At that time the Board requested a one question survey be sent to parents of enrolled students. The results of the survey are below.

463 reviewed the question

459 answered the question

266 (58%) prefer a 5 day school week

193 (42%) prefer a 4 day school week

VII.4 Stipend Pay for Classroom Coverage During Prep Time (Requested to be a Decision Item)

The past two-three school years we have experienced a shortage of substitute teachers to work when teachers are absent. I have checked with the school districts in NE Missouri about their participation in paying a stipend to teachers for covering a class during their prep period. The results are included on the next page.

Jake Moss motioned to pay \$20 to teachers covering a class during their plan time when a substitute is not available, motion seconded by Jason Liter. Motion passed 6-0.

VII.5 Scholarship Nominations

There are two scholarship opportunities in which the Ralls County R-II School Board may nominate a candidate to apply on behalf of the school district.

MSBA offers the Belcher Scholarship, it awards \$1,000 to a regional recipient.

MUSIC offers the Jack Holley Scholarship, it awards 6 \$2,000 scholarships in the state.

Nomination for the school representative for the MSBA Scholarship is Kenleigh Epperson, nomination for the MUSIC scholarship is Will Owen. Motion made by Jake Moss and seconded by Jason Liter and passed 5-0 and 1 recuse.

VII.6 Early Graduation Eligible Students (CSIP 3.1)

Mark Twain High School Counselor, Adria Palmer, and Principal, Deacon Windsor, have reviewed the academic credentials of the following students and recommend each for early graduation as semester. The students will have the opportunity to participate in Prom and Graduation.

Rechyll Asbury

Cyren Cassady- pending

Madylan Jeffries- pending

VIII. COMPREHENSIVE SCHOOL IMPROVEMENT PLAN

A summary of monthly activities toward the district's CSIP Goals was reviewed and discussed.

CSIP Goal 1: Academic Achievement

CSIP Goal 3: Graduation & Beyond

CSIP Goal 2: Community & Communication

CSIP Goal 4: Facilities & Finances

IX. ITEMS FOR INFORMATION

The following items were reviewed and discussed.

1. Academic Achievement Report (CSIP 1.5, 1.6)
2. Attendance Report (CSIP 1.3)
3. Food Service Report (CSIP 4.1)
4. Transportation Report (CSIP 4.1)

Ritchie Palmer motioned to approve the January 13, 2022 regular meeting and all meetings held in the interim, Jason Liter seconded. Motion passed (6-0).

At 8:14 p.m. Jake Moss made a motion, seconded by Jason Liter, to adjourn to closed session. Roll call vote: Hilgenbrinck- yes, Boling-yes, Palmer-yes, Hodges-yes, Liter-yes, Moss-yes, motion passed 6-0.

Motion by Ritchie Palmer to hire Becky Wood as a substitute bus driver, seconded by Jake Moss. Roll call vote: Hilgenbrinck- yes, Boling-yes, Palmer-yes, Hodges-yes, Liter-yes, Moss-yes, motion passed 6-0.

Building administrators shared an overview of their probationary teachers.

The goals and goal updates of the Superintendent, Principals, Special Services Director and Athletic/Transportation/Facilities Director were shared and discussed.

Ritchie Palmer motioned to leave closed session at 8:51 p.m., seconded by Scott Hodges . Roll call vote: Hilgenbrinck-yes, Boling-yes, Palmer-yes, Hodges-yes, Liter-yes, Moss-yes, motion passed 6-0

Michael Boling made a motion to adjourn at 8:52 p.m., seconded by Jake Moss , motion passed 6-0.

President

Secretary