~~*Proposed*~~ *Bylaw Changes to the LOCAL UNIT BYLAWS*

Proposal #1: Clarifying the ability of the Board of Managers to define their business procedures.
Added to Local Unit Reference Document

Change **ARTICLE VI MEMBERSHIP AND DUES

**Section 7. The state and national portion of the dues paid for each member of this PTA/PTSA shall be set aside for this PTA/PTSA and remitted to the Arkansas PTA through such channels and at such times as the Arkansas PTA ~~bylaws~~ business procedures may provide. Arkansas PTA shall pay to the National PTA the amount of the national portion of dues paid by all members of this PTA/PTSA.

Rational: Dues processing is not included in the bylaws. To be able to keep up with evolving business practices, the board needs to be able to establish their processes according to their capacity.

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Added to Local Unit Reference Document

Proposal #2: Standardize the minimum number of general meetings and the number of days notice needed to change the date.

Article X MEETINGS

Section 1. At least ~~(minimum of four)~~ 4 (four) regular meetings of this association shall be held during the school year. Dates of the meetings shall be determined by the executive board and announced at the first regular meeting of the year. ~~(number)~~ At least 2 (two) days' notice shall be given of change of date.

Rationale: "At least 4 meetings" meets the minimum requirement, yet still allows for more meetings if needed or desired without having to call for a special meeting. At least a two day notice of changing the date allows units plenty of time to notify the membership with available communications methods and to handle unforeseen circumstances such as inclement weather before an emergency is declared.

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Added to Local Unit Reference Document

Proposal #3: Standardize the minimum number of days needed to call a Special meeting of the membership.

Section 2. Special meetings of the association may be called by the president or by a majority of

the executive board, ~~_____ (number)~~ at least 1 (one) days' notice having been given.

Rationale: In times of controversy getting information to the membership may require quick action and current communication tools are available to get the notice out. There may also be a need to have the membership vote on a course of action for the board to follow.

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Added to Local Unit Reference Document

Proposal #4: Increase the number of elected officers and provide job descriptions. This proposal will be voted on as a whole and will require changes to both articles

**ARTICLE VII: OFFICERS AND THEIR ELECTIONS

Section 2

a. ~~The officers of~~ This association shall elect at least 5 officers which shall include ~~consist of~~ a president, a vice-president and/or a President Elect, a secretary, and a treasurer. The fifth and any subsequent officers are as described in Article VIII of these bylaws.

Added to Local Unit Reference Document

**ARTICLE VIII: DUTIES OF OFFICERS

(Options added to current mandatory officers. Section numbers will vary depending upon which officers the unit designates for their association.)

Section - 2 The President Elect shall:

1.

a. Perform specific duties as assigned by the President
b. Monitor compliance to ensure timely submission of documents and memberships to Arkansas PTA
c. Be ineligible to serve on the nominating committee after being elected

Section 2. The Vice-president shall:

a. Act as aide(s) to the president;

b. ~~(In their designated order) perform the duties of the president in the absence or inability of that officer to serve;~~

c. Perform specific duties assigned to their ~~respective~~ positions by the president.

Section 2a - The Vice President of Membership shall

1.
    a. Coordinate the annual membership campaign
    b. Work with the treasurer to prepare state and national membership for deposit and submission to Arkansas PTA

Section 2b - Vice President of Fundraising shall

1.
    a. Coordinate major fundraising initiatives for the unit
    b. Work with the Treasurer to get monies collected and deposited

Section 4a - The Internal Auditor shall

1.
    a. be ineligible to sign checks for the association
    b. review monthly bank statements
    c. collect receipts for electronic banking transactions and review electronic banking activity of the unit, matching receipts with the statements
    d. submit reviewed receipts to the treasurer monthly with a report of the transactions

Rationale: The State of Arkansas requires that associations have a total of at least 5 officers which include a president, vice president, treasurer and secretary. Adding these positions will assist the units in fulfilling responsibilities that are already required: officer succession, membership, compliance, oversight of electronic banking and insurance requirements. The units will be able to choose which officers they want for their board, but must pick at least one of the optional offices (President Elect, Vice President of Membership, Vice President of Fundraising, and Internal Auditor.)

ALL UNITS WILL BE REQUIRED TO REVISE THEIR BYLAWS OR SUBMIT AN AMENDMENT FORM TO BE IN COMPLIANCE WITH THE STATE OF ARKANSAS.

- **ARPTA will send a link to amendment forms through Givebacks**
- **Local unit boards will evaluate the needs of the unit, complete the bylaws form, and present a proposal to their membership for adding the additional officers**

- **The proposal will be available for the membership to review for 30 days prior to taking a vote which will require a ⅔ majority to pass**
- **Once the new offices have been approved, they will be considered vacant and the board has the authority to fill those vacancies until the end of the term**
- **All offices will be slated by the nominations committee during the regular election cycle as determined by the unit's bylaws**

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Proposed Bylaw Changes to the

ARPTA Bylaws

Added to ARPTA bylaws 7/21/2025

Proposal #5: Change convention quorum in the Arkansas PTA State Bylaws

Change ARTICLE XVI STATE CONVENTION,

Section 3. ~~Sixty (60) voting delegates representing a majority of the regions shall constitute a quorum.~~ Fifteen (15) voting delegates representing at least 3 regions shall constitute a quorum.

Rationale: Arkansas PTA has found that the calculation of the "quorum" to be outdated to the state of the PTA, with units not sending personnel to attend convention and with numbers down no business can be done during convention. With this change it is allowing the general body to complete business.

Automatic Bylaw Change due to changes in National PTA Bylaws enacted at the 2024 Convention which will go into effect

July 1, 2025

Local Unit Bylaws

**ARTICLE VI MEMBERSHIP AND DUES

**Section 6. The national portion of each member's dues shall be ~~two~~ three (3) dollars and twenty-five cents ~~($2.25)~~ (3.25).

ARPTA State Bylaws

Added to ARPTA bylaws 07/21/2025

ARTICLE VII: Membership and Dues

Section 5. The Arkansas PTA portion of each member's dues shall be one dollar ($1.00). National PTA dues for each member shall be ~~two~~ three dollars and twenty five cents ($3.25 ~~$2.25~~).