



COLORADO

Division of Homeland Security & Emergency Management

Department of Public Safety

Meeting Minutes

Purpose: HSAC Access and Functional Needs Subcommittee
Date: Thursday, November 21, 2024
Time: 10 a.m. - 12 p.m (VIRTUAL ONLY) | Next Meeting **January 16, 2025** 10 a.m. - 12 p.m.
(REGULARLY scheduled time)
Location: VIRTUAL Join Zoom Meeting [Zoom Link](#) or +16699009128,86721105165,# Passcode: 45678
Captioning link: [Captioned Meeting Confirmation Number 5788030](#)

Minutes

Welcome Remarks and Determination of a Quorum

- Welcome Remarks, Committee Chair Aimee Voth Siebert or Co-Chair Sadie Martinez
- [Introductions/Roll Call](#)
- New Members
- Time to review the Previous Notes for Approval
 - Approve [September 19, 2024](#) meeting minutes

Old Business

- Re-vote for moving HSAC to in-person versus remote meetings

New Business

- [2023 Update HSAC AFN Sub-Committee Charter](#) and [2023 Update HSAC AFN Sub-Committee Guidance](#) feedback for amendments and updates
- Access and Functional Needs Conference Planning from the group
 - Planning and mitigation, operations and response and recovery tabletop [Draft 2025 AFN Conference Schedule at a Glance](#)
 - Sponsors and Exhibitors brainstorm ([Google Sheet](#))
- Strategic goal - [AFN Key Results - Strategic Plan](#)
 - How can you use Access and Functional Needs programs activities e.g. "T" conference to address your needs?
 - How can we move (Transportation) the critical resources (People Place or Things)
 - Strategy for building CMIST Response teams if the funding for intermittent state employees
 - ensure there is both good community subject matter expertise with good EM/ICS subject matter expertise creating teams that ask "How to WE solve this need?"
 - Please bring any of your organization's mission
 - What are your current year priorities
- Research ideas: opportunities for us to strengthen what we do by evaluating different strategies like a research project.
- Tracking Updates - Please fill out for annual report
 - [2024 HSAC Annual Reporting tool \(Monthly\)](#) (specific to community members who need access to resources in order to function in emergency management planning, training, and exercises)
- Missing Partner connections:
 - DOT partners
 - Tribal partners
 - New Americans [New Americans Community Advisory Committee](#)
 - HCPF
 - Others?
- Updates from the group
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Upcoming Meetings

- January 16, 2025 10 a.m. - 12 p.m. (regularly scheduled time)



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Public Comment Period/Open Discussion

Closing Remarks and Motion to Adjourn:

Next meeting