

## Meeting Agenda

Name: **Diversity, Equity and Inclusion Team**  
Date: May 16, 2022  
Time: 3:30 - 6:30 p.m.  
Location: Middlesex Middle School AUDITORIUM, 204 Hollow Tree Ridge Road  
Notetaker: **Keith Keeler**

### Agenda Details:

- |  |             |
|--|-------------|
| <b>I. Welcome and Celebrations-Shout Outs-Shares</b>   | 3:30 - 3:40 |
| <b>Outcome:</b> Continue developing relationships with team members.   |             |
| <b>II. Review Draft of Community Expectations and Equity Statement</b>   | 3:40 - 3:55 |
| <b>Outcome:</b> Provide feedback regarding consolidated “if...then” statements.  |             |
| <b>III. Equity Network - Building &amp; Sharing (Connect, Extend, Challenge)</b>   | 3:55 - 4:15 |
| <b>Outcome:</b> Share experiences from facilitating last network conversation, discuss network membership and prepare for next network activity.   |             |
| <b>IV. Examining Bias (Explore, Explain, Apply)</b>  | 4:15 - 5:15 |
| <b>Outcome:</b> Develop a better understanding of identifying bias, naming specific biases, and apply within our context through a detailed analytical process. (Please bring an electronic device to participate in this activity, preferably a laptop) |             |
| <b>V. Break</b>  | 5:15 - 5:25 |
| <b>VI. Equity Audit</b>  | 5:25 - 6:25 |
| <b>Outcome:</b> Begin exploring and generating questions related to the focus area for equity audit.   |             |
| <b>VII. Ending Well</b>  | 6:25 - 6:30 |
| <b>Outcome:</b> End meeting with clarity and understanding of action to be completed prior to the next meeting.  |             |